

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, APRIL 11, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 2 through 6 and 9 through 16 on the agenda as presented. Items 7 and 8 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Request to decrease Grant County's mileage reimbursement rate from 56.0 cents per mile to 54.0 cents per mile, to match the IRS rates that became effective January 1, 2015. The County's effective date of rate change will be on the date of BOCC approval. **(Approved)**
3. Update to Grant County, Washington, Policy Number 1300, Discipline/Corrective Action, which modifies some title changes for consistency. Effective date will be April 11, 2016. **(Approved)**
4. Memorandum of Agreement (Grant Integrated Services – Community Support Specialists) between the Teamsters Local Union No. 760, representing the Grant Integrated Services Community Support Specialists (Union) and Grant County, by and through Grant Integrated Services, regarding monthly stipend payments continuing through February 24, 2016. **(Approved)**
5. Memorandum of Agreement (Grant Integrated Services – Initial Services) between the Teamsters Local Union No. 760, representing the Grant Integrated Services Initial Services (Union) and Grant County, by and through Grant Integrated Services, regarding monthly stipend payments continuing through February 24, 2016. **(Approved)**
6. Memorandum of Agreement (Grant Integrated Services – Therapy Services) between the Teamsters Local Union No. 760, representing the Grant Integrated Services Therapy Services (Union) and Grant County, by and through Grant Integrated Services, regarding monthly stipend payments continuing through February 24, 2016. **(Approved)**
7. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from final signature through December 31, 2016. **(Not ready for signature)**
8. **Anticipating:** Cash Receipts Program with Interface to dynamics 2015 R2 Proposal between Grant County, by and through the Grant County Treasurer, and A Systems Integrator (ASI). **(Not ready for signature)**

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9. Grant County Request for Reimbursement No. 5 on CDBG Public Services Grant No. 15-62210-005 for the period February 1 – February 29, 2016, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$16,750.53. **(Approved)**
10. Grant County Request for Reimbursement No. 1 to the Department of Commerce on CDBG General Purpose Grant No. 15-62210-022, Royal Water District Rehabilitation Project, for the period November 1, 2015 through January 29, 2016, in the amount of \$52,080.29. **(Approved)**
11. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee’s recommendations on the following SIP Projects:
  - SIP #2016-01, Port of Ephrata, Fire Suppression System for Two Port-Owned Buildings to modify the Port’s request for funding to a \$30,000 design/planning grant;
  - SIP #2016-02 (formerly approved under SIP Project #2014-05), Port of Moses Lake, Wide-Body Hangar Infrastructure Project for approval of the Port’s request for \$200,000 in SIP grant funding.
  - SIP #2016-03, Port of Coulee City (Grant County Port District #4), Coulee City Clinic Building for approval of the Port’s request for a \$100,000 grant.
12. **Anticipating:** BOCC Resolution in Re: Strategic Infrastructure Committee Recommendation for Funding on Strategic Infrastructure Program (SIP) numbers 2016-01, Port of Ephrata, Fire Suppression System for Two Port-Owned Building; 2016-02 (formerly approved under SIP #2014-05), Port of Moses Lake, Wide-Body Hangar Infrastructure Project; and 2016-03, Port of Coulee City (Grant County Port District #4), Coulee City Clinic Building.
13. Washington State Military Department Homeland Security Grant Agreement, Contract #E16-197 with Grant County, by and through Grant County Emergency Management. Funding is in the amount of \$50,816 with a term of June 1, 2015 through August 31, 2016. **(Approved)**
14. Contract between Grant County, by and through Grant County Central Services, and Central Washington Asphalt, Inc. for the Grant County Parking Lot “A” Replacement project (CSD1603). **(Approved)**
15. Designation of Fiscal Coordinator pursuant to Department of Commerce Community Development Block Grant (CDBG) Construction Handbook’s Section 4 on Grant #15-62210-022, Royal Water District Rehabilitation Project. **(Approved)**
16. Grant County Payment Request #3 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$29,962.77. **(Approved)**

9:30 a.m. – 10:00 a.m.	Department Head Review
10:00 a.m. – 10:30 a.m.	Grant Integrated Services Update – Conference Call
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
10:30 a.m. – 5:00 p.m.	C Carter at NCWBH Appreciation Lunch (Columbia Station, Wenatchee)
11:00 a.m. – 11:50 a.m.	State Auditor’s Office 2014 Accountability Exit Conference
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor’s Office Update

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2:00 p.m. – 2:20 p.m.

Open Record Public Hearing, Reinhold, Zundel Trust Open Space Application

The Commissioners held an Open Record Public Hearing to consider an application for Classification or Reclassification Open Space Land per RCW 84.34 from the Reinhold Zundel Trust by Lewis H. Zundel, Trustee, for the following:

- Parcel Nos. 181437000, 181438000, 181442000, 181458000, 181442001 and 181441000 (added at the hearing) located within: the north half and the southwest quarter of S 13, T 21 N, R 30 E, WM; the southeast quarter, the northeast quarter and the west half of S 14, T 21 N, R 30 E WM; and the northwest quarter of S 24, T 21 N, R 30, E WM (with exceptions), all of which is 1271.61 acres in size;
- Parcel No. 181479000 located in the SE S 32, T 21 N, R 30 E, WM which is 160 acres in size; and
- Parcel No. 181429000 located in the NE and SWSW S 10, T 21 N, R 30 E, WM which is 200 acres in size.

Pam Hill discussed the applications stating these parcels were at one time being farmed but he is no longer capable to farm them. Ms. Hill believes this property will be farmed in the future, once the property owner can find someone to lease or purchase the property. It is Open Space Agriculture and is requesting Open Space (holding state) and will be checked every 5 years.

Lewis H. Zundel commented that he and the trust go together, and if someone wanted to buy the property, they would have to pay in gold, he doesn't want to waste his time with realtors.

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the recommendation of the Assessor's office and approve the applications as presented. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, the Commissioners signed 3 Open Space Taxation Agreements)**

2:30 p.m. – 2:50 p.m.

Specialty Permitting and Code Enforcement Discussion

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$851,209.22, as recorded on a listing and made available to the Board.

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**TUESDAY, APRIL 12, 2016**

The session was continued at 10:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

9:00 a.m. – 9:50 a.m.                    K Eslinger, Human Resources Update

Items discussed were: Accounting Clerk; Accounting Consultant; Directors of Emergency Management and Financial Services; and PERC 128095-E-16 Employment Specialist.

10:00 a.m. – 10:30 a.m.                G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

10:30 a.m. – 10:50 a.m.                R Schneider, Emergency Management Update

11:00 a.m. – 11:50 a.m.                T Gaines, Central Services Update

Items discussed were:

- Facilities and Maintenance: Fairgrounds Schedule; Parking Lots; Sidewalks; Striping Bid; Tunnels/Change Order; Juvenile; and Buildings.

12:00 p.m. – 1:00 p.m.                Commissioners at PUD Commissioner Lunch (PUD Office, Ephrata)

1:30 p.m. – 2:20 p.m.                J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 3 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. **Resolution 16-033-CC** awarding a sub grant of their Coordinated Prevention Grant from the Washington State Department of Ecology to the Regional Board of Mayors, Electric City, for the reimbursement of costs associated with oil recycling in the Grand Coulee Dam area. The amount is not to exceed \$282.00. **(Approved)**
2. Recommendation to award the Asphalt Hauling & Dispatch Services to Haney Truck Line in the approximate amount of \$125,000.00 to \$155,000.00 for the 2016 season if diesel prices remain constant. **(Approved)**
3. Jurisdictional Transfer in the matter of transferring jurisdiction of Pat Chee Drive (Roadlog 10593 MP 0.0 to 0.46) and Rights-of-Way in S 3, T 14 N, R 23 E, WM, to the City of Mattawa. **(Approved, Resolution No. 16-034-CC)**

2:30 p.m. – 2:50 p.m.                G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m.                Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 8 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

**Grant County Commissioners Minutes  
Week of April 11, 2016**

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners March 28, 2016 Minutes for approval. **(Approved)**
3. Special occasion license application for Our Lady of Fatima Catholic Church. Event to be held at Hidden Meadow, 9383 Rd 11.5 NE, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Board. **(Approved)**
4. New liquor license application for Block 40 Meats, 10578 Road 10-NE, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Board. **(Approved)**

**CENTRAL SERVICES**

5. The following bids were received at a March 31, 2016 bid opening for the Fairgrounds Sewerage Collection System (Sewer Project #CSD1611):

Individual / Business/ Firm	Amount	Alternate
Advanced Excavation	\$1,305,245.38-SCH A	\$167,986-SCH B \$1,437,731.38 Total
J&K Earthworks	\$1,424,333.95-SCH A	\$121,790.00-SCH B \$1,546,123.95 Total
DW Excavating	\$1,080,754.01-SCH A	\$394,798.41-SCH B \$1,475,543.42

The Director recommends awarding the bid to DW Excavating per the Schedule A as listed above. **(Approved)**

6. Washington State Department of Enterprise Services, Agreement No. 2016-994 H (1-1) Invoice No. 1 payable to McKinstry Essention in the amount of \$489,369.42 for construction costs; and Agreement No. 2016-994 A (1-1) Invoice No. 2 in the amount of \$150,180.28, and Invoice No. 3 in the amount of \$203,507.08 for Professional Services, all for the Courthouse Campus Renovation project investment grade audit, design fees, and construction management. **(Approved)**
7. Recommendation to award the Sidewalk Replacement Project (Phase 1 #FM1605) bid to MC Construction in the amount of \$9,837.00. **(Approved)**

**TREASURER’S OFFICE**

8. Application from Myriam Villagran Diaz for Resale of Tax Title property for Parcel Nos. 08-1487-000, 08-1488-000, 05-1549-000 through 08-1559-000 (Lots 1 to 5 Block 17; Lots 6 to 8 Block 17; Lots 1 through 11 Block 32, Salome) with a starting bid of \$10,000.00. The Treasurer recommends approval of the offer and begin a Tax Title sale on these parcels. **(Approved)**

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4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING

**MISCELLANEOUS ITEMS**

The Commissioners approved a request from New Hope Domestic Violence and Sexual Assault Services for an operating transfer in the amount of \$75,000.00 in order to maintain a positive balance.

The Commissioners approved a request from New Hope Domestic Violence and Sexual Assault Services for an operating transfer in the amount of \$12,000.00 to repay a loan to Grant Integrated Services/Grant Mental Healthcare.

**WEDNESDAY, APRIL 13, 2016**

R Stevens, Out

9:30 a.m. – 11:00 a.m. DISABILITY BOARD MEETING (**Rescheduled**)

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

12:00 p.m. – 1:00 p.m. C Carter and C Swartz at Mercer Insurance Meeting (El Agave, Ephrata)

7:00 p.m. – 8:30 p.m. C Carter and C Swartz at Health Board Meeting (Public Works Meeting Room)

**THURSDAY, APRIL 14, 2016**

R Stevens, Out

9:00 a.m. – 10:30 a.m. C Swartz at MACC Board Meeting (Armory Building, Moses Lake)

10:00 a.m. – 11:30 a.m. C Carter at Warming Center Planning Meeting (Moses Lake Community Health)

10:00 a.m. – 11:00 a.m. "Tentative" POLICY ADVISORY COMMITTEE MEETING (**Cancelled**)

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- 10:30 a.m. – 11:30 a.m. C Swartz at LEPC Meeting (Simplot, Moses Lake)
- 1:00 p.m. – 5:00 p.m. "Tentative" JUVENILE COURT (**Cancelled**)
- 7:00 p.m. – 8:00 p.m. C Carter and C Swartz at Grant County Sheriff's Town Hall Meeting (Larson Sub-Station, Moses Lake)

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$321,331.68, \$178,635.14, and \$787,710.85, as recorded on a listing and made available to the Board.

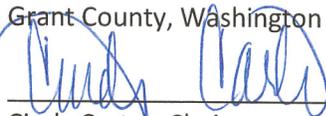
**FRIDAY, APRIL 15, 2016**

R Stevens, Out

- 1:00 p.m. – 5:00 p.m. "Tentative" JUVENILE COURT (**Cancelled**)
- 2:00 p.m. – 4:00 p.m. C Carter and C Swartz at Moses Lake Policy Chief Dave Ruffin Retirement Celebration (The Learning Center, Moses Lake)

Signed this 26<sup>th</sup> day of April, 2016.

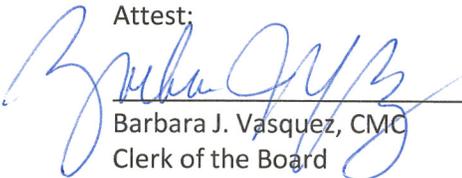
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Cindy Carter, Chair

  
Carolann Swartz, Vice-Chair

  
Richard Stevens, Member

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board