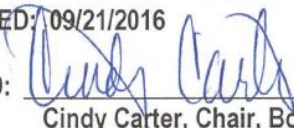


# Grant County Personnel Policy

DATE ISSUED: 09/21/2016	EFFECTIVE DATE: 09/21/2016
APPROVED:  Cindy Carter, Chair, Board of County Commissioners	09-19-16 Date Signed
LAST REVISED: 07/11/2016	CONTACT: Human Resources

**611 – Compensation Upon Separation**

Should employment with Grant County terminate, employees will be compensated for wages due for earned but unused annual and compensatory time and limited accrued but unused sick leave in accordance with the Sick Leave policy (*see Policy 800, Paid Holidays and Leaves-of-Absence, Section 802, Sick Leave*), less regular deductions from the final paycheck in accordance with the regular payroll schedule and/or the law and/or court order. Deductions will be implemented for any unreturned County property or unpaid monies owed the County. In the event that the exiting employee has possession of County-owned property, the final paycheck may be held until the property in question is accounted for. The final paycheck will be mailed to the most recent address on file unless prior arrangements are made with Payroll.