

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 25, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.	Elected Official Roundtable Meeting
9:00 a.m. – 9:50 a.m.	Mental Health Court Discussion
10:00 a.m. – 10:20 a.m.	Commissioners Office Safety Meeting (Cancelled)
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Budget and Finance Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$855,039.36 and \$106,013.65, as recorded on a listing and made available to the Board.

TUESDAY, APRIL 26, 2016

The session was continued at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 8:50 a.m.	Open Record Public Hearing, Ordinance Amending Procedures to Grant County Code CH. 25.04 titled “Local Project Review”
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The Commissioners held an Open Record Public Hearing to consider an ordinance regarding procedural changes to Grant County Code 25.04 titled “Local Project Review. The proposed amendments were considered by the Grant County Planning Commission at their public hearing on April 6, 2016. The Planning Commission voted unanimously to recommend approval of the proposed amendments by Planning Staff.

Tyler Lawrence, Associate Planner, discussed the project stating the changes are minor in nature and are either corrections to parts that are no longer valid such as referencing building codes that are no longer adopted; to make uniformity throughout the UDC; bring procedures that are outlined in the code to be in line with how the procedures are actually utilized in the department on a daily basis. The biggest change is to eliminate admin appeals of permit decisions and make all appeals strictly judicial in nature, go directly to Superior Court.

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There were no comments received, no public spoke at the hearing, they did not receive any agency comments. The project is exempt from SEPA review.

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the recommendation of the Planning Commission and approve the amendments as presented recognizing the 7 Findings of Fact. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 16-039-CC)**

9:00 a.m. – 9:50 a.m. K Eslinger, Human Resources Update **(Cancelled)**

10:00 a.m. – 10:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 2 and 3 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Adoption of Section 3 Plan, Grant County, Washington (2016-2019) for use on federally funded Community Development Block Grant (CDBG) projects through the United States Department of Housing and Urban Development (HUD) received through the State of Washington's Department of Commerce. Section 3 requires the County to ensure, to the greatest extent feasible and consistent with existing federal, state, and local laws and regulations, that employment and contracting opportunities are provided to low and very low income persons on projects awarded with CDBG funds exceeding \$100,000. The Plan's effective period is April 26, 2016 through April 26, 2019. **(Approved)**
3. Resignation/Retirement Agreement and Release between Grant County and LeRoy C. Allison. Effective date of April 8, 2016. **(Approved)**

10:30 a.m. – 10:50 a.m. Consent Agenda (Items 1 through 10)

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners April 11, 2016 Minutes for approval. **(Approved)**
3. Proclamation recognizing May 1-7, 2016 as Municipal Clerks Week extending appreciation to all Municipal Clerks within Grant County for their service. **(Approved)**
4. New marijuana license application for Tina's Pottery (Tina and Adrian Starks) 1824 Rd N NE, Unit 5, Moses Lake, WA 98837 (Producer Tier 1); and MT Greenier Farms (Michael Hill and Sarah Klages) 1824 Rd N Ne, Unit 2, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Board. **(Approved)**
5. New liquor license application for M&L Solutions (Linda Myhre Enlow) 4793 Stratford Rd NE, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Board. **(Approved)**

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AUDITOR'S OFFICE – ELECTIONS DEPARTMENT

6. Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Laurie Buchannan, Dedra Osborn and Trisha Gibb to act as representatives for the County; and for Maria Lugar to handle the ballots through the mail room process. **(Approved)**
7. Designation of County Commissioner Cindy Carter to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on August 2, 2016. **(Approved)**

GRANT INTEGRATED SERVICES

8. Request for out of state travel for Courtney White to attend the Community Anti-Drug Coalition of America's Mid-Year Training Institute from July 16-22, 2016 in Las Vegas, NV. **(Approved)**

SHERIFF'S OFFICE

9. Request for out of state travel for Jaynie Granger, Karen Schwabauer and Terrie Smith to attend the NW CJIS Users Workshop from September 19-22, 2016 in Seaside, OR. **(Approved)**

HUMAN RESOURCES

10. Personnel Action Request for the salary, wage and/or position changes for Nathan Poplawski, Building Department; and Sandi Duffey, Emergency Management. **(Approved)**

11:00 a.m. – 11:20 a.m.	W Swanson, Juvenile Court and Youth Services Update
11:30 a.m. – 11:50 a.m.	G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call
1:00 p.m. – 5:00 p.m.	“Tentative” JUVENILE COURT

WEDNESDAY, APRIL 27, 2016

The session was continued at 9:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting (Public Works Meeting Room)
9:00 a.m. – 9:30 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. - 9:50 a.m.	B Hill, Public Defense Update

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- 10:00 a.m. – 10:20 a.m. G Dano, Prosecuting Attorney’s Office Update
- 10:30 a.m. – 10:50 a.m. T Jones, Sheriff’s Office Update
- 11:00 a.m. – 11:20 a.m. K Allen, Clerk’s Office Update
- 11:30 a.m. – 12:00 p.m. C Carter, Finance Committee Meeting

Items discussed were: Approval of minutes from prior meeting 3/23/16; Investment activity-purchases and maturities; Registered Warrant Balances Review; and Revenues Comparisons for prior month or year ago.

- 4:00 p.m. – 5:00 p.m. Commissioners at New Hope Domestic Violence Chamber Ribbon Cutting and Open House (Moses Lake Office)

MISCELLANEOUS ITEMS

Commissioner Richard Stevens was authorized to sign the Health District Voucher listing in the amount of \$19,140.00.

THURSDAY, APRIL 28, 2016

- 8:00 a.m. – 12:00 p.m. TAKE OUR DAUGHTERS AND SONS TO WORK DAY
- 10:00 a.m. – 12:00 p.m. R Stevens at Commissioners Columbia River Policy Advisory Group Meeting (Best Wester Lake Front Hotel, Moses Lake)
- 10:00 a.m. – 11:00 a.m. “Tentative” POLICY ADVISORY COMMITTEE MEETING **(Cancelled)**
- 9:00 a.m. – 12:00 p.m. “Tentative” JUVENILE COURT

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$99,260.91, as recorded on a listing and made available to the Board.

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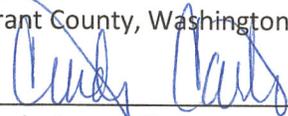
FRIDAY, APRIL 29, 2016

1:00 p.m. – 5:00 p.m. “Tentative” JUVENILE COURT

9:30 a.m. – 10:30 a.m. R Stevens w/ M McGhuey, County Government Discussion

Signed this 17th day of May, 2016.

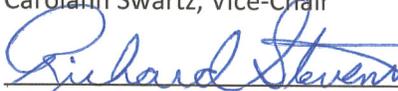
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

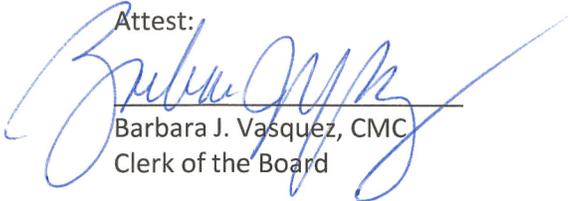


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board