

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

---

### MONDAY, JUNE 18, 2018

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. J Hammond, ASC Update and Misc BOCC Action (Items 1 through 6)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 6 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment No. 1 by and between Coordinated Care Corporation, Coordinated Care of Washington and Grant County dba Grant Integrated Services to extend agreement for ninety (90) days and shall be effective from July 1, 2018 through September 29, 2018. **(Approved)**
3. Reimbursement Request (A-19) for contract work performed by Grant County, by and through Grant Integrated Services' Prevention and Recovery Center (PARC), during April 2018 on Washington State Department of Social & Health Services Division of Behavioral Health and Recovery Contract No. 1763-94250 in the amount of \$8,102.41. **(Approved)**
4. Request for release of funds on SIP 2016-09 and 2017-02, Port of Hartline, Hartline Fuel Facility Upgrade in the amount of \$167,604.67 to the Port of Hartline and \$4,355.00 to the Grant County Economic Development Council for its 2.5% Admin Fee. **(Approved)**
5. Performance Excellence NW – WSQA Intent to apply and determination of eligibility form requiring signature from BOCC Chair for Washington State Quality Award Compliance. This program is for an independent assessment of its quality management, accountability and performance system. Application requirements is based on funds received from Department of Commerce and funds received through local housing surcharges (document recording fees). **(Approved)**
6. Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy *SFY 2019 Crime Victim Service Center Grant* No. 19-31219-057 with Grant County, by and through New Hope Domestic Violence & Sexual Assault Services. Funding is in the amount of \$124,124.00 with a term of July 1, 2018 through June 30, 2019. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:30 a.m. – 11:50 a.m. District Court Update

**Grant County Commissioners Minutes  
Week of June 18, 2018**

1:30 p.m. – 2:20 p.m. Grant Integrated Services Update

- HR update
- City View Update
- North Central Accountable Community of Health Update
- Financials

2:30 p.m. – 3:20 p.m. Open Record Public Hearing, Adopting the 2018 Comprehensive Plan Update

The Commissioners held an Open Record Public Hearing to consider the unanimous recommendation from the Grant County Planning Commission to adopt the 2018 Comprehensive Plan, Official Zoning Map, and various development regulations supportive of and necessary to implement the 2018 Comprehensive Plan.

Damien Hooper, Director of Development Services stated each commissioner received a binder for this project (File #P18-0079) and this represents about a years' worth of time from the Planning Department and Planning Commission. Mr. Hooper delivered each commissioner a binder of information on this hearing. It included the following:

- Summary of recommendation from the Planning Commission with 18 Findings of Fact and 5 Conclusions of Law
- Staff Report which includes:
  - Attachment A is the 2018 Comprehensive Plan with associated appendices
  - Attachment B is the public comment received and counties responses
  - Attachment C are the agency and public mailing lists that were utilized during this process
  - Attachment D is the application material for the Comprehensive Plan Update and Revised Ch. 23.04, 23.12, and 24.08 of the Grant County Code; Environmental Review in which this had to comply to the environmental standards of WAC 197-11 "SEPA". They issued an addendum to their current EIS and adopted the original EIS done for the 1999 and 2006 Comprehensive Plans.

Mr. Hooper stated the Planning Commission conducted Open Public Workshops from August 2017 to April 2018. There was a public comment period that took place on March 22 and April 1. The Planning Commission held a Public Hearing on May 2, 2018 at 7pm and invited members of the public to give their testimony regarding the update. No members of the public attended. The Planning Commission, at the conclusion of the hearing, forwarded to the Board of County Commissioners their unanimous recommendation to approve the 2018 Comp Plan update along with the associated development regulations and directed staff to prepare a new official zoning map (shown to the BOCC) which reflects a revised zoning map for all of the properties in Grant County that received Comprehensive Plan amendments at some point in the past but never followed through with their rezone to perfect their comp plan designation. The official map will be placed on the GIS website.

**Grant County Commissioners Minutes  
Week of June 18, 2018**

Mr. Hooper gave a quick overview of the Comprehensive Plan Update which included 4 primary items they took care of:

1. Overriding issue of Plan Certification: comp plan that came forward in the late 90's was verbose. Staff has cut the plan by half from what was adopted previously. It's very simple, easy to follow, understand, and use.
2. The Agriculture (AG) lands review: they annually received comments from the Department of Commerce that they didn't like the county taking on comp plan amendments one parcel at a time. Staff notified Commerce that they will do a comprehensive plan review of AG during their Comprehensive Plan update. This resulted in the removal of over 200,000 acres out of AG that shouldn't have been placed there in the first place and into a Rural Resources Zone which still maintains a density of 1 home per 40 acres and provides similar zoning characteristics. This process is supported by the AG lands memo in the binder they received.
3. Critical Areas regulations is another key component to the update. It was not compliant to the GMA at the time and standards have changed. They also mimic their shoreline critical area standards that was adopted 4 years ago.
4. Consistency between zoning and comprehensive plan. They've operated for years with inconsistencies and they are being fixed through this update.

Damien Hooper stated that he recommends the BOCC uphold the Planning Commission recommendation of approval.

Commissioner Stevens asked about minor changes that may be needed to be made in the future. Would staff have to go through this entire process again? Mr. Hooper stated that scrivener's errors will be easily corrected as he wrote into the Findings of Fact that ability for staff to correct those.

Mr. Hooper stated that Ben Floyd of Anchor QEA was unable to attend the hearing today. He played a major part in this update.

Commissioner Taylor moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to accept the unanimous recommendation of the Grant County Planning Commission and adopt the 2018 Comprehensive Plan, revised Chapters 23.04, 23.12, and 24.08 of the Grant County Code, and an Official Zoning Map; and direct Development Services staff to prepare the necessary Resolution and Ordinance for the Board of County Commissioners signature to enact the same, recognizing the 18 Findings of Fact and 5 conclusions of law also forwarded to the Board of County Commissioners by the Planning Commission. Commissioner Taylor seconded and the motion passed unanimously. The hearing adjourned. **(Resolution No. 18-062-CC and Ordinance No. 18-063-CC)**

**MISCELLANEOUS ITEMS**

The Commissioners wrote a letter of support to the US Department of Transportation for the Washington State Department of Transportation's 2018 BUILD grant application for the Washington State Rural Rail Rehabilitation Project.

**Grant County Commissioners Minutes  
Week of June 18, 2018**

**TUESDAY, JUNE 19, 2018**

9:00 a.m. – 9:50 a.m.

K Eslinger, Human Resources Update

Calendar Items

06/21/18 – Work in Ellensburg

06/19/18 through 07/13/18 – Adjusted schedule (4 weeks)

Discussion Items

1. Process for Policy Approval

Recommendations

2. Jeff Tincher PAR
3. Kirk Eslinger Leave Request Documentation

Budget, Finance, & Risk

4. EEO Plan
5. ADA Plan

Compensation, Benefits, & Payroll

6. Lincoln Financial

Employee & Department Issues

7. Youth Services
8. Fairgrounds

Policy & Procedure

9. 204 - Disability Support & Reasonable Accommodation
10. County Properties and ADA Service Animals
11. 1202 - Travel Authorization Expense Reimbursement

Labor Relations

12. Association – *CH; DC; PW; SW; YS*

*Negotiation:* Negotiations for 01/01/19

*PERC:* PERC No Number Assigned

*Other:* Relationship with Unit

13. Association – *Deputy Sheriff*

*Negotiation:* Negotiations for 01/01/18

**Grant County Commissioners Minutes  
Week of June 18, 2018**

14. Teamsters-GCSO – *Corrections*  
*Negotiation:* Negotiations for 2016-19
  
15. Teamsters-GCSO – *Sheriff Support*  
*Negotiation:* Negotiations for 01/01/19  
  
*PERC:* PERC 130683-P-18  
PERC 130684-P-18
  
16. Teamsters-GrIS – *CSS, Initial Svcs, Therapy Svcs*  
*Negotiation:* Negotiations for 01/01/18

**Legal Actions**

17. Hoover v Grant County

Personnel Action Request (PAR) for the salary, wage and/or position changes for Jeff Tincher, Public Works.

The Commissioners signed and approved Personnel Policy No. 204 titled “Disability Support Compliance” and Policy No. 1106 titled “County Properties and ADA Service Animals”.

10:00 a.m. – 10:50 a.m. M Webb, Fairgrounds Update

- Fairgrounds Project Updates
- Fair Planning Update
- Final Days

11:00 a.m. – 11:20 a.m. J Gingrich, Deputy Clerk of the Board Update

**BOCC:**

- County Pin
  - Tourism Paying?
- EO/DH Training Luncheon:
  - July 2, 2018
    - Matt Klein, GCSO – COOP (training)
    - Barb Vasquez, BOCC – County Pin (info)
- FAC – Kandi Bersanti
  - Expires 7/31/18

**Board of Equalization (BOE):**

- Training conducted 5-7, 2018
- Scheduled through August 23, 2018
- Less than 30 hearings left to conduct
- Less than 5 petitions to schedule

**Grant County Commissioners Minutes  
Week of June 18, 2018**

**Tourism Commission:**

- June 20, 2018 @ 9:30am:
  - Presentation from David Goverdare, artist of “Grandfather Cuts Loose the Ponies”.

**EFSP:**

- Received Phase 35 dollar amounts
  - Meeting July 10, 2018 @ Samaritan
- Working Phase 33 & 34 to closure
  - Jon Bartlett

**Veteran Services:**

- Monthly Update
- July 11, 2018 meeting:
  - Medical Lake Veteran’s Cemetery Presentation
    - Rudy Lopez
- Storage
  - Moving from storage unit to GCFG on 6/20/18
- Ordering of surplus
- June 13<sup>th</sup> – Presented to Worksource in Chelan
- Serving those who Served Conference
  - Wenatchee, August 1-2, 2018
  - 1 night
  - VAB?
- Veteran Services Fair
  - August 8, 2018 @ BBCC
  - Senator Dan Newhouse
- Grant County Veteran Stand Down:
  - September 29, 2018
    - Veteran Resource Fair

1:00 p.m. – 1:20 p.m.                      G Dano, Prosecuting Attorney’s Office Update

1:30 p.m. – 2:20 p.m.                      J Tincher, Public Works Update (Items 1 through 3)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 2 and 3 on the agenda as presented. Item 1 was not ready for signature. The motion passed unanimously.

1. Execution of Contracts: 4-NE Reconstruction Project awarded to Tommer Construction of Ephrata, WA for the bid amount of \$939,855.00. **(Item not ready for signature)**

**Grant County Commissioners Minutes  
Week of June 18, 2018**

2. WA State Department of Transportation Local Agency Agreement for Randolph Road Overlay/Grind/Inlay and include ADA ramps, sidewalk, traffic control and other items. **(Approved)**
3. Request authorization to purchase Central Shop Equipment: One (1) each EEAC330A POLARTEK ECO Air Conditioner in the amount of \$4,866.16, excluding sales tax, from Snap-on Industrial through NASPO ValuePoint Contract #05316 administered through the Department of Enterprise Services. **(Approved)**

2:30 p.m. – 2:50 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Taylor, seconded by Commissioner Carter, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-77) in the amount of \$3,052.33; and (Batch 01-76) in the amount of \$21,199.38. **(Approved)**

**TREASURER'S OFFICE**

3. Application from Jeremy Weaver (Weaver's Professional Services) for Resale of Tax Title property for Parcel No. 18-1303-001 with a starting bid of \$125.00. The Treasurer recommends *denial* of the offer. **(The Commissioners approved the recommendation to deny the offer)**
4. Application from Jeremy Weaver (Weaver's Professional Services) for Resale of Tax Title property for Parcel No. 17-1293-000 with a starting bid of \$125.00. The Treasurer recommends *denial* of the offer. **(The Commissioners approved the recommendation to deny the offer)**
5. Application from Jeremy Weaver (Weaver's Professional Services) for Resale of Tax Title property for Parcel No. 16-1781-000 with a starting bid of \$701.00. The Treasurer recommends *denial* of the offer. **(The Commissioners approved the recommendation to deny the offer)**
6. Application from Jeremy Weaver (Weaver's Professional Services) for Resale of Tax Title property for Parcel No. 18-2352-000 with a starting bid of \$125.00. The Treasurer recommends *denial* of the offer. **(The Commissioners approved the recommendation to deny the offer)**
7. Pursuant to RCW 54.28.090, request to distribute the PUD Privilege Tax funds received in the amount of \$2,957,717.93 as provided on a listing by the Treasurer. **(Approved, Resolution No. 18-064-CC)**

**AUDITOR'S OFFICE – ACCOUNTING DEPARTMENT**

8. Payment of vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, as recorded on a listing and made available to the Board. **(Approved in the amounts of \$67,443.39 and \$2,128,754.31)**

**Grant County Commissioners Minutes  
Week of June 18, 2018**

**MISCELLANEOUS ITEMS**

Request from New Hope for out of state travel for Trisha Glenn, Debbie Gonzalez, Amy Gallardo and Kate Hoch to attend the National Sexual Assault Conference from August 28 – 31, 2018 in Anaheim, CA.

Commissioners Taylor and Carter signed the Health District Voucher listing in the amount of \$8,107.21.

**WEDNESDAY, JUNE 20, 2018**

7:00 a.m. – 8:00 a.m.	T Taylor at Grant County Economic Development Council – Board Meeting (ATEC, BBCC)
8:30 a.m. – 9:00 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 12:00 p.m.	TOURISM COMMISSION MEETING
6:00 p.m. – 7:30 p.m.	C Carter at Fair Advisory Committee Meeting (Republican Building, Fairgrounds)

**THURSDAY, JUNE 21, 2018**

R Stevens, Out

6:30 p.m. – 8:00 p.m.	T Taylor at Grant Transit Authority Board Meeting (Moses Lake Office) <b>(Did not attend)</b>
-----------------------	--

**FRIDAY, JUNE 22, 2018**

R Stevens, Out

2:00 p.m. – 4:00 p.m.	C Carter at Nat Washington House Archive Ceremony (Ephrata) <b>(Did not attend)</b>
-----------------------	---

**Grant County Commissioners Minutes  
Week of June 18, 2018**

Signed this 3rd day of July 2018.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Richard Stevens  
Richard Stevens, Chair

EXCUSED  
Tom Taylor, Vice Chair

Cindy Carter  
Cindy Carter, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board