

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, MAY 9, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 7 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County General Program Administration invoice for \$3,000 on CDBG Public Services Grant No. 15-62210-005. **(Approved)**
3. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 15-62210-005 for the period March 1 – March 31, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$17,919.53 (which includes Grant County’s annual administration fee of \$3,000). **(Approved)**
4. Amendment A to Washington State Department of Commerce Consolidated Homeless Grant No. 16-46108-10 with Grant County and administered through the Grant County Housing Authority. The revision provides additional allocations in the amount of \$286,469.00, plus \$12,000 to cover Housing & Essential Needs (HEN) services in Adams County for FY 2017. **(Approved)**
5. Cities Digital Statement of Work (Agreement) with Grant County for conversion of Board of County Commissioner department files stored in Stellant into the new Laserfiche software. This records management project is in an estimated amount of \$1,400. **(Approved)**
6. 2016 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Autism Society of Grant County for its 10th Annual Awareness Family Walk on Saturday, May 21, 2016. **(Approved)**
7. Grant County Payment Request #4 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$36,782.83. **(Approved)**

9:30 a.m. – 10:00 a.m. C Carter w/ T Sullivan, Health Information Meeting

10:00 a.m. – 10:30 a.m. R Stevens w/ T Sullivan, Health Information Meeting

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

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12:00 p.m. – 1:00 p.m.	C Swartz at Association of Washington Cities Legislative Appointments (City of Moses Lake, City Hall)
11:00 a.m. – 11:45 a.m.	Commissioners at Public Works Road Supervisor Meeting (Public Works)
1:15 p.m. – 1:25 p.m.	Open Record Public Hearing, The Nature Conservancy – WA Open Space Application

The Commissioners held an Open Record Public Hearing to consider an application for Classification or Reclassification Open Space Land per RCW 84.34 from The Nature Conservancy – WA for the following:

- Parcel Nos. 151224005 and 151225010 located within: north half S 27, T 21, R 24, and the west half west half NWSW in S 26, T 21 R 24; and the NESE in S 27, T 21, R 24, all of which is 162.9 acres in size; and
- Parcel No. 151305000 located in S 34, T 22, R 24 E, WM which is 640 acres in size.

Pam Hill, Data Coordinator, read into the record an email she received from The Nature Conservancy stating they will not be attending the hearing today.

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the recommendation of the Assessor's Office and approve the classification of the 3 parcels to Open Open Space as presented. Commissioner Carter seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, the Board signed the Open Space Taxation Agreements)**

1:30 p.m. – 1:50 p.m.	M McKnight, Assessor's Office Update
2:00 p.m. – 2:50 p.m.	Fairgrounds/Rodeo Combined Ticket Discussion
3:00 p.m. – 3:20 p.m.	S Dowland, Homeless Taskforce Update
4:00 p.m. – 4:30 p.m.	C Swartz w/ T Sullivan at Health Information Meeting (Samaritan Hospital, Moses Lake)

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$775,723.71, as recorded on a listing and made available to the Board.

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**TUESDAY, MAY 10, 2016**

8:30 a.m. – 9:30 a.m. C Swartz at Fairgrounds Fire Update Meeting (Fairgrounds)

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Teamster GriS 2016 (CSS; Initial; Therapy): Settlement Pending; PERC 127508-M-15: Deputy Sheriff Mediation: 05/09; PERC 127886-M-16: Corrections Mediation: 06/23; Holiday Pay Grievances; Deputy Sheriff Arbitration: 06/08-10; Employment and Department Issues: Assessor's Office; Building Department; GriS; and Youth Services.

10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update

Items discussed were: Incidents; Training; Exercises/ Planning-Meeting; Outreach; In Progress; and Concerns.

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: VoIP Phones and Quad/Cameras
- Facilities and Maintenance/Central Services: Fairgrounds; Campus; Juvenile; Miscellaneous; and Financials.

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Execution of Contracts: Asphalt Hauling and Dispatching Services 2016-2018 awarded to Haney Truck Line, LLC of Yakima, WA.
2. Authorization to Call for Bids: U-SW Road and 23-SW Road Reconstruction Project (CRP 15-04) with a bid opening date of May 31, 2016 at 1:30 pm

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Change of corporate officers/stockholders application from the Washington State Liquor and Cannabis Board for O'Sullivan Grocery, 8198 SR 262 E, Othello, WA 99344. **(Approved)**

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3. Application for added privilege marijuana license for Radness Labs (Amaris Harris/David Harris) 9472 Rd. U NW, Quincy, WA 98848 (Marijuana Producer Tier 2 and Processor) from Washington State Liquor and Cannabis Board. **(Approved)**

**HUMAN RESOURCES**

4. Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review of their Utilization Review Coordinator position. The Director recommends splitting the position into a I and II and Band them at a 12 and 14 respectively. **(Approved)**
5. Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review of their Compliance Specialist position. The Director recommends splitting the position into a I and II and Band them at a 10 and 11 respectively. **(Approved)**
6. Recommendation Memorandums to initiate the County sick leave donation policy for the following employees: **(Approved)**
  - a. Recipient 16-03 (3<sup>rd</sup> request) who is an employee of Public Works (the Director recommends approval).
  - b. Recipient 16-05 (3<sup>rd</sup> request) who is an employee of the Sheriff's Office – Corrections (the Director recommends approval).

**GRANT INTEGRATED SERVICES**

7. Out of state travel request for Sue Sherwood and Nicole Davidson to attend the Cerner Behavioral Health Software Conference in Phoenix, Arizona. Sue Sherwood will be traveling June 11-June 29, 2016 and Nicole will be traveling June 11-June 16, 2016. **(Approved)**

**NEW HOPE**

8. Out of state travel request for Debra Gonzalez and Beck Garcia to attend Strengthening Our Communities 2016 National Latin Institute, Denver, Colorado June 19-22, 2016. The WSCADV Rural Crossing Borders grant will cover training and travel costs via reimbursement up to \$2,600.00. **(Approved)**

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING

**MISCELLANEOUS ITEMS**

The Commissioners approved an Out of State Travel request from Directions in Community Living for Alicia Balderas and Michael Copley-Casey to travel with 5 clients to Silverwood Theme Park in Athol, ID on May 13, 2016.

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**WEDNESDAY, MAY 11, 2016**

9:30 a.m. – 11:00 a.m.	R Stevens, Disability Board Meeting
11:30 a.m. – 2:00 p.m.	HEARINGS EXAMINER
12:00 p.m. – 5:00 p.m.	C Swartz at Legislative Steering Committee Biennial Planning Meeting (Semiahmoo, Whatcom County)
5:00 p.m. – 8:00 p.m.	C Swartz at WSAC Regular Board of Directors Meeting (Semiahmoo, Whatcom County)
7:00 p.m. – 8:30 p.m.	C Carter and R Stevens at Health Board Meeting (Public Works Meeting Room) <b>(No Commissioners attended this meeting)</b>

**THURSDAY, MAY 12, 2016**

“Tentative” JUVENILE HEARINGS **(Cancelled)**

9:00 a.m. – 10:30 a.m.	C Carter at MACC Board Meeting (Armory Building, Moses Lake)
9:00 a.m. – 5:00 p.m.	C Swartz at Legislative Steering Committee Biennial Planning Meeting (Semiahmoo, Whatcom County)
10:30 a.m. – 11:30 a.m.	C Carter at LEPC Meeting (Simplot, Moses Lake)
9:30 a.m. – 1:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting (Hal Holmes Center, Ellensburg)

**FRIDAY, MAY 13, 2016**

“Tentative” JUVENILE HEARINGS **(Cancelled)**

8:00 a.m. – 11:00 a.m.	C Swartz at Legislative Steering Committee Biennial Planning Meeting (Semiahmoo, Whatcom County)
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Signed this 31st day of May, 2016.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused

Cindy Carter, Chair

Carolann Swartz

Carolann Swartz, Vice-Chair

Richard Stevens

Richard Stevens, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board