

GRANT COUNTY BOARD OF COMMISSIONERS
DRAFT MEETING AGENDA
Week of January 9 – January 13, 2023
Commission Chambers
35 C Street NW
Ephrata, WA 98823

**Public meetings are in person with a WEBEX Conference Call/Video option available.
(info below)**

MONDAY, JANUARY 9, 2023

Event address for attendees: <https://grantcowa.webex.com/grantcowa/onstage/g.php?MTID=e321379ca49ed6c0d7df124f07c7282d3>

Event number: 2490 151 6361

Event password: BOCC-JAN09

Video Address: 24927613636@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.

Audio conference: To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
United States Toll
+1-408-418-9388
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Access code: 2490 151 6361

R Jones, Out

9:00 a.m. – 9:30 a.m. Superior Court Update

9:30 a.m. – 10:30 a.m. B Vasquez, Clerk of the Board Update

- NovaTime- Reports
- Revenue / Expense Tracking in BOCC Office (JG)
- Cross Training of BOCC Positions (mailroom/vets/ASC/PRO)
- Animal Outreach Contract / Meeting with other Animal Rescue Organizations
- BOCC Payroll Approval

11:00 a.m. – 11:30 a.m. S Fode, New Hope Update

11:30 a.m. – 12:00 p.m. M McKnight, Assessor's Office Update

1:00 p.m. – 2:00 p.m. Commissioners Round Table – Miscellaneous Discussion

- Review of Consent Agenda Items
- BOCC Vision & Intent for Lodging Tax Advisory Committee (LTAC) – (JG)
- Bridges

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD. AMERICANS WITH DISABILITIES ACT (ADA) ACCOMODATIONS PROVIDED UPON REQUEST.

**Grant County Commissioners Agenda
Week of January 9, 2023**

- 2:00 p.m. – 3:30 p.m. K Eslinger, Human Resources Update
- 5:00 p.m. – 8:00 p.m. D Stone and C Carter at Law Enforcement Appreciation Event (Wahluke High School)

TUESDAY, JANUARY 10, 2023

- Event address for attendees:** <https://grantcowa.webex.com/grantcowa/onstage/g.php?MTID=e8c344c10aa6959bcadebb4ea23e743d6>
- Event number:** 2484 534 7810
- Event password:** BOCC-JAN10
- Video Address:** 24927613636@grantcowa.webex.com
You can also dial 173.243.2.68 and enter your meeting number.
- Audio conference:** To receive a call back, provide your phone number when you join the event, or call the number below and enter the access code.
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Access code: 2484 534 7810

R Jones, Out

- 8:30 a.m. – 9:00 a.m. K McCrae, Prosecuting Attorney’s Office Update
- 11:00 a.m. – 12:00 p.m. T Gaines, Central Services Update
- 1:00 p.m. – 2:00 p.m. S Castro, Public Works Update

- Public Works General Update
 - Congressional Discretionary Spending
- Public Works Engineering/Roads
 - Cayuse-Miller Easement Vacation
 - STIP Amendment

- 2:00 p.m. – 3:00 p.m. Commissioner’s Meeting
- Call to order
 - Open Forum for Citizen Input (3 minutes per person, 15-minute time limit)
 - Approval of Agenda
 - Correspondence (ie. Emails that have come in that need response, letters of support etc.)
 - Commissioners Roundtable – Miscellaneous Discussion

**Grant County Commissioners Agenda
Week of January 9, 2023**

- Consent Agenda – (Items 1 through 33) All items are considered routine and will be enacted by one motion of the commissioners with no separate discussion. If a separate discussion is desired, that item may be removed and placed under Board Discussion/Decision.

AUDITOR'S OFFICE

1. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board.

COMMISSIONER'S OFFICE

2. Approval of January 3, 2023, Commissioners Minutes.
3. Invoices
4. Service letter to John Nordine for his work on the Grant County Veterans Advisory Board.
5. Appointment letter for Susan Freeman to the Grant County Planning Commission for a four-year term beginning January 10, 2023, through January 9, 2027.
6. Reimbursement request from the Housing Authority of Grant County on the Department of Commerce Consolidated Homeless Grant (CHG) No. 22-46108-10, in the amount of \$42,120.03 for December 2022 expenses.
7. Reimbursement request from the Housing Authority of Grant County on the Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108, in the amount of \$392,664.63 for December 2022 expenses.
8. Special occasion liquor license application for Moses Lake Chamber of Commerce and their event to be held at Grant County Fairgrounds Commercial Building on March 21, 2023, from the Washington State Liquor and Cannabis Board.
9. Request from the City of George to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2019-04, Well No. 3 Generator Project to December 31, 2023.
10. Request from McKay Healthcare and Rehabilitation Center to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2021-01, to July 31, 2023.
11. Request from the Town of Coulee City to extend the project completion date for Strategic Infrastructure Program (SIP) project No. 2020-02, Rodeo Ground Improvements Project to December 31, 2024.
12. Request for release of funds on Strategic Improvement Project (SIP) No. 2020-02, Town of Coulee City, Coulee City Rodeo Ground Improvements, in the amount of \$48,454.44 grant funds.
13. Reimbursement request from Opportunities Industrialization Center (OIC) on Department of Commerce Eviction Rent Assistance Program (ERAP 2.0) Grant No. 21-4619C-108 in the amount of \$37,608.31 for November 2022 expenses.

CENTRAL SERVICES

14. Out-of-state travel request for the following individuals to attend the AHR EXPO in Atlanta Georgia, February 5, 2023, through February 10, 2023, and Jacksonville, Florida, February 8, 2023, through February 10, 2023, to tour jails for the upcoming new Jail construction:

Group One	Depart GEG 2/5/23	Atl.3 nights	Group Two	Depart GEG 2/8/2023			
	Depart ATL 2/8/23	Jax 2 nights		Arrive GEG 2/10/2023			
	Depart Jax 2/10/23						
	Arrive GEG 2/10/23						
					Per deim includes 75% F/L		
	Group One Costs	airfare	Hotel Atl	Hotel Jax	Per diem		
Tom Gaines		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	<---Each
Kevin Schmidt		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Abel Gurrero		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Cory Woodiwiss		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Ricardo Gutierrez		\$ 643.00	\$ 550.00	\$ 345.00	\$ 365.75	\$ 1,903.75	
Total		\$ 3,215.00	\$ 2,750.00	\$ 1,725.00	\$ 1,828.75	\$ 9,518.75	
	Group Two costs						
Rob Jones		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Joe Kriete		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Phil Coats		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
Josh Sainsbury		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
John McMillan		\$ 529.00		\$ 345.00	\$ 147.50	\$ 1,021.50	
		\$ 2,645.00		\$ 1,725.00		\$ 5,107.50	

FAIRGROUNDS

15. Request to purchase two groups of stall mats from Great Mats, which provided the lowest quote in the amount of \$15,037.14 for 32 mats and \$21,724.29 for 48 mats. These purchases were approved in the 2023 Capital Budget and will be purchased from 132.178.00.9123.518303500 (48 mats) and 132.178.00.9123.594756003/4 (32 mats).
16. Request to purchase portable bleachers from The Park, which provided the lowest quote in the amount of \$22,198.31 including tax and freight. These purchases were approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4.
17. Request to purchase rock picker from Skid Steers Direct, which provided the lowest quote in the amount of \$5,950.99 including tax and freight. This purchase was approved in the 2023 Capital Budget and will be purchased from 132.178.00.9116.594756003/4.
18. Request to purchase a box scraper in the amount of \$1,372.21 from John Deere through a State Contract, OR Lawn and Grounds Maintenance Equip 1744 (PG25 CG 22). This purchase was approved in the 2023 Capital Budget and will be purchased from 132.178.00.9116.575303564.
19. Request to purchase 9 picnic tables from Commercial Site Furnishings who provided the lowest quote in the amount of \$10,789.39 including tax and shipping. This purchase was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.575303564.
20. Request to purchase 40 round and 40 rectangular rental tables and carts from Webstaurantstore.com which provided the lowest quote in the amount of \$14,979.75 including tax and freight. This was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.575303564.

**Grant County Commissioners Agenda
Week of January 9, 2023**

21. Request to purchase 2 Portacools from Air Marketing Group which provided the lowest bid in the amount of \$9,515.33. These were approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4.
22. Request to purchase arena sand from Central Washington Concrete in the amount of \$3,200.00. This was approved in the 2023 Capital Budget and will be purchased from 126.168.00.9116.594756003/4.
23. Request to purchase two ATV Gators in the amount of \$34,503.63 through a State Contract, OR Lawn and Grounds Maintenance Equip 1744 (PG25 CG 22). This will be purchased from 132.178.00.9116.594756003/4. If approved, a budget extension would be requested in the amount of \$2,803.63 to cover the shortfall.

PUBLIC DEFENSE

24. Washington State Office of Public Defense Agreement No. ICA23013, grant funds distribution in the amount of \$92,111.00 for the purpose of improving the quality of public defense services in Washington State counties. Term of agreement is January 1, 2023, through December 31, 2023.

PUBLIC WORKS

25. Authorization to call for bids for the Re-Striping Program 2023. Bid opening date will be January 31, 2023, at 1:00 p.m. at Public Works.
26. Resolution in the matter of amending resolution 22-120-CC and 22-131-CC adopting the six-year transportation improvement program for 2023-2028.

RENEW

27. Agreement for Partnership with the Moses Lake Community Coalition; City of Moses Lake to promote community mental health, suicide prevention, and active youth mentorship. Term of agreement is January 1, 2023, through December 31, 2023.
28. Supported Living/Group Home Exhibit C, Revision No. 230200, on Washington State Department of Social & Health Services (DSHS) Contract No. 1963-57191 with Grant County-Directions in Community Living.

SHERIFF'S OFFICE

29. Washington State Parks and Recreation Commission Subrecipient Grant Agreement Federal Financial Assistance Grant Agreement No. MLE 123-404 in the amount of \$14,939.49. The purpose of this agreement is to fund recreational boating enforcement and education. Term of agreement is upon signature through September 30, 2023.
30. Port of Mattawa (Port District No. 3 of Grant County) Small Office Lease in the amount of \$4,200.00 to lease 100 sq ft of office space at the Port of Mattawa Office located at 20140 Rd 24-SW, Unit D, Mattawa WA for a substation office. Term of the agreement is January 1, 2023, through December 31, 2023.

Grant County Commissioners Agenda

Week of January 9, 2023

31. Budget extension request in the amount of \$248,500.00 to purchase Hazardous Materials Response Equipment, training, and repairs for existing equipment using funds received from a Washington Department of Ecology 21-23 Spill Prevention Preparedness and Response Equipment Grant (SPPREG-2123-GrCoSO-00042) Fund 001.114.

TECHNOLOGY SERVICES

32. Purchase order No. 447 from For the Record (FTR) in the amount of \$7,577.16 for the Annual Support Contract for courts.

TREASURER'S OFFICE

33. Annual adoption of the County Investment Policy as provided by the Finance Committee and adopted by their Resolution No. 2021-1 on January 25, 2021. There were no changes to the policy in 2022.

- Board Discussion/Decisions Items (*Items to discuss and items that were removed from Consent Agenda. These items will be acted upon together*)
- Adjournment

7:00 p.m. – 8:00 p.m. R Jones, Warden City Council Meeting

WEDNESDAY, JANUARY 11, 2023

R Jones, Out

10:00 a.m. – 11:00 a.m.	LEOFF – 1 Disability Board
11:00 a.m. – 11:30 a.m.	D Stone, PCC Rail Authority Executive Session
4:00 p.m. – 5:00 p.m.	VETERANS ADVISORY BOARD (VAB) MEETING
6:00 p.m. – 7:30 p.m.	D Stone and C Carter, Grant County Health Board Meeting

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THURSDAY, JANUARY 12, 2023

D Stone, Out 8:00 a.m. – 11:30 a.m.

9:00 a.m. – 11:00 a.m.	JAIL KICK OFF MEETING WITH LYDIG CONSTRUCTION
9:00 a.m. – 10:00 a.m.	R Jones, Multi-Agency Communications Center (MACC) Meeting
11:00 a.m. – 12:00 p.m.	R Jones, Centralized Services Transition Planning
11:30 a.m. – 1:00 p.m.	D Stone, CBDL: OGWRP Bridges Planning Meeting (ZOOM)
1:00 p.m. – 3:30 p.m.	C Carter, Area Aging / Council of Governments Meeting (E Wenatchee Office)
6:00 p.m. – 7:00 p.m.	FAIR ADVISORY COMMITTEE MEETING
7:00 p.m. – 8:00 p.m.	R Jones, Moses Lake School Board Meeting

FRIDAY, JANUARY 13, 2023

D Stone, Out

9:30 a.m. – 11:00 a.m.	TOURISM COMMISSION MEETING
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