

# Finish Application Packet

These documents are ALL required and are part of the application process.

If you are unsure how to complete any of the forms, please contact our office at your earliest convenience.



Finish permits are needed when the original building permit is expiring, and the work is not complete. There is NO ADDITIONAL FOOTPRINT, NO CHANGES TO BED/BATH.

The cost is determined on the remainder of work left to be completed and inspected.

When completing the application, please make sure and in the Description write "Finish Permit for original permit BF XX-XXXX"

**Grant County Building Department**  
**P O Box 37, Ephrata, WA 98823**  
**(509) 754-2011 ext. 3001**

**Application #** \_\_\_\_\_  
*This is not a permit - No work to begin until permit is issued*  
*Please fill out form completely and legibly.*

**Applicant / Agent** \_\_\_\_\_ phone \_\_\_\_\_

*(Owner's designated agent / contact for application submittal, project and process related questions and correspondence. If Owner is applicant, fill out this section also.)*

Mailing Addr/City/State/Zip \_\_\_\_\_

e-mail \_\_\_\_\_

**Owner** \_\_\_\_\_ phone \_\_\_\_\_

Mailing Addr/City/State/Zip \_\_\_\_\_

Are you currently listed as the legal owner of the land?  Yes  No If no, list current legal owner(s): \_\_\_\_\_  
 Are you in the process of purchasing the land?  Yes  No \_\_\_\_\_  
 Are you leasing the entire parcel of land?  Yes  No \_\_\_\_\_  
 Are you leasing only a portion of the land or structure?  Yes  No \_\_\_\_\_

**MH / Building owner** (if different than land owner) \_\_\_\_\_ phone \_\_\_\_\_

**General Contractor** \_\_\_\_\_ phone \_\_\_\_\_

WA State Labor & Industries General Contracting license #: \_\_\_\_\_

**Architect / Engineer / Designer** \_\_\_\_\_ phone \_\_\_\_\_

**Address of project site (if assigned by County)** \_\_\_\_\_

**Parcel #:** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Acres \_\_\_\_\_ (or) Lot Dimensions \_\_\_\_\_ x \_\_\_\_\_

**Legal Description:** (May not all apply) FU \_\_\_\_\_ Block \_\_\_\_\_ S \_\_\_\_\_ T \_\_\_\_\_ R \_\_\_\_\_

Lot \_\_\_\_\_ Block \_\_\_\_\_ Subdivision Name / Phase # \_\_\_\_\_

Is this the only Building / Structure on this Parcel?  Yes  No Is this the only Residence (inclgd MH's) on this parcel?  Yes  No

**Scope of Work:**  Residential  Agriculture  Commercial

Structure/add/alter  FAS / MH  Plumbing  Mechanical  Grading  Demo  Fire Marshal  Other

**Description:** \_\_\_\_\_

**Specific Use of Structure:** \_\_\_\_\_

Footprint dimensions: \_\_\_\_\_ Peak Height: \_\_\_\_\_ Year of MH / Modular \_\_\_\_\_

Basement sq.ft. \_\_\_\_\_ Main/1st sq.ft. \_\_\_\_\_ 2nd floor sq.ft. \_\_\_\_\_ 3rd floor sq.ft. \_\_\_\_\_ Deck(s) sq.ft. \_\_\_\_\_

# New Bedrooms \_\_\_\_\_ # New Bathrooms \_\_\_\_\_ Existing Bedrooms \_\_\_\_\_ Existing Bathrooms \_\_\_\_\_

I hereby apply for a permit to do the work shown above and attest that the information provided is correct. If I am not the legal land owner, I certify that I am submitting the application with the permission and authority of the landowner and have included the required Agent Authorization(s).

Signature of Applicant \_\_\_\_\_

Printed Name \_\_\_\_\_

Date \_\_\_\_\_