

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 2, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve to hold item 2 until next week as it is in need of a correction. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Grant County Request for Reimbursement No. 6 on CDBG Public Services Grant No. 15-62210-005 for the period March 1 – March 31, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$14,919.53. **(Item being held until the following week so it can be corrected)**

9:30 a.m. – 10:20 a.m. D Hooper, Planning Department Update

Items discussed were: Comprehensive Plan Amendments; Voluntary Stewardship Program (VSP); Code Enforcement; Development Agreements; and Moses Lake School District.

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:20 a.m. C Pence, New Hope Domestic Violence and Sexual Assault Services Update

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon

1:00 p.m. – 2:30 p.m. PERSONNEL ACTION REQUEST (PAR) FORM TRAINING

3:00 p.m. – 4:30 p.m. C Carter at North Central Washington Behavioral Health Meeting (Columbia Station, Wenatchee)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$409,655.26, as recorded on a listing and made available to the Board.

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The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the April 29, 2016 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the April 29, 2016 payroll.

TUESDAY, MAY 3, 2016

The session was continued at 9:00 a.m. with all Commissioners in attendance.

7:00 a.m. – 8:30 a.m. C Swartz at Mayor's Prayer Breakfast (ATEC, BBCC)

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update

Items discussed were: Labor Relations Institute; Sheriff Support Negotiations 2016: 06/01 Teamster GrIS 2016 (CSS; Initial; Therapy): Settlement Pending; PERC 127508-M-15: Deputy Sheriff Mediation: 05/09; PERC 127645-U-15: Public Works ULP; PERC 127886-M-16: Corrections Mediation: 06/23; PERC 127-990-M-16: Youth Services Mediation: TBD; PERC 127991-M-16: Public Works Mediation: TBD; PERC 127988-M-16: District Court Mediation: TBD; PERC 127989-M-16: Courthouse Mediation: TBD; District Court Grievance Arbitration: 09/26-27; PERC 128095-E-16 - Employment Specialists – Formation; Holiday Pay Grievances; Deputy Sheriff Arbitration: 06/08-10; Union Membership Audit Impact; Impact Bargaining – Assessor's Office Restructure; Policy Committee; GrIS Senior Leadership Group Planning; GrIS; Youth Services; Training Calendar; and Project Tracking.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. – 11:15 a.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 6, and 8 on the agenda as presented. Item 7 was placed on hold. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense vouchers for approval. **(Cancelled)**
2. Commissioners April 28, 2016 Minutes for approval. **(Cancelled)**
3. Special occasion liquor license application from the Washington State Liquor and Cannabis Board for Fraternal Order of Eagles 2622. Their event will be held at the Rodeo Grounds, 3953 Airway Drive, Moses Lake, WA 98837. **(Cancelled)**

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4. Assumption liquor license application for LME Solutions (Linda Myhre Enlow) 4793 Stratford Rd NE, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Board. **(Cancelled)**
5. Application for added privilege marijuana license for Evolution Design Concepts (Charles Nyman) 30356 Highway 243 S, Mattawa, WA 99349 (Producer Tier 2 and Processor) from the Washington State Liquor and Cannabis Board. **(The Commissioners approved the applicant and production portion of the application; but denied the processing portion as it is not permitted in that location/zone.)**
6. Budget extension request from the Administrative Services Coordinator in the amount of \$330,000.00 for the following Strategic Infrastructure Program projects: **(Approved, the public hearing was set for**
 - a. SIP# 2016-01: Port of Ephrata, Fire Suppression System for Two Port-Owned Building, \$30,000 Grant;
 - b. SIP# 2016-02 (formerly 2014-05): Port of Moses Lake, Wide-Body Hangar Infrastructure Project, \$200,000 Grant;
 - c. SIP# 2016-03: Port of Coulee City (Grant County Port District #4)-Coulee City Clinic Building, \$100,000 Grant.
7. Recommendation from the Health Insurance Committee for Grant County to engage Mercer Consulting to perform an annual self-insurance reserve fund evaluation and recommendation for the County. **(This item was placed on hold for further review)**

CENTRAL SERVICES

8. Request payment of the first progress billing (Invoice No. 4019) for the Fairgrounds Sewer Project (CSD 1611) to DW Excavating, Inc. in the amount of \$131,771.88. **(Approved)**

11:30 a.m. – 11:40 a.m. Open Record Public Hearing, Technology Services Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from Technology Services in the amount of \$95,000.00 to purchase 40 computer systems that were not added to the Quadrennial Fund in error.

Joe Carter, Technology Services Assistant Director, discussed the budget extension.

Commissioner Swartz moved to close the public comment portion of this hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the budget extension as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 16-044-CC)**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 6 on the agenda as presented. The motion passed unanimously.

1. Notice of Hearing **Resolution No. 16-043-CC** in the matter of vacating certain county road and right-of-way known as Division.8-NE (Roadlog 40460, Mileposts 0.0 to .07 in S 19 and 30, T 22 N, R 27 E, WM). **(Approved)**

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2. Single Source Supply **Resolution No. 16-042-CC**: Pursuant to RCW 36.32.270 and RCW 39.04.280 allow Counties to waive competitive bidding requirements for purchases which are limited to a single source of supply. Grant County desires to use Snap-on ProLink Ultra Elite Diagnostic Equipment and NEXIQ Technologies is the only company allowed to distribute this product. **(Approved)**
3. Authorization to Purchase Snap-On ProLink Ultra Elite Diagnostic Equipment for the amount of \$11,999 not including shipping or sales tax. **(Approved)**
4. **Resolution No. 16-040-CC** in the Matter of Initiating County Road Project for Road 5-SE Designated as CRP No. 16-10 (Cost Share). **(Approved)**
5. **Resolution No. 16-041-CC** in the Matter of Initiating County Road Project for Road 7-SW designated as CRP No. 16-11 (Cost Share). **(Approved)**
6. State of Washington – County Road Administration Board (CRAB) Rural Arterial Program Project Agreement for Construction Proposal Amendment No. 1 on Project No. 1315-03: 4-NE (Hiawatha to Westshore Dr.) **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 5:00 p.m. J Nelson, DA Davidson – Grant County Limited Tax General Obligation Bond Continuing Disclosure Presentation

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$981,993.69, as recorded on a listing and made available to the Board.

The Commissioners wrote a letter of support to the Mann-Grandstaff VA Medical Center for McKay Healthcare and Rehabilitation Center contract renewal.

Recommendation Memorandum to initiate the Sick Leave Donation policy for John Raap (16-02) of the Facilities and Maintenance Department. The Director recommends approval. **(Approved)**

WEDNESDAY, MAY 4, 2016

No meetings scheduled

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THURSDAY, MAY 5, 2016

- 7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)
- 8:00 a.m. – 5:00 p.m. “Tentative” JUVENILE COURT (**Cancelled**)
- 11:00 a.m. – 1:00 p.m. C Carter at Health Care Authority meeting with NCWBH (North Central ESD, Wenatchee)
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (East Wenatchee Office)

FRIDAY, MAY 6, 2016

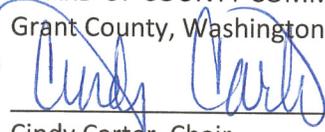
- 8:00 a.m. – 5:00 p.m. “Tentative” JUVENILE COURT (**Cancelled**)
- 10:00 a.m. – 10:30 a.m. C Carter at Canvassing Board Certification of Election (Elections Department)

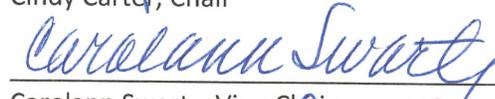
MISCELLANEOUS ITEMS

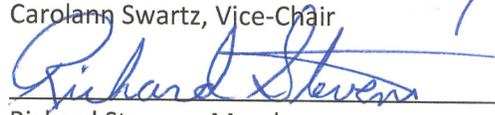
The Chair of the Board was authorized to sign the Stahl H.B. Trust (Josh Lybbert) Stahl H.B. Trust Short Plat, File P15-0186/P 16-0063, Final Plat Submission and Review.

Signed this 17th day of May, 2016.

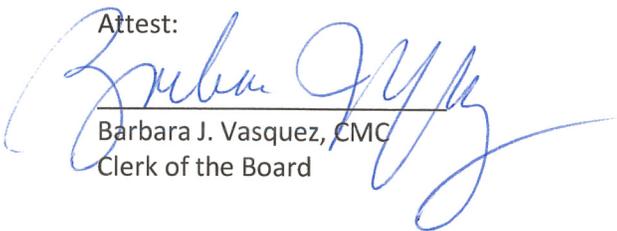
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Cindy Carter, Chair


Carolann Swartz, Vice-Chair


Richard Stevens, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board