

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 27, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 6, 8 and 9 on the agenda as presented. Item 7 was not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment No. 02 to Washington State Department of Social and Health Services, Division of Behavioral Health and Recovery, County Program Agreement for Prevention Services No. 1563-42476 with Grant County, Directions in Community Living. Amendment decreases the grant award by \$7,500 and updates Exhibit B, Awards and Revenues. **(Approved)**
3. Gorge Amphitheater Alcohol Operating Plan, May 2016, Legends Music, LLC. (Agreement between Grant County by and through its officials and the Grant County Sheriff's Office and Legends Music, LLC and Live Nation Worldwide, Inc. Term of Agreement is June 27, 2016 through December 31, 2016. **(Approved)**
4. Insurance Renewal Application (Storage Tank Pollution Liability Coverage Application) between Grant County, Public Works Department, and Crum and Forster in the amount of \$4,479.00 for insurance coverage on Grant County aboveground and underground storage tanks. **(Approved)**
5. Request by the Ephrata Chamber of Commerce to use County property for the Thirteenth Annual (2016) Basin Summer Sounds Music Festival, with event dates of July 15th and 16th, with set-up beginning July 14th and tear-down on July 17th. **(Approved)**
6. 2016 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce for its annual recreational event, Basin Summer Sounds. Dates are July 14th through the 17th, inclusive of set-up and tear-down. **(Approved)**
7. **Anticipating:** Armored Car Services Agreement between Grant County, Washington, and GardaWorld Cash Services for carrier services on behalf of the County at the locations, times, prices, frequencies, and liability limits set forth on Schedule A to the Agreement. **(Item not ready for signature)**
8. Amendment No. 01 to Washington State Department of Social and Health Services, DDA County Day Program, Contract No. 1563-44724 with Grant County, by and through Grant Integrated Services' Developmental Disabilities division. The amendment serves to: (1) increase the grant amount from \$661,181 to \$1,269,907; (2) extend the term to June 30, 2017; (3) modify Section 7 - Statement of Work; (4) modify Section 8's subparagraph b. Fees; modify Section 9 – Billing and Payment; and (5) Exhibit B – Program Agreement Budget. **(Approved)**

**Grant County Commissioners Minutes
Week of June 27, 2016**

9. Recommendation from Century West Engineering on Washington State Department of Commerce CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, to request an increase to the project's CDBG grant funding to cover the funding gap and provide a small contingency to cover potential unforeseen conditions on the project. This is due to the lowest bid received being over the budgeted amount. **(Approved)**

9:00 a.m. – 9:10 a.m. L Pence, Berg V. Grant County Discussion "Executive Session"

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 9:03 a.m. to go until 9:13 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Attorney. The session was continued to 9:18 a.m. Commissioner Carter closed the session at 9:18 a.m.

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting **(Cancelled)**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:30 p.m. – 1:40 p.m. Open Record Public Hearing, Sheriff's Office and Prosecuting Attorney's Office Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests:

- Sheriff's Office in the amount of \$932.00 to receive reimbursement funds from the Washington State Parks and Recreation for the assistance of a Grant County Deputy at a boat operator's school; and
- Prosecuting Attorney's Office in the amount of \$58,801.00 to hire a new District/Juvenile Court Deputy Prosecutor I position and to place a current Deputy Prosecutor who was outside the Prosecutor's compensation scale, to a District/Juvenile Court Prosecutor I wage

Dave Ponozzo, Undersheriff, discussed his request.

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 16-061-CC)**

**Grant County Commissioners Minutes
Week of June 27, 2016**

2:00 p.m. – 3:00 p.m. Grievance Hearing

Pursuant to RCW 42.30.110(1)(e) Commissioner Carter called an Executive Session to order at 2:00 p.m. to go until 2:50 p.m. to receive and evaluate complaints or charges brought against a public officer or employee. In attendance were Commissioners Stevens, Carter, Swartz, Kirk Eslinger and Matt Morrison, Human Resources, Penny Womak, Assessor's Office, Karen Maedke and Pat Emmel, Union Representatives, and Melissa McKnight, Assessor. The session was continued to 2:58 p.m. Commissioner Carter closed the session at 2:58 p.m.

3:00 p.m. – 3:30 p.m. K Eslinger, Personnel Issues

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the June 24, 2016 payroll.

TUESDAY, JUNE 28, 2016

The session was continued at 10:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update (**Cancelled**)

10:00 a.m. – 10:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Budget
- Facilities and Maintenance/Central Services: Youth Services, Wheeler, Fairgrounds, and Project Cash Flow
- Interfund Communications: New Employee

10:30 a.m. – 12:00 p.m. C Swartz, Capitol Strategies – Future Market Strategies Conference Call

11:00 a.m. – 11:20 a.m. W Swanson, Juvenile Court and Youth Services Update

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioners Lunch (Tequila's Restaurant, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

**Grant County Commissioners Minutes
Week of June 27, 2016**

1. Recommendation to award the Mattawa Shop Replacement bid, Item 1B, 34' x 72' Heated Building, to SAR Construction Co., Inc. of Yakima, Washington for the bid amount of \$389,929.00 not including sales or local tax. **(Approved)**
2. Request to the County Road Department for Reimbursable Work with the City of Quincy for Roadway Work on 9-NW Road up to a maximum of \$140,000.00 to be completed no later than December 31, 2017. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Ephrata Landfill MPE Pilot Study Interim Action Pretreatment Facility and Evaporation Pond

The following bids were received:

- Engineering Remediation Resources Group \$1,700,434.84
- Selland Construction \$1,558,265.90
- Halme Builders \$2,443,667.50

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

1:45 p.m. – 1:55 p.m. Bid Opening, Adams Road Reconstruction Project (CRP 14-08); and Bridge #330, M-NW and Bridge #334, 11-NW (CRP 16-12)

The following bids were received:

- Selland Construction \$1,428,398.15
- North Central Construction \$1,439,570.44
- West Company \$1,602,203.35
- Conway Construction \$2,221,567.98
- Versatile Industries \$1,372,476.90

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 9, and 11 on the agenda as presented. Item 10 is being held for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners June 13, 2016 Minutes for approval. **(Approved)**

**Grant County Commissioners Minutes
Week of June 27, 2016**

3. Recommendation from the Clerk of the Board to void Resolution No. 16-059-CC (6/14/16) relating to setting a hearing to declare surplus 3 Grant Integrated Service Vehicles. It was determined that since each vehicle is under \$2,500.00 in value, a public hearing is not necessary. **(Approved)**
4. New marijuana license application for EVERBRIGHTGREEN (Willie and Carlos Velasquez) 9326 Neppel Road NE, Ste B, Moses Lake, WA 98837 (Producer Tier 3 and Processor) from the Washington State Liquor and Cannabis Board. **(The Commissioners voted to approve the Production portion and the applicant, but deny the Processing portion as it is not permitted in that zone/location.)**
5. REVISED special occasion liquor license for Translational Pulmonary and Immunology Research Center. They will be selling alcohol at the Campgrounds at the Gorge Amphitheater. **(Approved)**

CENTRAL SERVICES

6. Request to purchase 13 chairs for the Auditor's Office in the amount of \$4,228.99 and purchase furniture for the Accounting Department in the amount of \$13,558.93, using the US Communities contract no. 4400003403. **(Approved)**
7. Washington State Department of Enterprise Services, Agreement No. 2016-994 H (1-1) Invoice No. 2 payable to McKinstry Essention in the amount of \$888,701.68 for construction costs; and Agreement No. 2016-994 A (1-1) Invoice No. 4 in the amount of \$170,357.80 for Professional Services, all for the Courthouse Campus Renovation project investment grade audit, design fees, and construction management. **(Approved)**
8. Request payment of McKinstry Change Order No. 1 for Contract No. 2014-994 H (1-1) in the amount of \$48,080.73 due to unforeseen changes and minor issues not discovered during the development of the project. This will be paid from the contract contingency fund. **(Approved)**

PLANNING DEPARTMENT

9. Request to purchase orthoimagery in the amount of \$6,000.00 through the State of Washington-Statewide Imagery Subscription. **(Approved)**

BUILDING DEPARTMENT AND FIRE MARSHAL

10. Request for out of state travel for Dave Nelson to attend the International Code Council business meeting and code hearings from October 16 – 22, 2016 in Kansas City, MO. **(This item is being placed on hold for further review)**

FACILITIES AND MAINTENANCE

11. Request for a budget extension and to purchase a new key/lock system for the Law and Justice building, from Clark Security Products in the amount of \$9,774.20 using the Washington State Department of Enterprise Services Contract No. 04010. This will include software that will keep track of codes, locations and proper accountability. **(Approved)**

**Grant County Commissioners Minutes
Week of June 27, 2016**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$2,898,665.94, as recorded on a listing and made available to the Board.

WEDNESDAY, JUNE 29, 2016

9:00 a.m. – 2:00 p.m. BOARD OF EQUALIZATION HEARINGS
11:30 a.m. – 12:00 p.m. R Stevens, Finance Committee Meeting (R Stevens Office)

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Public Works Director to award the Adams Road Reconstruction project (CRP 14-08 and 16-2) to Versatile Industries in the amount of \$1,372,476.90.

THURSDAY, JUNE 30, 2016

8:00 a.m. – 5:00 p.m. JUVENILE COURT

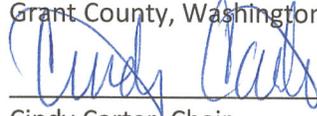
FRIDAY, JULY 1, 2016

8:00 a.m. – 5:00 p.m. JUVENILE COURT
3:00 p.m. – 5:00 p.m. C Swartz at Port of Moses Lake 50th Anniversary Celebration (Port of Moses Lake)

**Grant County Commissioners Minutes
Week of June 27, 2016**

Signed this 12th day of July, 2016.

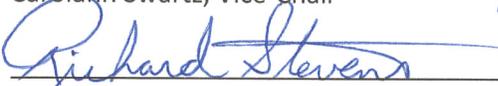
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

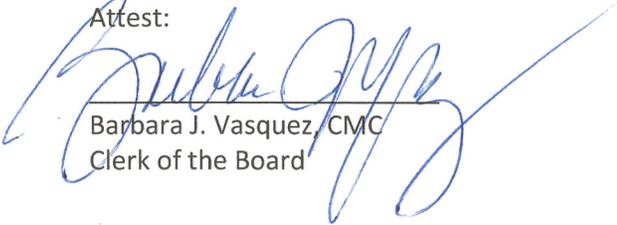


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board