

TENANT INFORMATION SHEET (This form is not to be modified in any manner)

Do not write in this box – Sheriff use only

****YOUR EVICTION IS NOT SCHEDULED UNTIL THE CIVIL UNIT HAS REVIEWED AND APPROVED THE INFORMATION PROVIDED ON THIS TENANT SHEET****

PLAINTIFF INFORMATION:

Attorney name & phone number: (if applicable)

Return/Billing address: (if applicable)

Person handling eviction & PHONE NUMBER:

Return/Billing address: (if applicable)

TENANT INFORMATION:

Tenant names:

(include children and their ages)

Address: _____

Length of time in residence:

Pets: _____

Known weapons: _____

RESIDENCE INFORMATION:

Type of dwelling: _____

Outbuilding: _____

If a Mobile home, who owns the Mobile home?:

Landlord intent at time of the eviction: (circle one)

Change locks and store property

Remove all property from dwelling

EVICTION DATE/TIME: _____
WRIT EXPIRES: _____

Writ cancelled prior to eviction:

By/date: _____

Reason: _____

Status check:

With: _____

Date/time: _____

____ Left message ____ Will advise ____ Out
____ Be there ____ Pay & stay ____ Cancel

Eviction info:

Deputy: _____

____ Vacant ____ Locks changed ____ Posted
____ Ten. Absent ____ Ten. There ____ Ten. Jail

Property:

____ Stored ____ Stored ____ Continue to move

Time: _____

Remarks: _____

EVICTION INFORMATION:

Reason for the eviction: _____

Based on a foreclosure?: (circle one) YES NO

Have the tenants indicated a willingness to move?:

Do the tenants have any disabilities that will require accommodations (please include any local, state or federal assistance they may receive and case-worker name if possible)?

What problems have there been?:
