

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JULY 11, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.	Elected Official Roundtable Meeting
9:00 a.m. – 9:20 a.m.	A McGuire, WSU Cooperative Extension Update
10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:45 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works)
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor's Office Update (Cancelled)
2:00 p.m. – 2:20 p.m.	J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 2 through 8, 10 and 12 on the agenda as presented. Items 9 and 11 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Washington State Department of Social and Health Services County Program Agreement No. 1663-70098 between Grant County, by and through Grant Integrated Services, for DVR VR Job Service Contract. Term is July 12, 2016 through June 30, 2018. **(Approved)**
3. Underwriting Engagement Letter between DA Davidson, Fixed Income Capital Markets, and Grant County for the proposed offering and issuance of Limited Tax General Obligation Refunding Bonds. It is anticipated this letter will be replaced and superseded by a bond purchase agreement between the parties if and when the securities are priced following successful completion of the offering process. Term is July 1, 2016 to offering of the securities. **(Approved)**
4. Grant County, Washington, Policies & Procedures, Policy Number 800, Leave & Holidays. This update modifies section 802.5, Sick Leave Pay Out. **(Approved)**
5. Grant County Payment Request #6 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$36,896.86. **(Approved)**
6. Security Service Agreement between Grant County and PPC Solutions, Inc. for uniformed guard service at Ephrata and Moses Lake District Court locations. Term is July 1, 2016 through December 31, 2017. **(Approved)**

NOTE: ALL TIMES ARE ESTIMATES TO ASSIST IN SCHEDULING AND MAY BE CHANGED SUBJECT TO THE BUSINESS OF THE DAY AT THE BOARD'S DISCRETION. THE BOARD MAY ADD AND/OR DELETE AND TAKE ANY ACTION ON ANY ITEM NOT INCLUDED IN THE ABOVE AGENDA. ANY SUBJECT PLACED ON THE AGENDA REGARDLESS OF HOW THE MATTER IS STATED ON THE AGENDA, MAY BE ACTED UPON BY THE BOARD.

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7. E911 County Coordinator Professional Development Contract SFY 2017, #E17-014, between the Washington State Military Department, Multi Agency Communications Center, and Grant County, Washington and WSMD Signature Authorization Form. Funding is in the amount of \$47,800 through the WSMD and State Enhanced 911 Funds. Term is July 1, 2016 through August 15, 2017. **(Approved)**
8. Recommendation of Award by Century West Engineering on Washington State Department of Commerce CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehab Project, to Pegram Construction for the total low bid amount of \$609,842.17 for Base Bid Schedule A only. (The Department of Commerce previously approved the County's request for an additional \$25,000 in CDBG grant funding for the project. To that end, the lowest bid is approximately \$7,857.31 [1.3%] under the funded grant amount for construction of the 2016 Water Improvements Project.) **(Approved)**
9. **Anticipating:** Armored Car Services Agreement between Grant County, Washington, and GardaWorld Cash Services for carrier services on behalf of the County at the locations, times, prices, frequencies, and liability limits set forth on Schedule A to the Agreement. **(Item not ready for signature)**
10. Grant County Request for Reimbursement No. 9 on CDBG Public Services Grant No. 15-62210-005 for the period June 1 – June 30, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$34,958.65 This is the final reimbursement request on this grant, which is successfully closing out with a \$0.00 balance. **(Approved)**
11. **Anticipating:** 2016 Agreement Regarding Use of County Property for Public Purpose between Grant County and Sage 'N' Sun, Inc. Term is Thursday, August 4 through Sunday, August 7, 2016. **(Item not ready for signature)**
12. Grant County, Washington, Policies & Procedures, Policy Number 600, Compensation. This update modifies section 606, Longevity Pay. **(Approved)**

2:30 p.m. – 3:20 p.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Interviews
- Facilities and Maintenance/Central Services: Youth Services; Fairgrounds; 3rd Floor; Projects cash flow; Signs and the Prosecutor; FTR in department one; and Historic Grant.
- Interfund Communications: New Employee Schedule.

3:00 p.m. – 4:30 p.m. C Carter at North Central Washington Behavioral Health Organization Meeting- Video Conference (Grant Integrated Services, Moses Lake)

7:00 p.m. – 8:00 p.m. C Carter at 3rd Quarter Quincy Valley Leadership Meeting (Quincy City Hall)

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MISCELLANEOUS ITEMS

Commissioners Carter and Swartz authorized Commissioner Stevens to sign 2 letters of support, in his capacity as a member of the PCC Rail Authority. Each letter is addressed to the Washington State Department of Transportation: Rail, Freight, and Ports Division, for the Williams Group Inc. and W&I Railway's applications for a Freight Rail Assistance Grant "FRAP".

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$895,037.96, as recorded on a listing and made available to the Board.

TUESDAY, JULY 12, 2016

The session was continued at 9:00 a.m. with all Commissioners in attendance.

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| 9:00 a.m. – 9:50 a.m. | K Eslinger, Human Resources Update |
| 10:00 a.m. – 11:15 a.m. | Commissioners at PUD Presentation re: Employer-Directed Clinic (PUD Office, Ephrata) |
| 12:00 p.m. – 1:00 p.m. | Commissioners at PUD Commissioner Lunch (Tequilas Restaurant, Ephrata) |
| 1:30 p.m. – 2:20 p.m. | J Tincher, Public Works Update |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 4 and 5 on the agenda as presented. Items 1 through 3 were not ready for signature. The motion passed unanimously.

1. Execution of Contracts: Mattawa Shop awarded to S A R Construction Co., Inc. of Yakima, WA for the bid price of \$389,929.00 not including sales tax. **(Item not ready for signature)**
2. Execution of Contracts: Ephrata Landfill MPE Pilot Study awarded to Selland Const., Inc. of Wenatchee, WA for the bid price of \$1,558,265.90 including sales tax. **(Item not ready for signature)**
3. Execution of Contracts: Adams Road, Bridge #330 and Bridge #334 awarded to Versatile Industries of Lone, WA for the bid amount of \$1,372,476.90. **(Item not ready for signature)**
4. Request to the County Road Department for Reimbursable Work Washington State Parks and Recreation Commission for various road work. **(Approved)**
5. Agreement for Maintenance and System Services with Cascade Software Systems, Inc. for a Cost Accounting Management System (CAMS). **(Approved)**

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- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update
- 3:00 p.m. – 3:50 p.m. Armored Car Services Discussion
- 4:00 p.m. – 4:15 p.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners June 27, 2016 Minutes for approval. **(Approved)**
3. 2-Special occasion liquor license applications for: SHOC- Strengthening the Heart of Our Community (event to be held at the See Cupboard Nursery, Royal City); and Parents Advocating for Warden Schools (PAWS) (event to be held in Warden). **(Approved)**

AUDITOR’S OFFICE – ACCOUNTING DEPARTMENT

4. Budget extension request in the amount of \$261,027.49 to the Grant County Museum Construction Fund (Insurance recovery funds), due to these funds not being added to the 2016 budget in error. **(Approved, the public hearing was set for August 2, 2016 at 10:00 a.m.)**

SHERIFF’S OFFICE

5. Budget extension request in the amount of \$9,312.00 to replace the Air Conditioning Unit at the Work Release facility. **(Approved, the public hearing was set for August 2, 2016 at 10:00 a.m.)**

HUMAN RESOURCES

6. Recommendation Memorandum regarding a Sick Leave Donation Request (Recipient 16-10) for an employee of Interfund Communications. The HR Director recommends approval. **(Approved)**

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the June 24, 2016 payroll.

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WEDNESDAY, JULY 13, 2016

9:00 a.m. - 9:30 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call (Cancelled)
9:30 a.m. – 11:00 a.m.	R Stevens, Disability Board Meeting
7:00 p.m. – 8:30 p.m.	Commissioners at Health Board Meeting (Public Works Meeting Room)

THURSDAY, JULY 14, 2016

“Tentative” JUVENILE HEARINGS **(Cancelled)**

9:00 a.m. – 10:30 a.m.	C Swartz at MACC Board Meeting (Armory Building, Moses Lake)
10:30 a.m. – 11:30 a.m.	C Swartz at LEPC Meeting (Simplot, Moses Lake)
4:00 p.m. – 5:00 p.m.	C Swartz, Washington Association of Counties (WSAC) Legislative Agenda Discussion – Conference Call

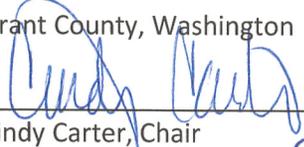
FRIDAY, JULY 15, 2016

9:30 a.m. – 10:30 a.m.	BOARD OF EQUALIZATION ANNUAL MEETING
10:00 a.m. – 12:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting (Ramada Inn, Moses Lake)
11:00 a.m. – 5:00 p.m.	“Tentative” JUVENILE HEARINGS (Cancelled)

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Signed this 26th day of July, 2016.

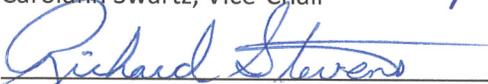
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

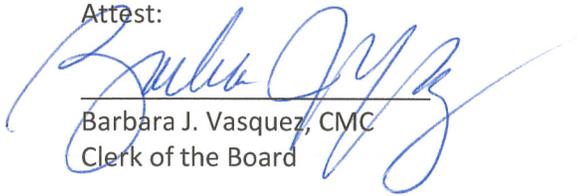


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board