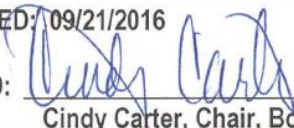


Grant County Personnel Policy

DATE ISSUED: 09/21/2016	EFFECTIVE DATE: 09/21/2016
APPROVED:  Cindy Carter, Chair, Board of County Commissioners	09-19-16 Date Signed
LAST REVISED: 07/11/2016	CONTACT: Human Resources

602 – Classification Evaluation Process

The Human Resource Department will maintain and oversee the Grant County classification evaluation process. Subject to limitation by the Board of County

Commissioners and budgetary considerations, employees and their supervisor may complete a job analysis for this process. From the job analysis and in comparison with similar positions within the organization, each job is assigned to a classification band based on the knowledge, skills, mental demands, accountability and working conditions required of the position. The classification evaluation process does not apply to certain civil service positions, certain professional positions and any elected official. These provisions are not subject to the grievance procedures.