

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, MARCH 14, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 2, 4 and 5, through 10 and 12. Items 3 and 11 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. Amendment A to Washington State Military Department Contract #E16-039 with Grant County, by and through the Multi-Agency Communications Center (MACC), which modifies: **(Approved)**
  - a) the contract amount from \$51,300 to \$48,300 (a decrease of \$3,000);
  - b) the FY16 CPD funding amount from \$31,300 to \$48,300 (a decrease of \$3,000); and
  - c) the Budget Sheet (Attachment C).
3. **Anticipating:** BOCC signature on Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Garth Dano, Prosecuting Attorney, and Anthony Menke of Menke Jackson Beyer, LLP to serve as a Special Deputy Prosecuting Attorney to perform and render legal assistance and counsel regarding labor law, employment law and personnel matters, and such other matters and proceedings as required by the Prosecuting Attorney or designee. Term is from final signature through December 31, 2016. **(Not ready for signature)**
4. For signature: Grant County application forms for Washington State Department of Commerce Community Development Block Grant (CDBG), 2016 Public Services Grant No. 16-62210-005 for \$125,080, which will be administered through the Opportunities Industrialization Center (OIC) of Washington:
  - a) *Project Summary* form; and **(Approved)**
  - b) *Title VI Certification* form. **(Approved)**
5. **Resolution No. 16-020-CC** Authorizing Execution of Grant County Intergovernmental Cooperative Purchasing Agreement, Terms of Agreement, between Grant County and Pierce County regarding contracting for the purchase of goods and services (ASC Action Item #6, below). **(Approved)**
6. Grant County Intergovernmental Cooperative Purchasing Agreement, Terms of Agreement, between Grant County and Pierce County regarding contracting for the purchase of goods and services. Term is from date of signature until terminated by the parties. **(Approved)**
7. 2016 Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, and New Hope Domestic Violence and Sexual Assault Services pursuant to RCW 36.22.179 and 1791 with a 30% distribution to New Hope and 70% distribution to the HAGC. Term is January 1, 2016 through December 31, 2016. **(Approved)**

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8. 2016 Recording Fee Surcharge Distribution Agreement between Grant County, the Housing Authority of Grant County, and New Hope Domestic Violence and Sexual Assault Services pursuant to RCW 36.22.178 with a 40% distribution to New Hope and 60% distribution to the HAGC. Term is January 1, 2016 through December 31, 2016. **(Approved)**
9. Adoption of Grant County, Washington Policy No. 1300, *Discipline/Corrective Action*. Effective date is anticipated as March 15, 2016. **(Approved)**
10. Phase I of adopting the Grant County Community Wildfire Protection Plan, which involves BOCC signature of the plan attesting to utilizing the process of involving the proper agencies for the development of the plan. (Following signature of the State Forrester, Phase II for Grant County will involve BOCC adoption by resolution.) **(Approved)**
11. **Anticipating:** Phase II of adopting the Grant County Community Wildfire Protection Plan – BOCC Resolution for adoption of the plan (Resolution title not yet known). **(Not ready for signature)**
12. Washington State Department of Social & Health Services Contractor Information Update (for existing DSHS contractors), for North Central Washington Behavioral Health (authorized signees will be Doug England and Grant County Board of County Commissioners Chair Cindy Carter). **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Commissioners at Road Supervisor Meeting (Public Works)
1:30 p.m. – 1:50 p.m.	M McKnight, Assessor’s Office Update
2:00 p.m. – 2:50 p.m.	K Eslinger, Human Resources Update

Items discussed were: Insurance Meeting with PUD (3/15); Recruitment/Civil Service: Therapy Services Manager; Director – Financial Services; Quality & Compliance Manager; Refill Deputy Assessor 3 as Appraiser; Labor Relations/Legal Action: Association 2016 (Courthouse, District Court, Public Works, Solid Waste, Youth Services): Mediation; Corrections 2016: Mediation; Deputy Sheriffs 2015: Mediation; Sheriff Support 2016: Comp Work Group; Teamster GriS 2016 (CSS, Initial, Therapy): 1 session complete; District Court Grievance – Scheduling; Holiday Pay Grievances; Sheriff Deputy Arbitration (6/8/10); Special Counsel/Special Deputy Prosecutor Appointment; Compensation/Benefits: GriS Stipend, Pay Back; Healthcare Reserves, Audit of Benefits Deducted; Elected Officials Comp; Hospital Liaison Coordinator; Employee & Department Issues: Youth Services; GriS, Therapy Services; Discussion Items: ADA Self-Evaluation; Colonial Life Presentation; HR Strategic Planning

2:00 p.m. – 2:15 p.m.	C May, Colonial Life Insurance Discussion
3:00 p.m. – 3:50 p.m.	L Allison, Grant Integrated Services Update
4:00 p.m. – 5:00 p.m.	K Eslinger, Human Resources Update (continued)

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**TUESDAY, MARCH 15, 2016**

The session was continued at 9:45 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

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| 9:45 a.m. – 9:55 a.m.   | Z Kennedy, Legislative Session Update- Conference Call  |
| 10:00 a.m. – 10:50 a.m. | B Adame, Fairgrounds Update   |
| 11:30 a.m. – 12:00 p.m. | G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call |
| 12:00 p.m. – 1:00 p.m.  | R Stevens at Grant County PUD – Health Insurance Meeting (PUD Office, Ephrata)                        |
| 1:30 p.m. – 2:20 p.m.   | J Tincher, Public Works Update  |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 10 on the agenda as presented. The motion passed with 2 commissioners in attendance.

1. Award Recommendation: Misc. Equipment 2-2016 Recommendations: Item 16-1, Double Drum Compactor to PacWest Machinery of Spokane, WA in the amount of \$233,917.20; Item 16-02, Moldboard Mount Asphalt Cutter (No Award-No Bidders); and Item 16-03 Bulk Oil System to Northwest Pump and Equipment of Portland, OR in the amount of \$4,645.10 **(Approved)**
2. Resolution for Jurisdictional Transfer which would transfer jurisdiction of Road R-NW, Roadlog 30250 from MP 0.75 to .942 and rights-of-way in S 13, T 20 N, R 28 E, WM and S 18, T 20 N, R 24 E, WM to the City of Quincy. **(Resolution 16-021-CC)**
3. Resolution for Jurisdictional Transfer which would transfer jurisdiction of Teal Place NW, Roadlog 31804 from MP 0.0 to .08 and rights-of-way in S 18, T 20 N, R 23 E, WM, to the Public Utility District No. 2 of Grant County (Grant PUD). **(Resolution 16-022-CC)**
4. Recommendation to award the Rock Rake Teeth to Braber Equipment LTD in the amount of \$3,013.20 including tax. **(Approved)**
5. Recommendation to award the quote for the Rotary Mower Blades and Bolts to Braber Equipment LTD in the amount of \$3,406.97 including tax. **(Approved)**
6. Recommendation to award the quote for the Corrugated Metal Pipe to James Pipe and Supply, Inc. in the amount of \$15,572.90 including tax. **(Approved)**
7. Authorization to Call for Bids: 20-NE Rd. Reconstruction with a bid opening date of April 5<sup>th</sup>, 2016 at 1:30 pm. **(Approved)**
8. Authorization to Call for Bids: Asphalt Hauling & Dispatching with a bid opening date of April 5<sup>th</sup>, 2016 at 1:45 pm. **(Approved)**
9. Request to purchase qty. 2,000 Broom Wafers through a Quote Extended Purchase Option in the amount of \$19,447.50 including sales tax of \$1,423.90, from Sunbelt Rentals. **(Approved)**

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10. Request to the County Road Department for Reimbursable Work between Grant County and Adams County for Repairs to Bridge #430-3 include chiseling out existing grout, re-weld four weld ties including one that has detached from the deck, and replace existing grout with Kwikbond Polymers Easy Patch material. To be completed no later than September 1, 2016 and not to exceed the maximum of \$6,500. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, 2016 Crushing and Stockpiling

One bid was received:  
DeAtley Crushing Company - \$626,450.00

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz to turn over the bid to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance. **(The Commissioners approved the recommendation from the Public Works Director to award the bid to DeAtley Crushing Company)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

A motion by was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 11 on the agenda as presented. The motion was passed with 2 Commissioners in attendance.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners February 22 and 29, 2016 Minutes for approval. **(Approved)**
3. Pursuant to RCW 17.04.070, the Grant County Commissioners appoint James Hammack to the Grant County Weed Control District No. 3, due to a recent resignation of a board member. **(Approved)**
4. New liquor license application for Smokiam RV Resort (Alanna and Bradley Ellis), 22818 Washington 17, Soap Lake, WA 98851, from the Washington State Liquor and Cannabis Board. **(Approved)**
5. New liquor license application for White Trail Produce (Alajandra Toevs, John Toevs III), 10024 Rd. U NW, Quincy, Washington, 98848, from the Washington State Liquor and Cannabis Board. **(Approved)**
6. New marijuana license application for Mr. K's (Richard Kendall) 10167 Rd. H NW, Ste B, Ephrata, WA 98823 (Producer Tier 3) from the Washington State Liquor and Cannabis Board. **(Approved)**
7. Multi-Agency Communications Center (MACC) Bond Claims Payment Request (Batch 01-36) in the amount of \$473,335.07. **(Approved)**

**TREASURERS OFFICE**

8. Resolution No. 2015-2 of the Grant County Finance Committee adopting an amended policy for investment of County funds. **(Approved)**

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**HUMAN RESOURCES**

9. Personnel Action Request for the salary, wage and/or position changes for Amy Umberger, Grant Integrated Services/Grant Mental Healthcare. **(Approved)**

**CORONER'S OFFICE**

10. Request to surplus their Ferno 24" Mini-Max mortuary cot (Inventory #102983) with the intent to give it to the Walla-Walla County Coroner's Office. **(Approved)**

**SHERIFF'S OFFICE**

11. Budget extension request in the amount of \$10,840.00 to receive a Washington Sheriffs and Police Chiefs (WASPC) Traffic Safety Equipment Grant to purchase 2 Lidar speed measuring devices, 8 SECTOR Scanners and 8 SECTOR printers. **(Approved)**

**WEDNESDAY, MARCH 16, 2016**

C Carter, Out

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|-------------------------|---|
| 7:00 a.m. – 8:00 a.m.   | C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)  |
| 9:30 a.m. – 11:30 a.m.  | TOURISM COMMISSION MEETING  |
| 10:00 a.m. – 11:00 a.m. | R Stevens at WRCIP Board of Directors Sit Down Meeting (Clear Risk Solutions, Ephrata) <b>(Wrong time listed, Commissioner Stevens didn't attend)</b> |
| 2:00 p.m. – 4:00 p.m.   | R Stevens at Columbia Basin Development League (CBDL) Meeting (Simplot, Moses Lake)   |

**THURSDAY, MARCH 17, 2016**

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|-----------------------|--|
| 8:00 a.m. – 2:00 p.m. | C Swartz at Grant Transit Authority Board Retreat and Meeting (Moses Lake Facility Office)       |
| 2:00 p.m. – 5:00 p.m. | R Stevens at Transportation Improvement Board (TIB) Meeting (Icicle Village Resort, Leavenworth) |

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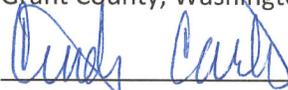
**FRIDAY, MARCH 18, 2016**

9:00 a.m. – 11:00 a.m.

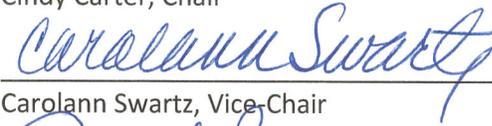
R Stevens at Transportation Improvement Board (TIB) Meeting (Icicle Village Resort, Leavenworth)

Signed this 20<sup>th</sup> day of March, 2016.

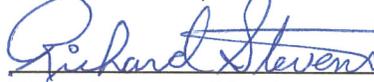
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington



Cindy Carter, Chair

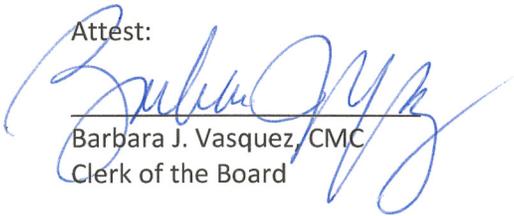


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC  
Clerk of the Board