

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, JUNE 20, 2016

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Stevens in attendance. Commissioners Swartz was out until 12:00 p.m. and excused.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 2, 3, 7 and 8 on the agenda as presented. Items 4 through 6 were not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Reimbursement No. 3 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period May 1 through May 27, 2016, in the amount of \$3,898.31. **(Approved)**
3. Authorization for release of BOCC approved funds on Strategic Infrastructure Program (SIP) #2016-02, Grant County Port District #10 (Moses Lake) Wide-Body Hangar Infrastructure Project in the amount of a \$200,000 grant and the 2.5% Administrative Fee of the project in the amount of \$5,000 to the Grant County Economic Development Council. **(Approved)**
4. **Anticipating:** Update to Grant County, Washington, Policies & Procedures, Policy Number 1500, General Financial Policies. **(Item not ready for signature)**
5. **Anticipating:** Update to Grant County, Washington, Policies & Procedures, Policy Number 500, Standards of Conduct. **(Item not ready for signature)**
6. **Anticipating:** Update to Grant County, Washington, Policies & Procedures, Policy Number 1600, Other County Operations/Procedures. **(Item not ready for signature)**
7. **Resolution No. 16-060-CC** Authorizing Execution of Interlocal Agreement for the Procurement, Use, and Maintenance of Radio Equipment between Grant County, by and through the Grant County Sheriff's Office, and the Multi Agency Communications Center (MACC); the agreement is set for BOCC action as ASC Action Item #8. **(Approved)**
8. Interlocal Agreement for the Procurement, Use, and Maintenance of Radio Equipment between Grant County, by and through the Grant County Sheriff's Office, and the Multi Agency Communications Center (MACC) for the purpose of upgrading the Computer Aided Dispatching server owned by MACC in order to provide the level of service required by Grant County. The Agreement's effective date is June 20, 2016 and shall remain in full force and effect indefinitely unless earlier terminated or modified as provided, or until such time as the CAD server is replaced. **(Approved)**

**Grant County Commissioners Minutes**  
**Week of June 20, 2016**

9:30 a.m. – 9:50 a.m.

J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve item 1 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts: U and 23-SW Road Project awarded to North Central Construction for the total bid amount of \$247,603.00. **(Approved)**

9:30 a.m. – 9:40 a.m.

Bid Opening, Mattawa Shop – Mattawa, WA

The following bids were received:

<u>Apollo Sheet Metal</u>	<u>Item#</u>	<u>Bid Amount</u>
45'x72' Semi-Heated Bldg	1A	\$526,700.00
45'x72' Heated Bldg	1B	\$553,700.00
36'x44' Heated Bldg	2	\$378,500.00

<u>Blackrock Construction</u>	<u>Item#</u>	<u>Bid Amount</u>
45'x72' Semi-Heated Bldg	1A	\$562,000.00
45'x72' Heated Bldg	1B	\$587,000.00
36'x44' Heated Bldg	2	\$409,000.00

<u>Halme Builders</u>	<u>Item#</u>	<u>Bid Amount</u>
45'x72' Semi-Heated Bldg	1A	\$480,000.00
45'x72' Heated Bldg	1B	\$470,000.00
36'x44' Heated Bldg	2	\$375,000.00

<u>Rock Steel Structures</u>	<u>Item#</u>	<u>Bid Amount</u>
45'x72' Semi-Heated Bldg	1A	\$477,102.00
45'x72' Heated Bldg	1B	\$499,472.00
36'x44' Heated Bldg	2	\$245,196.00

<u>S A R Construction Co.</u>	<u>Item#</u>	<u>Bid Amount</u>
45'x72' Semi-Heated Bldg	1A	\$371,929.00
45'x72' Heated Bldg	1B	\$389,929.00
36'x44' Heated Bldg	2	\$264,929.00

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A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

10:00 a.m. – 10:20 a.m.                      Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period

Ed White, Whites Concessions came in to discuss the Grant County Fair and that they are not able to work at the Fair in 2016. He was told that their menu interfered with the sales of the other vendors.

White's Concession has been working our fair for 37 years. He calls Moses Lake home and doesn't understand why he cannot work the Grant County Fair. His son usually runs the ATM machines at the Fair but he was told he would have to bid on the service. As far as he knows, there was no bid request for ATM services at the Fair.

The Commissioners said they would speak with the Fair Interim Director and get back to him.

11:00 a.m. – 11:20 a.m.                      D Nelson, Building Department and Fire Marshal's Office Update

Items discussed were: Current Activity and reports; 2015 Code Cycle; Energy Code; and Travel ICC Annual Code Hearings Business Meeting.

11:35 a.m. – 11:40 a.m.                      BID OPENING, CDBG ROYAL WATER DISTRICT PROJECT

The following bids were received:

- Premier Excavation                                      \$772,577.28
- Pegram Construction                                      \$708,050.32
- Larry Brown Construction                              \$917,090.49
- Advanced Excavation                                      \$875,244.88
- Selland Construction                                      \$844,856.19

These bids were turned over to Century West Engineering for their review and recommendation.

1:30 p.m. – 2:20 p.m.                      Grant Integrated Services Update

The following items were discussed: GrIS Updated Org Chart with New Positions; Financial supporting documents with Org Chart; Joel's Law's request and status; Mid Adopter update and Amerigroup meeting; Update who we have met with; Space at Courthouse for Behavioral Health Services; Strategic Plan update; and Cityview shower settlement.

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Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 1:33 p.m. to go until 1:36 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, Jim Mitchell, Civil Deputy Prosecuting Attorney, and the Grant Integrated Services Leadership Team: Gail Goodwin, Lisa Cordova, Loc Ohl, and Darla Boothman. Commissioner Carter closed the session at 1:36 p.m.

2:30 p.m. – 3:20 p.m. T Gaines, Central Services Update

4:00 p.m. – 4:20 p.m. B Smith, District Court Update (**Cancelled**)

**TUESDAY, JUNE 21, 2016**

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Contract Negotiations - Sheriff Support 2016: Proposal Pending; Teamster GrIS 2016 (CSS; Initial; Therapy): Proposals Pending; PERC 127508-M-15: Deputy Sheriff Mediation: proposals Pending; PERC 127886-M-16 - Corrections Mediation: 06/23; Association Mediation (PERC 127-990-M-16; PERC 127991-M-16; PERC 127988-M-16; PERC 127989-M-16): 07/18; Other Actions - District Court Grievance: 09/26-27; Holiday Pay Grievances: Step 3; PERC 127645-U-15 - Public Works ULP: Pending Dismissal; Courthouse Grievances: 06/20; Public Employees Benefits Board (PEBB) program; and GrIS Structure Plan.

10:00 a.m. – 10:50 a.m. B Adame, Fairgrounds Update

Items discussed were: Ongoing projects: Fire Southeast of Fairgrounds, Department of Agriculture #K1858 (Bathroom #7), Sewer System Improvements; Calendar; Fairgrounds Update: Grounds Keepers, Security; and Fair Updates: Vendors.

11:00 a.m. – 11:15 a.m. Consent Agenda (Items 1 through 17)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 16 on the agenda as presented. Item 17 is being amended (see below). The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Invoices. (**Approved**)

**Grant County Commissioners Minutes  
Week of June 20, 2016**

2. Commissioners June 6, 2016 Minutes for approval, and May 30, 2016 REVISED Minutes for approval. **(Approved)**
3. New marijuana license application for Mount Baker Retail Partners, LLC (Flora and Zachary Fleet, and Dante Jones) 1209 Hwy 281 Spur, Ste K, Quincy, WA 98848 (Marijuana Retailer and Medical Marijuana) from the Washington State Liquor and Cannabis Board. **(The Commissioners voted to deny the retail portion of the application because it is not permitted in that zone. The Board approved the applicant.)**
4. New liquor license application for Desert Aire Shopping Park (Nidhi and Vikrant Kalra, Rishu Shukla, and Mushtaq Jauhar) Desert Aire, WA 99344, from the Washington State Liquor and Cannabis Board. **(Approved)**
5. Appointment letter for John McKean to the Grant County Water Conservancy Board. **(Approved)**
6. Letter of non-objection for the Columbia Basin Cancer Foundation Special Occasion Liquor License for the Port of Moses Lake 50<sup>th</sup> Anniversary celebration on July 1, 2016. **(Approved)**
7. Grant County Request for Reimbursement No. 8 on CDBG Public Services Grant No. 15-62210-005 for the period May 1 – May 31, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$20,227.75. **(Approved)**

**TREASURER'S OFFICE**

8. Pursuant to RCW 54.28.090, request to distribute the PUD Privilege Tax funds received in the amount of \$2,719,985.32 as provided on a listing by the Treasurer. **(Approved)**

**CORONER'S OFFICE**

9. Request for out of state travel for Craig Morrison and Jerry Jasman to attend the International Association of Coroners and Medical Examiners convention from July 23 – 29, 2016 in Las Vegas, NV. **(Approved)**

**CENTRAL SERVICES**

10. Recommendation to make a progress payment to A Central Asbestos in the amount of \$16,035.25 for the demolition of the Annex windows on the 3<sup>rd</sup> floor (CSD 1612). **(Approved)**
11. Recommendation to make the first progress payment to MJ Takisaki in the amount of \$417,227.20 for the Juvenile Court and Youth Services repair project (CSD 1615). **(Approved)**
12. Request to make the final payment to Utilities Plus in the amount of \$1,440.00 for the emergency utility locating services they performed at the Fairgrounds for the sewer project (CSD 1611). **(Approved)**
13. Washington State Department of Enterprise Services, Agreement No. 2016-994 H (1-1) Invoice No. 3 payable to McKinstry Essention in the amount of \$554,924.13 for construction services; and Agreement No. 2016-994 A (1-1) Invoice No. 5 payable to McKinstry Essention in the amount of \$139,802.86 for professional services, all for the Courthouse Campus Renovation project investment grade audit, design fees, and construction management. **(Approved)**
14. Recommendation to make the final payment to MC Construction in the amount of \$19,924.00 for the Parking Lot A Sidewalk Project (FM1605). The retainage of \$996.20 will be held and released later. **(Approved)**

**Grant County Commissioners Minutes**

**Week of June 20, 2016**

15. Recommendation to make the 3<sup>rd</sup> progress payment to DW Excavating in the amount of \$379,463.72 for their work at the Fairgrounds for the sewer project (CSD 1611). **(Approved)**

**HUMAN RESOURCES**

16. Recommendation Memorandums regarding: 5th Sick Leave Donation Request (Recipient 16-05) for an employee of the Sheriff's Office- Corrections; and 4th Sick Leave Donation Request (Recipient 16-06) for an employee of the Sheriff's Office. The HR Director recommends approval of both. **(Approved)**

**SUPERIOR COURT**

17. Budget extension request in the amount of \$18,626.40 to purchase 3 full sets of Washington Practice from Thomson Reuters, one for each Judge. **(After discussion, the Board approved 2 full sets (\$12,471.60) to be purchased after the budget extension hearing set for July 18, 2016 at 2:30 p.m. The 3<sup>rd</sup> set will be budgeted within their 2017 budget)**

1:30 p.m. – 2:20 p.m.	T Jones, Sheriff's Office Update
2:30 p.m. – 2:50 p.m.	G Dano, Prosecuting Attorney's Office Update
6:00 p.m. – 7:00 p.m.	R Stevens at Okanogan County – Martin Hall Discussion (Okanogan County Commissioners Hearing Room)
6:30 p.m. – 8:30 p.m.	C Swartz at MRSC Board of Directors Dinner (Emory's Restaurant, Everett)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Port District No. 2 (Royal Slope) Red Rock Coulee Short Plat, File #P16-0209 (P 16-0121 Preliminary) Final Plat Submission and Review.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$783,023.40, as recorded on a listing and made available to the Board.

**WEDNESDAY, JUNE 22, 2016**

8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting (Public Works Meeting Room) <b>(Rescheduled)</b>
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**Grant County Commissioners Minutes  
Week of June 20, 2016**

9:30 a.m. – 11:30 a.m.	C Swartz at Municipal Research and Services Center (MRSC) Board of Directors Meeting (AWC Conference, Everett)
10:00 a.m. – 12:00 p.m.	R Stevens at WRCIP Board of Directors Sit Down Meeting (Clear Risk Solutions, Ephrata)
7:00 p.m. – 9:00 p.m.	PLANNING COMMISSION

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$11,122.81.

Contract between Grant County and A L Central LLC dba A Central, LLC, for abatement of all Asbestos Containing Materials (ACM) at the Grant County Courthouse, 35 C Street NW, Ephrata, WA 98823 with McKinstry Essential LLC acting as the General Contractor. Term is spring of 2016 through project completion (CSD 1612).

Contract between Grant County and A L Central dba A Central, LLC, for abatement of all Asbestos Containing Materials (ACM) at the Grant County Courthouse, 35 C Street NW, Ephrata, WA 98823, with a term of January 24, 2016 through April 1, 2016.

**THURSDAY, JUNE 23, 2016**

“Tentative” JUVENILE HEARINGS (**Cancelled**)

10:00 a.m. – 3:30 p.m.	C Swartz at Grant County Economic Development Council Board Retreat (CB Tech, Moses Lake)
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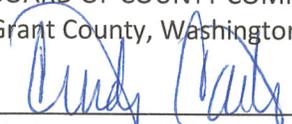
**FRIDAY, JUNE 24, 2016**

“Tentative” JUVENILE HEARINGS (**Cancelled**)

**Grant County Commissioners Minutes  
Week of June 20, 2016**

Signed this 5th day of July, 2016.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
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Carolann Swartz, Vice-Chair

  
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Richard Stevens, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board