



Grant County
Department of Public Works
 124 Enterprise St. S.E.
 Ephrata, WA 98823



Serial No. **23.017**

Memo

To: Honorable Board of County Commissioners
 Grant County

From: Samuel Dart *SD 1/19/23*
 Assistant Director of Public Works

Date: January 19, 2023

Re: Budget Amendment and Request to Increase Licensed Users for SmartGov –
 Software for Fund 101

Budget Amendment and Request to Increase Licensed Users:

Public Works:

Public Works – County Roads (fund 101), would like to utilize software already owned by Development Services and Central Services by adding additional seats to the existing program agreement with Brightly for the SmartGov software. SmartGov will be utilized by Public Works for all its various permits. This permitting feature allows citizens to complete their permit(s) digitally and gives them the ability to track where the permit(s) are in the process. They will also be able to pay for permit(s) fees online.

Public Works requests a budget amendment for County Roads (101) to pay for the SmartGov license seats in the amount of \$12,000, tax excluded, for the initial purchase and setup in 2023 and then approximately \$9,000 annually starting in 2024 will be budgeted for the license seats.

This software will be delivered and invoiced in 2023.

I have reviewed the information and find it acceptable to move forward with the purchase of these items.

Expense Code: 101.000.00.0000.543314900

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