

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JULY 30, 2018

The Grant County Commissioners session began at 9:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Taylor was out for the morning and excused.

8:00 a.m. – 9:00 a.m. T Taylor at Multi Agency Communications Center (MACC) Finance Committee Meeting (Moses Lake Office)

9:00 a.m. – 9:20 a.m. ASC Update and Misc BOCC Action (Items 1 through 3)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Supported Living/Group Home Exhibit C, Revision #190101, on Washington State Department of Social and Health Services (DSHS) Contract No. 1763-95888 with Grant County, by and through Grant Integrated Services' Developmental Disabilities Department. Term is from July 1, 2018 through June 30, 2019. **(Approved)**
3. **Correction** on Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services, during June, 2018 on Washington State Department of Corrections (DOSAs) contract in the amount of \$457.50. Clients name were incorrect when approved on July 23, 2018. **(Approved)**

9:30 a.m. – 10:00 a.m. Department Head Review

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:10 a.m. Open Record Public Hearing, Juvenile Court and Youth Services, Elections Department, and New Hope Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Juvenile Court and Youth Services Fund #001, Department #117 in the amount of \$230,694.35 to cover miscellaneous salaries/ wages and benefits, Department of Retirement System's corrections, additional comp payouts due to a formula error, and other expenses.
- Auditor's Office – Elections Department Fund #001, Department #108 in the amount of \$17,882.48 for prepaid ballot postage using Office of the Secretary of State Grant funds.
- New Hope Fund #128, Department #170 in the amount of \$65,918.00 to receive Washington State Department of Social and Health Services contract funds for Culturally Specific Domestic Violence Services.

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Pepper Teterud, Juvenile Court and Youth Services, discussed their request.

Suzi Fode, Director of New Hope, discussed their request.

Commissioner Stevens read into the record the request from Elections.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Taylor seconded and the motion passed unanimously. Commissioner Taylor moved to approve the budget extensions as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-070-CC)**

**MISCELLANEOUS ITEMS**

The Commissioners wrote a letter of support for People for People endorsing their Public Transportation Grant Projects to serve Adams, Lincoln, and Grant Counties for preservation of rural special needs transportation, mobility management preservation, and replacement vehicles to sustain special needs transportation.

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the July 20, 2018 payroll.

**TUESDAY, JULY 31, 2018**

The session was continued at 1:00 p.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                    K Eslinger, Human Resources Update **(Cancelled)**

11:00 a.m. – 11:30 a.m.                R Stevens, Finance Committee Update

1:00 p.m. – 1:20 p.m.                    G Dano, Prosecuting Attorney's Office Update

1:30 p.m. – 2:20 p.m.                    J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 3 on the agenda as presented. The motion passed unanimously.

1. Notice of Hearing/Declaring Certain County Owned Property Surplus and Ordering the Sale Of: Miscellaneous vehicles to be sold at public auction through the Washington State Department of Enterprise Services website. Public hearing is scheduled for August 21, 2018 at 2:00 pm. **(Approved, Resolution No. 18-071-CC)**
2. Notice of Hearing to adopt the Six Year Transportation Improvement Program. The public hearing is scheduled for August 21, 2018 at 2:05 pm. **(Approved, Resolution No. 18-072-CC)**

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3. Quit Claim Deed to the Washington State Department of Transportation for the county road right of way known as Road 24-SW for a roundabout project on SR 243. **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Taylor, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners July 16, 2018 Minutes for approval. **(Approved)**
3. Special occasion liquor license for Highrollers and their event held at the Sunlakes Resort on September 14 and 15, 2018, from the Washington State Liquor and Cannabis Board. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

4. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$610,189.41 and \$1255,229.74)**

**GRANT INTEGRATED SERVICES**

5. Request for out of state travel for Sue Sherwood to attend Credible Software billing training August 14 and 15, 2018 in Rockville, MD. **(Approved)**
6. Request for out of state travel for Darla Boothman, Reyna Gonzales, Raquel Fike, Tristyn Sherwood, and Theresa Lembcke to attend the 2018 Washington Finance Officers Association annual conference from September 18-21, 2018 in Vancouver, WA. This requires travel through Oregon. **(Approved)**

**TREASURER'S OFFICE**

7. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,253.00. **(Approved)**

**SHERIFF'S OFFICE – EMERGENCY MANAGEMENT DIVISION**

8. Request to purchase two (2) Inspire 1 V2.0 First Responder Unmanned Aerial Systems Units (aka Drones) and associated equipment in the amount not to exceed \$21,000.00 using U.S. Department of Homeland Security grant funds (EMW-2015-SS-00013) through Federal Emergency Management Area (FEMA). **(Approved)**

3:00 p.m. – 4:00 p.m.

D Mensher, National Prescription Opioid Presentation (Prosecuting Attorney's Office Conference Room)

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**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Ethan Williamson (W20 Short Plat) File #P 18-0222 (preliminary P 18-0141); and the Michael and Sheila Allen (Allen Short Plat) File #P 18-0198 (preliminary P 18-0103), Final Plat Submission and Review.

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$63,669.99.

**WEDNESDAY, AUGUST 1, 2018**

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|-----------------------|---|
| 1:00 p.m. – 2:30 p.m. | T Taylor at Special Multi Agency Communications Center (MACC) Board Meeting – Personnel Committee (Moses Lake Office) |
| 6:00 p.m. – 7:30 p.m. | FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)   |

**THURSDAY, AUGUST 2, 2018**

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|-------------------------|---|
| 7:00 a.m. – 8:00 a.m.   | T Taylor at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)  |
| 10:00 a.m. – 11:30 a.m. | C Carter at Homeless Taskforce Meeting (Moses Lake Community Health)              |
| 6:00 p.m. – 7:30 p.m.   | <del>FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)</del> <b>(Moved to 8/1/18)</b> |

**FRIDAY, AUGUST 3, 2018**

No meetings held

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Signed this 14th day of Sept, 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused  
Richard Stevens, Chair

[Signature]  
Tom Taylor, Vice-Chair

[Signature]  
Cindy Carter, Member

Attest:

[Signature]  
Barbara J. Vasquez, CMC  
Clerk of the Board