

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 31, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 3, 5 - 10 on the agenda as presented. Items 2 and 4 were not ready for signature. The motion passed unanimously.⁶

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
3. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Bradley Thonney. Term is January 1, 2017 through December 31, 2018. **(Approved)**
4. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Derek R. Johnson. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
5. Washington State Military Department and the United States Department of Energy-Richland grant contract with funding in the amount of \$73,056 and a term of October 1, 2016 to September 30, 2017. **(Approved)**
6. Revision #170102 to Washington State Department of Social & Health Services (DSHS) Contract No. 1563-43364, administered by Grant County, by and through Grant County Integrated Services' Developmental Disabilities Department (DD Residential), Exhibit C. **(Approved)**
7. Authorization for release of BOCC approved funds on Strategic Infrastructure Program (SIP) #2015-05, Port of Quincy 13th Avenue NW Infrastructure Improvements in the amount of a \$150,000 grant and a \$75,000 loan, in addition to the 2.5% Administrative Fee of the project in the amount of \$5,625 to the Grant County Economic Development Council. **(Approved)**
8. Recommendation from the Selection Committee to award a contract to Pacific Engineering for structural engineering for the purpose of receiving: (1) a technically sound structural analysis of the Grant County Fairgrounds' rodeo bleachers; and (2) a structural engineering design for the renovation – if practicable – or replacement of the existing bleachers. **(Approved)**
9. Washington State Military Department Homeland Security Grant Agreement No. E17-074 with Grant County, by and through its department of Emergency Management, in the amount of \$74,438. Term is September 1, 2016 through August 31, 2018. **(Approved)**
10. Washington State Military Department Homeland Security Grant Agreement No. E17-106 with Grant County, by and through its department of Emergency Management, in the amount of \$53,856. Term is June 1, 2016 through August 31, 2017. **(Approved)**

**Grant County Commissioners Minutes
Week of October 31, 2016**

9:30 a.m. – 10:00 a.m. Decision – Recommendation to merge Emergency Management into the Sheriff’s Office

The Commissioners continued the October 17, 2016 meeting to consider the request from the Grant County Sheriff to merge Emergency Management into the Sheriff’s Office. Public comment was closed at the last meeting but Commissioner Carter asked the Sheriff’s Office and Emergency Management to give final remarks.

Sheriff Tom Jones gave a summary of the proposal that was made during the previous public meeting.

Commissioner Stevens asked if Sheriff Jones thought an advisory board would be beneficial. Sheriff Jones does make the recommendation to create an advisory board. Commissioner Swartz stated communication is important. Sheriff Jones stated this board would only be an “advisory board”, not making decisions.

Commissioner Carter discussed the current Emergency Management personnel and asked that she would stay? Sheriff Jones said yes.

Sandy Duffey discussed the proposed advisory board and stated that she does visit hospitals and speaks with city and town police departments and doesn’t want to lose those communications if there is an advisory board and a merger. Sandy Duffey asked about the 2nd position that is currently open within Emergency Management. Is that position going to be a Sheriff’s Office employee or Emergency Management employee? Sheriff Jones stated it would be a Sheriff employee.

A motion was made by Commissioner Swartz to fold the Department of Emergency Management into the Sheriff’s Office. Commissioner Stevens seconded for discussion.

Commissioner Swartz stated she bases her decision on the need for staff. Commissioner Stevens and Carter stated they agree with Commissioner Swartz. Discussion ensued. All commissioners were in favor and the motion passed unanimously. The merged will take place on January 1, 2017. **(Approved)**

10:00 a.m. – 10:15 a.m. D Hooper, Planning Department Update

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Laurissa Perez PAR; Contract Negotiations: Teamster GrIS 2017 (CSS; Initial; Therapy): Scheduling; Teamster GrIS 2016 (Initial): Signature Pending; Sheriff Support 2016: Counter-Proposal Pending; PERC 127886-M-16 - Corrections Mediation: 12/14; PERC 127-990; PERC 127991; PERC 127988; PERC 127989 - Association Mediation (CH, DC, PW, YS): Unscheduled; Other Actions: District Court Grievance: Settlement Pending; Holiday Pay Grievance: Hearing 12/19-21; Holiday Pay Grievance: Hold; Holiday Pay Grievance: Hold; PERC 128207-C-16 - Unit Clarification: 11/02 hearing canceled;

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Arbitration – Threat of Retaliation; Arbitration – Modification of Payroll Records; Labor Disclosure for Corrections Mediation: *Compiling Data*; PERC 128406-E-16 – Solid Waste: Vote Scheduled 11/23; Instruction to Mercer re 2017 Renewal; 2016 Open Enrollment for Plan Year 2017; Elected Official Compensation Plan; GCSO Payroll Process Review; Transition of County Payroll Schedule to Semi-Monthly; Building Department; New Hope; Clerk’s Office; and 2017 Human Resources Budget.

1:00 p.m. – 2:30 p.m. SHERIFF’S OFFICE WORKGROUP

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 28, 2016 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$2,073,159.91, as recorded on a listing and made available to the Board.

Personnel Action Request (PAR) for the salary, wage and/or position change for Laurissa Perez, Human Resources.

TUESDAY, NOVEMBER 1, 2016

The session was continued at 10:00 a.m. with all Commissioners in attendance.

- 10:00 a.m. – 10:30 a.m. Employee Performance Evaluation
- 10:00 a.m. – 10:20 a.m. L Stoltman, Conservation District Update
- 11:00 a.m. – 11:50 a.m. R Audet, Building Department Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update **(No action was taken)**
- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 2:54 p.m. to go until 2:59 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Jim Mitchell, Civil Deputy Prosecuting Attorney. Commissioner Carter closed the session at 2:59 p.m.

**Grant County Commissioners Minutes
Week of October 31, 2016**

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 9 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Recommendation from the Solid Waste Advisory Committee to appoint Warren Tracy to their Committee, replacing Mike Doyal. **(Approved)**
3. Letters of re-appointment for the following people to the Lodging Tax Advisory Committee: Kevin Danby, Marilyn Meseberg, Debbie Doran-Martinez, Beverly Shuford, and Tim Alling. **(Approved)**

TECHNOLOGY SERVICES

4. Request to purchase 3 work benches and 4 power kits for their department's lab, from Digitalbuyer.com in the amount of \$1,791.00 including tax. This was approved in their Capital Outlay budget. **(Approved)**

SHERIFF'S OFFICE

5. Request to declare surplus 13 Speed Measuring Devices: 11 Kustom Trooper Radar Units, 1 MPH Python Unit, and 1 Vindicator Radar. They plan to give these devices to Cascade Engineering to have them used for parts and made available to smaller agencies that may not be able to afford new units. **(Approved)**

CENTRAL SERVICES

6. Request to make the final payment to MJ Takisaki (3rd and 4th payment combined minus retainage) in the amount of \$386,889.00, for their work on the Youth Services Building repair project. **(Approved)**
7. Request to pay the 2nd and 3rd progress payments (Inv nos. 2749 and 2665, minus retainage) to A Central Asbestos in the total amount of \$32,070.50 for their work on the annex window replacement project (CSD 1612). **(Approved)**
8. Request to make the final payment (Inv No. 3296) to Joe's Excavation in the amount of \$35,894.75 (minus retainage) for their work on the Parking Lot G project (FM 1611). **(Approved)**
9. Request to make the final payment (Inv No. 3297) to Joe's Excavation in the amount of \$72,405.96 (minus retainage) for their work on the Youth Services Parking Lot project (CSD 1604). **(Approved)**

3:30 p.m. – 4:00 p.m. C Sears, McKay Healthcare/Hospital District #4 Update

**Grant County Commissioners Minutes
Week of October 31, 2016**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Ed Schempp, (Ed Schempp Short Plat), File P 16-0334 (P 16-0242 preliminary), Final Plat Submission and Review.

WEDNESDAY, NOVEMBER 2, 2016

10:00 a.m. – 11:00 a.m. MCKINSTRY MONTHLY OWNERS MEETING

4:00 p.m. – 5:00 p.m. Commissioners at Multi Agency Communications Center (MACC) New Dispatch Center Walk Through (Moses Lake)

MISCELLANEOUS ITEMS

Commissioner Stevens was authorized to sign the Health District Voucher listing in the amount of \$73,929.62.

THURSDAY, NOVEMBER 3, 2016

The session was continued at 8:30 a.m. with all Commissioners in attendance.

7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

8:30 a.m. – 9:00 a.m. 2017 Grant County Preliminary Budget Adoption

The Commissioners met to adopt the 2017 Grant County Preliminary Budget. Michele Jaderlund, Auditor stated the Preliminary Budget amount is \$121,493,256.00.

Commissioner Stevens moved to adopt the Preliminary 2017 budget as presented. Commissioner Swartz seconded and the motion passed unanimously. **(Resolution No. 16-182-CC)**

9:00 a.m. – 9:30 a.m. WSU Extension Budget Meeting

9:30 a.m. – 10:30 a.m. Sheriff's Office and Jail Budget Meeting

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10:30 a.m. – 11:00 a.m.	ASC – Grants Admin/SIP/Economic Rural Enhancement/Insurance Budget Meeting
11:00 a.m. – 11:30 a.m.	Tourism Commission Budget Meeting
11:30 a.m. – 12:00 p.m.	Building Department and Fire Marshal’s Office Budget Meeting
1:30 p.m. – 2:00 p.m.	Public Defense and Law Library Budget Meeting
2:00 p.m. – 2:30 p.m.	Juvenile Court and Youth Services Budget Meeting
2:30 p.m. – 3:00 p.m.	Clerk’s Office Budget Meeting
3:00 p.m. – 3:30 p.m.	District Court Budget Meeting
3:30 p.m. – 4:00 p.m.	Human Resources Budget Meeting
4:00 p.m. – 5:00 p.m.	2017 Budget Discussion
5:00 p.m. – 8:30 p.m.	R Stevens at Columbia Basin Development League (CBDL) Annual Conference (ATEC, BBCC)

FRIDAY, NOVEMBER 4, 2016

The session was continued at 1:30 p.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

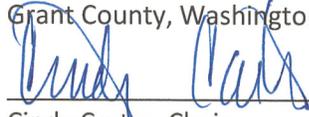
8:00 a.m. – 12:00 p.m.	C Carter, Out
1:30 p.m. – 2:30 p.m.	Grant Integrated Services Budget Meeting
2:30 p.m. – 3:00 p.m.	Noxious Weed Control Board Budget Meeting
3:00 p.m. – 4:00 p.m.	2017 Budget Discussion

Grant County Commissioners Minutes

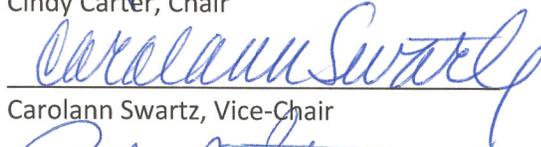
Week of October 31, 2016

Signed this 6th day of December, 2016.

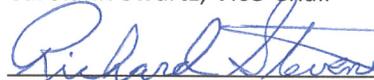
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

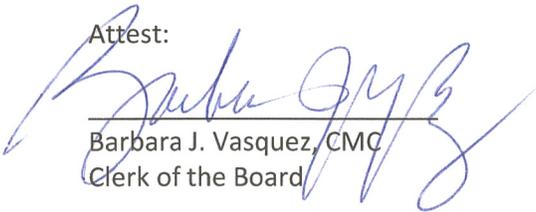


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board