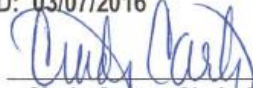


Grant County Personnel Policy

DATE ISSUED: 03/07/2016

EFFECTIVE DATE: 03/07/2016

APPROVED:


Cindy Carter, Chair, Board of County Commissioners

March 7, 2016
Date Signed

LAST REVISED: 02/16/2016

CONTACT: Accounting Dept.

1501 – General Overview and Goals

The financial integrity of Grant County government is of utmost importance. To maintain a set of financial policies is a key element to maintaining this integrity. The County has evolved with a variety of financial policies that can be found in many different sources including: Board of County Commissioner resolutions and ordinances, budget documents, and its Capital Facilities Plans. Policy 1500 serves as a central reference point of the most important of the County's policies, which are critical to the continued financial health of our local government.

This policy serves to assist County elected officials and staff in the financial management of the County, saving time and energy when discussing financial matters, engendering public confidence, and providing continuity over time as elected officials and staff members change. While these policies will be amended periodically, they will provide the basic foundation and framework for many of the issues and decisions facing the County. They will promote sound financial management and assist in the County's stability, efficiency, and effectiveness.

Grant County requires uniform procedures for capital outlay designations and purchase approval authority in regard to dollar amount thresholds. This policy does not address purchasing as related to bidding requirements, contracting for goods and/or services, or advertising requirements/exemptions for purchasing and contracting.

The below-listed financial goals of the County are the foundation for its financial policies and procedures:

- Ensure the financial integrity of the County;
- Manage the financial assets in a sound and prudent manner;
- Improve financial information for decision makers at all levels:
 - ✓ Policy makers as they contemplate decisions that affect the County on a long- term basis; and
 - ✓ Officials and staff as they implement policy on a day-to-day basis.

Grant County Personnel Policy

- Maintain and further develop programs to ensure the long term ability to pay all costs necessary to provide the level and quality of service required by the citizens of Grant County; and
- Maintain a spirit of openness and transparency while being fully accountable to the public for the County's fiscal activities.