Grant County
Office of the County Commissioners
P O Box 37
Ephrata WA 98823
(509) 754-2011
Fax (509) 754-6098

Vendor Roster Application

Directions for Completion:

Please *fully complete* this application in order to be placed on the Grant County Vendor List. The County uses this roster to invite vendors to bid on County related purchases of equipment, materials and supplies. General qualifications for bidding on a purchase include that the Vendor must:

- Be in an area where provision of service, as applicable, is reasonably assured to be effective and efficient;
- Be able to provide purchase(s) and purchase(s) support, as applicable, in a manner that is reasonably assured of being effective and efficient; and
- Have appropriate staffing and business capabilities to provide the goods and/or services to the County.

Membership is for a maximum of two years. Completed applications may be faxed to (509) 754-6098 or emailed to jstrickler@co.grant.wa.us. Questions concerning this application may be directed to the County's Administrative Services Coordinator at 509-754-2011 ext. 637.

Required Information:

Company Name:			
Business Address:			
City / State/ Zip:			
Phone (include area code):			
Fax (include area code):			
Email Address:			
Name/Title; Contact for Bid Notices:			
Check Appropriate:	( ) Incorporated	( ) Partnership	( ) Sole Proprietorship
Business Status:	( ) Minority	( ) Woman Owned	
Federal Tax ID Number:			
WA Unified Business Identifier (UBI):			

Please describe the types of Equipment that your company can provide:

Please describe the types of Materials & Supplies that your company can provide:

Signature		Title	
Print Name		Date	

QUESTIONNAIRE FOR VENDOR ROSTER APPLICANTS

If interested, please complete and submit this Questionnaire with your completed Vendor Roster Application

Does your company sell products/materials? Yes ☐ No ☐

Does your company provide service and/or installation of some kind (other than sales)? Yes ☐ No ☐

Is what your company provides more of a service, or a purchased product? Service ☐ Product ☐ Both service and product ☐

Please check *all* of the below products/service categories that your company can be considered for when the County is seeking to obtain telephone or written quotations:

☐ 1. Office Supplies/Equipment/Furniture, etc.
☐ 2. Office Equipment – Service
☐ 3. Copying/Printing Services
☐ 4. Radio/Other Communication Sales/Service
☐ 5. Storage Systems
☐ 6. Janitorial/Cleaning
☐ 7. Mailroom/Ballot Equipment
☐ 8. Records Storage/Shredding
☐ 9. Software/Technology Services
☐ 10. Security
☐ 11. Housewares
☐ 12. Medical Supplies
☐ 13. Vending Machine Supplies
☐ 14. Building Supplies
☐ 15. Flooring/Window Coverings
☐ 16. Electrical
☐ 17. Plumbing
☐ 18. HVAC/Refrigeration
☐ 19. Maintenance/Repair/Other
☐ 20. Heavy Equipment Services
☐ 21. Iron/Steel/Sheet Metal
☐ 22. Concrete/Masonry/Other
☐ 23. Landscaping/Groundskeeping
☐ 24. Rentals
☐ 25. Equipment Service & Repair
☐ 26. Vehicle/ATVs/Utility/Other
☐ 27. Signage
☐ 28. Catering