


# Grant County Personnel Policy

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APPROVED:  Cindy Carter, Chair, Board of County Commissioners	10-09-17 Date Signed
LAST REVISED: 07/25/17	CONTACT: Human Resources

**504 – Contacts with the News Media**

The Board of County Commissioners and EOs/DHs shall be responsible for all official contacts with the news media, including answering questions from the media. The Board of County Commissioners or EO/DH may designate specific employees to give out procedural, factual, or historical information on particular work-related subjects. If contacted by the media regarding a subject an employee is not authorized to publicize, the employee must report this request to his/her supervisor and refer the media to the appropriate designated person. If in doubt, employees should first ask their supervisors.