

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, OCTOBER 17, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 2 and 3 on the agenda as presented. Items 4 through 9 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for insurance, legal services, grant administration, etc.
2. Update to Grant County, Washington Policy No. 400, Employment – Section 413, Employment of Relatives (Nepotism). Effective date is October 19, 2016. **(Approved)**
3. Reimbursement No. 6 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period July 30 through August 26, 2016, in the amount of \$10,482.89 to Century West Engineering and \$133,632.68 to Pegram Construction for a total reimbursement of \$144,115.57. **(Approved)**
4. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Paulette R. Burgess. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
5. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Michael Glenn Earl. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Patrick Earl. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Bradley Thonney. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
8. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Angel David Bentacourt. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**
9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Derek R. Johnson. Term is January 1, 2017 through December 31, 2018. **(Item not ready for signature)**

**Grant County Commissioners Minutes
Week Of October 17, 2016**

9:30 a.m. – 9:50 a.m. Open Record Public Hearing, Declaring Surplus Certain County Owned Computer Equipment – Technology Services

The Commissioners held an Open Record Public Hearing to consider a request from Technology Services to declare surplus certain county owned computer equipment.

Brittany Rang gave a brief description and stated all items will be recycled through TruRecycle.

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to close the public comment period. The motion passed unanimously. Commissioner Swartz moved to approve the surplus of items as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 16-074-CC)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

1:00 p.m. – 2:20 p.m. Grant Integrated Services Update

3:00 p.m. – 4:00 p.m. Open Public Meeting regarding a recommendation to merge Emergency Management into the Sheriff's Office

The Commissioners held a public meeting to consider a request from the Grant County Sheriff to merge the department of Emergency Management into the Sheriff's Office.

Tom Jones, Sheriff discussed his proposal.

Sandi Duffey, Emergency Management discussed Emergency Management and its key responsibilities: Recovery, Resilience for cities, schools, partner agencies, planning, mitigation and response. She believes if the department had one more person, it would be a great start.

Todd Voth, Mayor of Moses Lake asked what would be the advantage of keeping the Moses Lake office open vs. having the complete process run through the Sheriff's Office?

Sandi Duffey responded that the ECC and the office located at the Fairgrounds was the ideal location, to have access to their plans and exercise materials.

Tom Jones answered the question that the EM office would stay located in their office location but would like to move the ECC at the Moses Lake office due to the larger building.

Scott Miller, Yakima County Emergency Management, read into the record a letter he wrote. (Letter included) The function of EM is Communication, Coordination, and Collaboration. He is in favor of the merge.

Kevin Fuhr, Moses Lake Police Chief, is in favor of the merge. His experience in his previous job, having the departments merged worked well.

**Grant County Commissioners Minutes
Week Of October 17, 2016**

Jeremy Burns, Ephrata Fire Department and is the Chair of the Fire Chiefs Organization, stated they are not in favor of the merge.

Darren Higashiyama, Kittitas County Sheriff Deputy and DEM contact, is in favor of merger. He discussed how the merged departments run in their county.

Ryann Leonard spoke in favor of the merge.

Gary Garnant, volunteers on the Hanford Advisory Board, stated the clean-up of Hanford is a primary concern and is confident that whatever the outcome of this meeting, he knows there will be help with the Hanford problem.

Marvin Price stated an advisory board needs to be put in place to make sure they are in compliance with RCW 38.52.070.

Dave Helvy, Chelan County Sheriff's Office and DEM, stated they are merged and their system works well.

Wes Crago, Administrator for the City of Ephrata, stated bylaws should be put in place if the advisory board is put together. He would like to see more resources put into EM to have a better functioning EM.

Kent Sissen, Chelan County Emergency Management, stated one person cannot do it all.

Commissioner Carter thanked everyone for attending today. Commissioner Swartz stated anyone can contact them to give comments.

Decision to be made on October 31, 2016 at 9:30 a.m.

Commissioner Swartz moved to close the public comment portion of the meeting. Commissioner Stevens seconded and the motion passed unanimously.

4:00 p.m. – 4:20 p.m. B Smith, District Court Update

4:30 p.m. – 4:35 p.m. RFQ OPENING, FAIRGROUNDS RODEO BLEACHER PROJECT STRUCTURAL
ENGINEERING (Front Counter)

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 14, 2016 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$358,529.88, as recorded on a listing and made available to the Board.

**Grant County Commissioners Minutes
Week Of October 17, 2016**

TUESDAY, OCTOBER 18, 2016

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Recommendation to Mercer re: 2017 Renewal; EO Wage Plan; New Hope; Benefits Budget – 2017; Prosecutor’s Office Budget Impacts; and Approval to transition to Semi-Monthly payroll in January 2017.

10:00 a.m. – 10:50 a.m. B Adame, Fairgrounds Update

Items discussed were: Profit and Loss; Open Riding; Bleachers; Northwest Credit Farm Services; Fairgrounds Director; Network – Issues/Outage; Budget review; WSFA; and RMAF.

11:00 a.m. – 11:50 a.m. C Swartz at Planning Department Update (Planning Conference Room)

1:00 p.m. – 1:20 p.m. C Carter w/ D Bottineau, The Hope Agency

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 4 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids: 2015 County Road Safety - Rumble Strips/Flashing Signs (Various County Roads) CRP 15-09 with a bid opening date of November 14, 2016 at 4:10 pm. **(Approved)**
2. Authorization to Call for Bids: 2015 County Road Safety – Horizontal Curve Signs (Various County Roads) CRP 15-11 with a bid opening date of November 14, 2016 at 4:00 pm. **(Approved)**
3. Recommendation to award the Scrap Metal Crushing project to Bill York Crushing and Salvage of Royal City, WA to crush and remove scrap metal in the amount of \$40 per ton for material at the Ephrata Landfill and \$35 per ton for the material from the Coulee City and Mattawa Drop Boxes. **(Approved)**
4. Resolution Notice of Hearing to declare the following vehicles surplus and hold a public hearing on November 8, 2016 at 1:50 p.m.: **(Approved, Resolution No. 16-076-CC)**

VEHICLE	VIN NUMBER	ODOMETER	DESCRIPTION
0017	1FTWX33Y98EB26056	143230 miles	2008 Ford F350 Super Duty Dually 4x4 Super Cab w/ 6.8 Liter Engine
0605	1FAHP34N06W231577	64005 miles	2006 Ford Focus w/ 2.0 Liter Engine
0627	3C4PDDBG2CT293430	117585 miles	2012 Dodge Journey AWD SXT w/ 3.6 Liter V6
3012	1C6RD7FT3CS235563	114513 miles	2012 Dodge Ram 1500 ST Quad Cab 4X4 w/ 5.7 Liter V8
7017	2B3CA4CT8AH128816	104730 miles	2010 Dodge Charger w/ 5.7 Liter V8 Engine.
7045	2C3CDXATXCH234265	143033 miles	2012 Dodge Charger w/ 5.7 Liter V8 Engine.
7050	1GNSK2E06CR284586	138330 miles	2012 Chevy Tahoe 4WD w/ 5.3 Liter Engine.

**Grant County Commissioners Minutes
Week Of October 17, 2016**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Road N.5-NW Road and Right-of-Way Vacation

The Commissioners held an Open Record Public Hearing to consider an application from The Nature Conservancy in the matter of vacating a certain county road and/or right-of-way known as N.5-NW located in S 15, T 21 N, R 24 E, WM.

Jeff Tincher, Public Works Director, read into the record the following Engineers Report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road being all that portion of County Road N.5 NW, Road Log Number 32360, from Mile Post 0.00 to Mile Post 0.15, lying in Section 15 of Township 21 North, Range 24 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 2:00 PM, October 18, 2016. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

The proponents of the petition own the majority of the frontage along the petitioned County Road. N.5 NW is on the active County Road System. All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads.

I find that, this section of County Road is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

Randi Shaw, Nature Conservancy, stated their application is to only vacate is the highest elevation to 25-yard mark descending down the road. But the engineers report stated they plan to vacate the entire area.

Jeff Tincher stated his understanding is the road may not have a turn around and he would not recommend vacation if the road didn't have a turn around. It made more sense to vacate the road where it turns off of Monument Hill Road as well.

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to close the public comment period. The motion passed unanimously. Commissioner Stevens moved to approve the recommendation of Public Works and approve the vacation as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned.
(Resolution No. 16-077-CC)

2:00 p.m. – 5:00 p.m. C Carter, Out

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

**Grant County Commissioners Minutes
Week Of October 17, 2016**

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 7 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners October 3, 2016 Minutes for approval. **(Approved)**
3. *Held from the October 11, 2016 Consent Agenda Meeting:* Recommendation from the Health Insurance Committee for the following changes to the County Medical Insurance: **(Approved)**

Buy-Up Plan Keep the Buy-Up plan design the same as 2016 except for implementing prescription drug utilization management programs.

- Core Plan
- Plan design - Increase the deductible to \$1,000 (employee) and \$3,000 (family), increase the out-of-pocket maximum to \$5,000 (employee) and \$10,000 (family), increase copay to \$35
 - Contributions - Increase employee contributions by 5% for employees and dependents.
 - Implement prescription drug utilization management programs

HUMAN RESOURCES

4. Recommendation Memorandum to initiate the County Sick Leave Donation policy for an employee of Interfund Communications (Recipient 16-10) 3rd request. The Director recommends approval. **(Approved)**

CENTRAL SERVICES

5. Request for out of state travel to attend the Facility Dude University from April 29 – May 4, 2017 in Raleigh Durham, NC. **(Approved)**
6. Request approval for a change order to the parking lot projects and purchase 17 concrete bollard blocks to create a barrier from the parking lots and the courthouse. The change order amount would be \$11,383.20. **(Approved)**

FAIRGROUNDS

7. Request for Brenda Adame and 1 Fair Advisory Committee member to attend the Rocky Mountain Association of Fairs convention from November 9-12, 2016 in Spokane, WA. **(Approved)**

MISCELLANEOUS ITEMS

Multi-Agency Communications Center (MACC) Bond Claims Payment Request (Batch 01-74) in the amount of \$128,937.90.

**Grant County Commissioners Minutes
Week Of October 17, 2016**

WEDNESDAY, OCTOBER 19, 2016

7:00 a.m. – 8:00 a.m.	C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING
4:00 p.m. – 6:00 p.m.	R Stevens at Columbia Basin Development League (CBDL) Meeting (Simplot, Moses Lake)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$17,280.57.

THURSDAY, OCTOBER 20, 2016

C Swartz, Out

10:00 a.m. – 11:30 a.m.	C Carter at Homeless Task Force Meeting (Moses Lake)
12:00 p.m. – 1:00 p.m.	C Carter at Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake)
2:45 p.m. – 2:50 p.m.	BID OPENING, COURTHOUSE AND ANNEX WINDOW COVERINGS

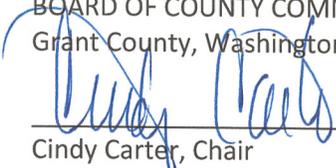
FRIDAY, OCTOBER 21, 2016

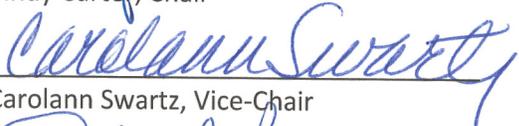
C Swartz, Out

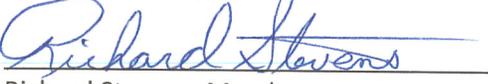
**Grant County Commissioners Minutes
Week Of October 17, 2016**

Signed this 22nd day of November, 2016.

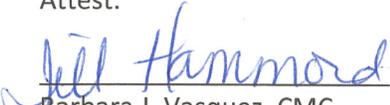
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz, Vice-Chair


Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board

Deputy