

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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All public meetings held by the Grant County Commissioners can be accessed via WEBEX Conference Call only. Call in number and access code are listed within each meeting appointment below.

### MONDAY, MAY 18, 2020

The Grant County Commissioners session began at 10:00 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing  
(ZOOM Meeting)

10:00 a.m. – 11:00 a.m.                  Grant County discussion on COVID-19

The Commissioners discussed with Grant County Elected Officials and Department Heads how the virus is impacting their office.

### TUESDAY, MAY 19, 2020

The session was continued to 9:00 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing  
(ZOOM Meeting)

9:00 a.m. – 9:50 a.m.                      K Eslinger, Human Resources Update

#### Discussion Items

1. COVID Situation Update
  - a. Board Instruction re COVID
  - b. COVID Leave Summary
  - c. Cost Reduction Planning
  - d. SharedWork Program (ED)
  - e. Health Dept Business Operation Plan Review
2. Public Defense Contractor Badges

#### Authorization Requests

3. Pay Out of 2019 Payroll Audit for Corrections & Sheriff Support
  4. Sam Castro PAR
  5. Sam Dart PAR
  6. Keith Elefson PAR
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**Grant County Commissioners Minutes**

**Week of May 18, 2020**

**Compensation, Benefits, & Payroll**

7. 2021 COLA Estimate
8. Director – Central Services
9. Self-Insurance Annual Reporting

**Recruitment / Civil Service**

10. Exceptions to Hiring Freeze:
  - a. Crisis Response Specialist (1)
  - b. Nurse Coordinator (1)

**Labor Relations/ Legal Actions**

11. Labor & Legal Report Review

Personnel Action Request (PAR) for the salary, wage and/or position changes for Keith Elefson, Sam Castro and Sam Dart, Public Works.

10:00 a.m. – 10:50 a.m. J McKiernan, Fairgrounds Update

- Staffing status
- Budget discussion
- Projects accomplished
- Projects in the works
- Health department responses to Fair plan (If available)
- Event cancellations through June (We are still waiting on July)

11:00 a.m. – 11:30 a.m. T Taylor, Congressman Newhouse Update – Conference Call

11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update

**BOCC:**

- Update

**Board of Equalization (BOE):**

- Update
  - o 164 registered appeals
  - o Developing plan to start hearings in August

**Tourism Commission:**

- Update
  - o RFP for Marketing Director

**Disability Board:**

- Update

**Veteran Services:**

- Update
  - o Roll-up
  - o Quarterly Comparison

11:30 a.m. – 11:50 a.m. District Court Update

1:00 p.m. – 1:20 p.m. G Dano, Prosecuting Attorney's Office Update

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1:30 p.m. – 2:20 p.m. S Castro, Public Works Update (1 Item)

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve item 1 on the agenda as presented. The motion passed unanimously.

1. Recommendation to award the Stratford Road Reconstruction Project to Tommer Construction for the bid amount of \$1,093,333.33. **(At the time of publishing the agenda, this was the recommendation. At the meeting time, the County Engineer amended his recommendation to not award this project at this time due to the county financial situation and that it is not in the public's best interest. The Commissioners approved the recommendation to not award the bid.)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 4); and B Rang, ASC Update and Misc BOCC Action (Items 1 through 12)

**CONSENT AGENDA:**

A motion was made by Commissioner Stevens, seconded by Commissioner Taylor, to approve items 1 and 2 on the agenda as presented. Item 3 was moved to the May 26, 2020 agenda and item 4 was withdrawn by the Director. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office Vouchers and County-wide Expense Reimbursement Claims for approval. **(Approved)**
2. Commissioners May 4, 2020 Minutes for approval. **(Approved)**
3. Multi Agency Communications Center (MACC) Claims Payment Request for Batch 01-84 in the amount of \$438,578.95. **(Moved to the May 26, 2020 agenda)**

**CENTRAL SERVICES**

4. Budget extension request in the amount of \$106,300.00 from REET funds to be reimbursed by the Department of Commerce and used at the Fairgrounds for a lighting project rodeo arena. **(Withdrawn by the Director)**

**ASC AGENDA AND MISC BOCC ACTION ITEMS:**

A motion was made by Commissioner Taylor, seconded by Commissioner Stevens, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Sheriff's Office request for emergency capital purchase of Pix4D Mapper Perpetual License (\$4,999.00), Lenovo Think Station P290 Workstation (\$7,412.76), HP Elite Display E243i-LED 24" Monitor (\$501.00), total price is \$12,912.76 from the Law & Justice Fund #121.163.00.9114.594216505. **(Approved)**

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3. Port of Moses Lake request for extension of time on Strategic Infrastructure Project (SIP) 2019-03, Sewer Extension to Grant County International Airport Infield from Westside Employment Center, from May 13, 2020 to May 15, 2021. **(Approved)**
4. City of George request for extension of time on Strategic Infrastructure Project (SIP) 2019-04, Well No. 3 Generator, from May 13, 2020 to May 13, 2021. **(Approved)**
5. Agreement regarding use of County property with the Ephrata Farmers Market Association, Inc. to utilize restroom facilities for purposes limited and collateral to the Ephrata Farmers Market to be held beginning Saturday, June 27, 2020 and each Saturday from 9 am through 1 pm through October 31, 2020. **(Approved)**
6. Reimbursement Request #20-10 on Washington State Department of Commerce on Consolidated Homeless Grant, (CHG) No. 20-46108-10, administered through the Grant County Housing Authority, in the amount of \$28,872.12. **(Approved)**
7. Department of Commerce Grant Agreement with New Hope through Office of Crime Victims Advocacy, Community Services and Housing Division, Grant No. S21-31108-009 in the amount of \$23,247.00. Term of the grant is July 1, 2020 through June 30, 2021. **(Approved)**
8. Agreement through the Sheriff's Office with Legends Music, LLC and Live Nation Worldwide, Inc. (iSTAR Blues LLC) for the Gorge Amphitheatre Alcohol Operating Plan for 2020, submitted to the Washington State Liquor and Cannabis Board. Term is May 19, 2020 through December 31, 2020. **(Approved)**
9. Fairgrounds request to purchase windows for the office in the amount of \$695.85 from Penhauricks from REET fund #126.168.00.9116.594736210. Total budgeted amount was \$2,500.00. **(Approved)**
10. Fairgrounds request to purchasing landscaping supplies in the amount of \$10,000.00 and landscape lighting in the amount of \$5,000.00 from REET funding. Purchases will be made over the course of several months in 2-3 large purchases. **(Approved)**
11. Memorandum of Understanding with Coordinated Care of Washington, Inc. through Grant Integrated Services for the purposes of formalizing the payment to Provider of 2020 Behavioral Health Enhancement Fund dollars in the amount of \$63,481.00 for the calendar year of 2020. **(Approved)**
12. Recommendation to award the bid for the Carpet Replacement in the Law and Justice Building #FM2002 project and contract with Cost Less Carpet, Moses Lake through the Facilities & Maintenance Department for the total amount of \$47,618.99. **(Approved)**

3:00 p.m. – 3:50 p.m.

D Anderson, Grant Integrated Services Update

- Personnel
- Ephrata Location
- Crisis Solutions Update
- Partnership with Samaritan Healthcare
- Psychiatrist

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**Week of May 18, 2020**

**MISCELLANEOUS ITEMS**

Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amount of \$776,766.86)**

Microsoft Volume Licensing program enterprise agreement through the Technology Services Department for 640 user licenses of Office Professional Plus, Office 365 ProPlus, Office 365 (plans E3 & E5) and Microsoft 365 Enterprise for the annual cost of \$98,182.40. Term is May 19, 2020 through May 19, 2021. **(Approved)**

**WEDNESDAY, MAY 20, 2020**

7:00 a.m. – 8:00 a.m.	T Taylor, Grant County Economic Development Council Board Meeting
8:30 a.m. – 9:00 a.m.	R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)

**THURSDAY, MAY 21, 2020**

8:30 a.m. – 9:00 a.m.	R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
9:00 a.m. – 10:00 a.m.	T Taylor, Meeting to discuss questions from Counties to Governor Inslee regarding COVID-19 Inconsistencies, Contradictions and/or Omissions
6:30 p.m. – 8:00 p.m.	C Carter, Grant Transit Authority (GTA) Board Meeting

**MISCELLANEOUS ITEMS**

The Chair of the Board authorized the Clerk of the Board to stamp her signature of approval to the Jose Francisco Rodriguez-Torres (Replat of Lot 9 Crook Estates) File # P 20-0098 (preliminary P 19-0393) Final Plat Submission and Review.

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**FRIDAY, MAY 22, 2020**

- 8:30 a.m. – 9:00 a.m. R Stevens, Grant County COVID-19 Healthcare and Public Health Briefing (ZOOM Meeting)
- 10:00 a.m. – 10:30 a.m. R Stevens, Emergency Board of Health Meeting via Zoom
- 11:00 a.m. – 11:30 a.m. Commissioners Special Meeting to approve Grant County COVID-19 Variance Request for Phase 2, from the Washington State Stay Home Stay Healthy Proclamation as presented by the Health District

Commissioner Carter called to order this special meeting and the Grant County Commissioners reviewed a recommendation prepared by Grant County Health Officer Dr. Alex Brzezny as submitted to the Board of Health in which he recommended applying for a variance to implement Phase 2 per "Safe Start Washington". The BOCC also reviewed Health District Resolution No. 20-5 to apply for a variance to Phase 2 of the Governor's COVID-19 Recovery Plan. After discussion, a motion was made by Commissioner Stevens, seconded by Commissioner Taylor to approve **Resolution No. 20-048-CC** to submit a request to the State of Washington to move Grant County to Phase 2 of the Governor's reopening plan. The motion passed unanimously.

1:00 p.m. – 1:45 p.m. C Carter, Governor's Office – Central WA Weekly Call

Signed this 9<sup>th</sup> day of June, 2020.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Cindy Carter  
Cindy Carter, Chair

Tom Taylor  
Tom Taylor, Vice-Chair

EXCUSED  
Richard Stevens, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board