

GRANT COUNTY BOARD OF COMMISSIONERS
DRAFT MEETING AGENDA
Week of January 23 – January 29, 2023
Commission Chambers
35 C Street NW
Ephrata, WA 98823

Public meetings are in person with a WEBEX Conference Call/Video option available.
(info below)

MONDAY, JANUARY 23, 2023

Event address for attendees: <https://grantcowa.webex.com/grantcowa/onstage/g.php?MTID=e0459791e9ebed44c7ee20ae3d28ea877>

Event number: 2495 609 8832

Event password: BOCC-JAN23

Video Address: 24927613636@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
United States Toll
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Access code: 2495 609 8832

8:30 a.m. – 9:30 a.m. K Selmann, Moses Lake Irrigation and Rehabilitation District (MLIRD) Update

9:30 a.m. – 10:30 a.m. B Vasquez, Clerk of the Board Update

- NovaTime - Reports
- Commissioners Office Job Descriptions
- Historical Preservation Fund Usage
- Cross Training for the BOCC Office
- Mailroom – Change Process?
- Continue with Webex / Virtual Meeting Option?
- WMCA Conference – March 14-17 in Skamania County
- February 22 Emergency Management Training
- Renew – Exhibit #C Contracts – Director Sign?

10:30 a.m. – 11:30 a.m. K Smith, Accounting Update

11:30 a.m. – 12:00 p.m. Animal Rescue Organizations in Grant County

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of January 23, 2023**

1:00 p.m. – 2:00 p.m. Commissioners Round Table – Misc. Discussion

- Review of Consent Agenda Items
- Consent Agenda Items – Thursday at noon deadline (BV)
- Lodging Tax Advisory Committee (LTAC) Discussion (JG)
- PPC Security Services (TG)

2:00 p.m. – 3:30 p.m. K Eslinger, Human Resources Update

TUESDAY, JANUARY 24, 2023

Event address for attendees: <https://grantcowa.webex.com/grantcowa/onstage/g.php?MTID=ed6a836ac1ff2cc8929f473c8c21623f8>

Event number: 2493 043 2291

Event password: BOCC-JAN24

Video Address: 24927613636@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
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Access code: 2493 043 2291

8:30 a.m. – 9:00 a.m. K McCrae, Prosecuting Attorney’s Office Update

9:00 a.m. – 10:00 a.m. D Anderson, Renew Update

- Review of 2022/Plan for 2023
- Strategic Planning and Leadership Development
- Update on call about mental health & substance use services in jails

10:00 a.m. – 10:30 a.m. J Kriete, Sheriff’s Office Update

10:30 a.m. – 11:00 a.m. K Allen, Clerk’s Office Update

- Security for L&J Building
- County Risk Manager
- Staffing/Space
- 2023 Budget Status
- Hiring Committee – Function? Status?

**Grant County Commissioners Agenda
Week of January 23, 2023**

11:00 a.m. – 11:30 a.m. Washington Department of Fish and Wildlife (WDFW) Proposed Acquisition Discussion

1:00 p.m. – 2:00 a.m. S Castro, Public Works Update

- Solid Waste
 - Landfill Smoke Investigation Report (Bryan Hurst)
 - HB 1131 Update
 - Attorney Fee Reimbursement - \$438,893.89
- Public Works General Update
 - Budget Amendment
 - Nob Hill Street Marine View Heights
 - Ordinance 10.38 – Compression Brakes
- Public Works Engineering/Roads
 - Moses Lake UGA – Emergency Water Ordinance
 - Bridge 247 CDF Draft MOU
 - Quadco Update (Dave Bren)

2:00 p.m. – 3:00 p.m. Commissioner’s Meeting

- Call to Order
- Open Forum for Citizen Input (3 minutes per person, 15-minute time limit)
- Approval of Agenda
- Correspondence (ie. Emails that have come in that need response, letters of support etc.)
- Commissioners Roundtable – Miscellaneous Discussion
- Consent Agenda – (Items 1 through 21) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision.

AUDITOR’S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.

COMMISSIONER’S OFFICE

2. Invoices
3. Appointment letter for Sarah MacDonald to the Grant County Health and Wellness Committee as the alternate, non-voting member representing New Hope.
4. Appointment letter for Anthony Garcia to the Grant County Health and Wellness Committee as a primary voting member representing the County Commissioner’s Office.
5. Reappointment letter for Jerry Kennedy to the Grant County Mosquito Control District #2 for a two-year term beginning November 9, 2022, through November 8, 2024.
6. Reappointment letter for Paul McLeod to the Grant County Mosquito Control District #2 for a two-year term beginning November 2, 2022, through November 1, 2024.

**Grant County Commissioners Agenda
Week of January 23, 2023**

7. Appointment letter for Darlene Brooks to the Grant County Fair Advisory Committee for a three-year term beginning January 27, 2023, through January 26, 2026.
8. Reimbursement request #14 from Opportunities Industrialization Center (OIC) on Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108 in the amount of \$23,951.87 for December 2022 expenses.
9. Appointment letter for David Brown to the Grant County Mosquito Control District #2 for a two-year term beginning January 24, 2023, through January 23, 2025.
10. 2023 Marketing/Development Contract with Bill Burke, Burke Marketing and Promotions in the amount of \$295,700.00 for a 1-year term beginning January 1, 2023, ending on December 31, 2023.
11. Reimbursement request #19 from Opportunities Industrialization Center (OIC) on Department of Commerce CV-1 Grant No. 20-6221C-111 in the amount of \$20,211.66 for October 2022 expenses.
12. Amendment D on the Washington State Department of Commerce Housing Division Homelessness Assistance Unite (HAU) Consolidated Homeless Grant (CHG) No. 22-46108-10. Amendment purpose adds CHG eviction prevention funds in the amount of \$812,281.00.
13. Request for release of funds of the 2nd installment on Strategic Improvement Project (SIP) # 2019-10 Port of Royal Slope, Waterline Extension East to Eldorado Stone in the amount of \$26,600.00 of grant funds.

PUBLIC DEFENSE

14. 2023-2024 Professional Services Agreement Interpreter with Jose Castillo dba "Acento" for a two-year term beginning January 1, 2023, through December 31, 2024.

PUBLIC WORKS

15. Termination of Lease Agreement (Permit #70-011162) between Curtis Cole and Grant County for right of Ingress and Egress to Warden Quarry Stockpile Site located in the SE quarter of S 19, T 17 N, R 30 E, W M.
16. Recommendation to award the Broom Wafers 2023 project to Ironclad Company in the amount of \$16,113.00 (not including sales tax). This will be funded from 101.000.00.0000.542673100.
17. Budget extension request in the amount of \$12,000.00 to purchase SmartGov License seats for permitting purposes. This will be funded from 101.000.00.0000.543314900.

SHERIFF'S OFFICE

18. Agreement between Grant County and MAO Pharmacy Inc., dba "Westwood Pharmacy", to provide comprehensive pharmaceutical care services for the Grant County Jail. Term of agreement is January 3, 2023 for (1) one-year with the option of (3) three (1) one-year renewals if agreeable by both parties.
19. Revised out-of-state travel request for Phillip Coats, Josh Sainsbury, Joey Kriete, and John McMillan to travel to Jacksonville, FL between the dates of February 7-11, 2022 for jail tours. The revision adds one day of travel for each individual, changes the departure city for Joey Kriete and John McMillan, as well as increases in overall price from \$4,086.00 to \$5,355.20.

**Grant County Commissioners Agenda
Week of January 23, 2023**

TREASURER'S OFFICE

20. Interlocal Investment Services Agreement between Grant County and the City of Quincy for the purpose of investing monies provided by the Local Government into the Pool on its behalf. Term of agreement is upon filing date through December 31, 2027.
 21. Interlocal Investment Services Agreement between Grant County and the Columbia Basin Hydropower for the purpose of investing monies provided by the Local Government into the Pool on its behalf. Term of agreement is upon filing date through December 31, 2027.
- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
 - Adjournment

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| 3:00 p.m. – 4:00 p.m. | S Castro, Centralized Services Discussion |
| 4:00 p.m. – 5:00 p.m. | R Jones, Position Management Committee Meeting |
| 7:00 p.m. – 8:00 p.m. | R Jones, Warden City Council Meeting |

WEDNESDAY, JANUARY 25, 2023

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|------------------------|---|
| 8:30 a.m. – 9:30 a.m. | SAFETY COMMITTEE MEETING |
| 9:30 a.m. – 10:00 a.m. | Commissioners - Sheriff's Office Maintenance Discussion |

Event address for attendees: <https://grantcowa.webex.com/grantcowa/onstage/g.php?MTID=ef6537029945b2c119abd2b79ceddd7b>

Event number: 2494 898 7780

Event password: BOCC-JAN25

Video Address: 24927613636@grantcowa.webex.com
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|------------------------|---|
| 12:00 p.m. – 1:00 p.m. | Grant County CHI Monthly Meeting |
| 1:00 p.m. – 2:00 p.m. | C Carter, North Central Region Diversion Workgroup (Zoom) |

**Grant County Commissioners Agenda
Week of January 23, 2023**

THURSDAY, JANUARY 26, 2023

- 3:00 p.m. – 5:00 p.m. R Jones, Moses Lake Economic Development (MLED) Meeting (Larson Rec Center)
- 7:00 p.m. – 8:00 p.m. R Jones, Moses Lake School Board Meeting

FRIDAY, JANUARY 27, 2023

- 8:00 a.m. – 5:00 p.m. R Jones at Winter Recreation Advisory Committee (WRAC) Field Day (Snoqualmie Visitor Center)
- 11:00 a.m. – 1:00 p.m. D Stone at EWCOG Meeting (Davenport)

SATURDAY, JANUARY 28, 2023

- 8:00 a.m. – 5:00 p.m. R Jones at Winter Recreation Advisory Committee (WRAC) Meeting (Snoqualmie Visitor Center)
- 6:00 p.m. – 8:00 p.m. Commissioners at Moses Lake Roundup Rodeo Banquet (Fairgrounds)