

**Grant County**  
**Central Services**  
 P O Box 37  
 Ephrata WA 98823  
 (509) 754-2011 Ext-3276

Board of County Commissioners  
 Re: Out of State Travel

January 3rd, 2023

There has been discussion with the Board well prior to the 60-day guideline for an out of state travel request that is not a typical request. The Board has provided its intent to approve the travel but nothing formal has been submitted until now.

The trip involves a long list of personnel that are included in this request but will need to individually submit their out of state request accounting for the costs of the trip. Some will have a longer trip than others. Group one travel: February 5<sup>th</sup>, 2023, and February 10<sup>th</sup>, 2023, (6 days), Group Two: February 8, 2023-February 10, 2023, (3 days)

For group “one”, the trip will be first to Atlanta GA for the AHR EXPO and convention which itself is “no-cost” for government employees, and a meeting (and tour) with the Automated Logic corporation who is a sole source vendor and who stands to have a significant impact on the entirety of the jail and LJB project. The group will leave Atlanta afterward and travel to Jacksonville Fla. to meet with group “two” who will be touring the jails.

The expected cost for group one is approximately \$2,000.00 per person and includes all travel costs. approximately \$1,000.00 for group one. This will be further broken down once all travel arrangements are finalized. Group two will be significantly cheaper as there will be no trip to Atlanta and fewer days of travel. A breakdown is attached

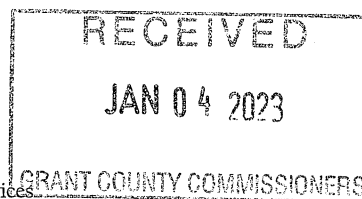
The groups include the following personnel:

<b>Group One</b>	Tom Gaines	Kevin Schmidt	<b>Group Two</b>	Rob Jones	Joe Kriete
	Abel Gurrero	Cory Woodiwiss		Phil Coats	John McMillan
	Ricardo Gutierrez			Josh Sainsbury	

Respectfully submitted,

*Tom Gaines*

Tom Gaines  
 Director, Grant County WA  
 Central Services Department  
 Cc: Joe Kriete, Katie Smith



Tom Gaines  
 Director of Central Services  
 tgaines@grantcountywa.gov

Group One	Depart GEG 2/5/23	Atl.3 nights	Group Two	Depart GEG 2/8/2023			
	Depart ATL 2/8/23	Jax 2 nights		Arrive GEG 2/10/2023			
	Depart Jax 2/10/23						
	Arrive GEG 2/10/23						
					Per deim includes 75% F/L		
	Group One Costs	airfare	Hotel Atl	Hotel Jax	Per diem		
Tom Gaines		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$1,903.75	<---Each
Kevin Schmidt		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$1,903.75	
Abel Gurrero		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$1,903.75	
Cory Woodiwiss		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$1,903.75	
Ricardo Gutierrez		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$1,903.75	
Total		\$ 3,215.00	\$2,750.00	\$1,725.00	\$ 1,828.75	\$9,518.75	
	Group Two costs						
Rob Jones		\$ 529.00		\$ 345.00	\$ 147.50	\$1,021.50	
Joe Kriete		\$ 529.00		\$ 345.00	\$ 147.50	\$1,021.50	
Phil Coats		\$ 529.00		\$ 345.00	\$ 147.50	\$1,021.50	
Josh Sainsbury		\$ 529.00		\$ 345.00	\$ 147.50	\$1,021.50	
John McMillan		\$ 529.00		\$ 345.00	\$ 147.50	\$1,021.50	
		\$ 2,645.00		\$1,725.00		\$5,107.50	