



**Grant County**  
**Department of Technology Services**  
 P O Box 37  
 Ephrata WA 98823  
 (509) 754-2011

May 6, 2013

Grant County BOCC  
 Re. Imaging RFP; Imaging Users Group Recommendation

The Imaging Users Group held its 4th meeting considering their recommendation to the BOCC regarding the ECMS RFP bids which were opened on December 21, 2012. The Committee voted unanimously consensus that this Bid should be awarded to VPCI for their LaserFiche product and implementation.

\$345,838.00

VPCI was the original lowest bidder, and their bid remained unchanged. The other vendors had to raise their bids to meet the requirements of the RFP as they became more aware of what problems the County actually required of them during and after initial implementation. During discovery and evaluation of bids, the competing vendor solutions were found to actually require additional time and materials in order to meet the actual operational requirements.

The committee met 4 times to evaluate and discuss the various bids. This was after each vendor came on campus to tour various relevant Offices and Departments. Each vendor then followed up their bid with a demonstration of their proposed solution.

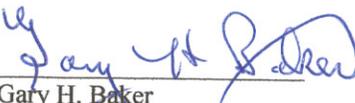
The committee met (Thursday, April 25<sup>th</sup>), and reviewed material received after a new round of Imaging RFP phone conferences with prospective ECMS vendors. That was our 2<sup>nd</sup> discussion meeting, and we discussed new material and ideas quite thoroughly.

The Imaging Committee's then held its second decision-making meeting. This meeting is scheduled for Thursday, May 2<sup>nd</sup>, in the Multi-Purpose Room. At the end of that meeting the Committee voted to make their vendor selection recommendation with the intent to forward their recommendation to the BOCC. The BOCC can then decide which Imaging Vendor the County should select.

The RFP proposes that contract negotiation and detailed planning are scheduled to take place during May of 2013, with a contract start date of June 1<sup>st</sup>, 2013. After your decision we can start down the road toward the actual implementation of the County's new ECMS.

Sincerely,

DEPARTMENT OF TECHNOLOGY SERVICES

  
 Gary H. Baker  
 Director

Dated this <u>7<sup>th</sup></u> day of <u>May</u> , 20 <u>13</u>					
Board of County Commissioners Grant County, Washington					
<u>Approve</u>	<u>Disapprove</u>	<u>Abstain</u>			
Dist #1 	Dist # 1 _____	Dist # 1 _____			
Dist #2 	Dist # 2 _____	Dist # 2 _____			
Dist #3 	Dist # 3 _____	Dist # 3 _____			

Gary H. Baker  
 Director

The mission of Grant County is to meet current and future needs, serving together with public and private entities, while fostering a respectful and successful work environment