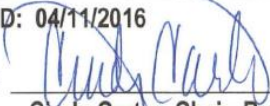
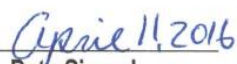


# Grant County Personnel Policy

DATE ISSUED: 04/11/2016	EFFECTIVE DATE: 04/11/2016
APPROVED:  Cindy Carter, Chair, Board of County Commissioners	 Date Signed
LAST REVISED: 03/15/2016	CONTACT: Human Resources

**1303 – Responsibilities of Employees**

It is the responsibility of every Grant County employee to be aware of and abide by existing policies and work rules. Work rules and regulations may not necessarily be provided in writing. It is also the responsibility of employees to perform their duties to the best of their ability and to the standards set forth in their job descriptions and/or as otherwise established.