

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, FEBRUARY 29, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 2 through 6 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Correction to Grant County, Washington Policy Number 1600, *Other County Operations/ Procedures* to correct footer's policy number reference from 1500 to 1600. **(Approved)**
3. BOCC Adoption of updated Grant County Central Safety Committee Charter. **(Approved)**
4. Signature Authorization Form and Amendment A to Washington State Military Department Grant #E16-073 with Grant County, by and through Grant County Emergency Management. The amendment changes the expiration date from March 31, 2017 to August 31, 2017, and replaces the original Work Plan (Exhibit C), Timeline (Exhibit D), and Budget (Exhibit E). The new dollar amount for the grant is \$42,500. **(Approved)**
5. Memorandum of Understanding for an Office on Violence against Woman (OVW) Transitional Housing Grant between Domestic Violence Housing First (DVHF) South Central Regional Coalition (Community Housing, Homeless and Service Agencies) and New Hope Domestic Violence and Sexual Assault Services. The term is February 24, 2016 through the duration of the WVV Transitional Grant application and award administration. **(Approved)**
6. Amendment to the Washington State Coalition against Domestic Violence (WSCADV) contract with New Hope Domestic Violence and Sexual Assault Services adding \$22,500.00 to the contract. The effective date of the amendment is February 11, 2016. **(Approved)**

10:00 a.m. – 12:00 p.m.                      C Carter, North Central Washington Behavioral Health Organization Transition Conference Call

10:00 a.m. – 10:20 a.m.                      Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m.                      Citizen Public Comment Period **(No public in attendance)**

1:30 p.m. – 2:20 p.m.                      D Ponozzo, Courthouse Facilities and Budget Discussion

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2:30 p.m. – 2:50 p.m. D Nelson, Building Department and Fire Marshal's Office Update

The following items were discussed: Current Activity and Reports; Chapter 6.04 of the Grant County Code Rewrite; and 502 Discussion.

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$465,086.90 and \$930.00, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Shirley Morris (Stephen, Paul and John Jr.) (Morris FU 113 Short Plat) File # P 15-0061 preliminary (P 15-0157 final).

**TUESDAY, MARCH 1, 2016**

The session was continued at 10:30 a.m. with all Commissioners in attendance.

9:00 a.m. – 10:00 a.m. C Carter, GrIS Committee Meeting for Director of Financial Services Position (GrIS, Moses Lake)

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update

11:00 a.m. -11:30 a.m. C Carter w/ K Eslinger, Human Resources Process Discussion (C Carter Office) **(Cancelled)**

11:30 a.m. – 11:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 2 through 6 on the agenda as presented. Item 1 was not ready for signature. The motion passed unanimously.

1. Execution of Contracts for the Herbicide Materials 2016: Items 6, 1/3 of 9, 11, 1/2 of 12, 19, – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Crop Production Services Inc. to furnish and deliver the listed items in the amount of \$49,559.80 not including sales tax. **(Not ready for signature)**

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2. Authorization to Call for Bids: Asphalt Materials 2016 with a bid opening date of March 22, 2016 at 1:30 pm. **(Approved)**
3. Recommendation to award the quote for the five (5) Electric Dump Truck Tarp Systems to Titan Truck Equipment of Spokane, WA in the amount of \$10,540.00 not including sales tax. **(Approved)**
4. Request to purchase a 2017 Ford Escape FWD in the amount of \$24,597.10 (including sales tax) from Columbia Ford, through the Washington State Department of Enterprise Services Contracts, for the WSU Extension Office. **(Approved)**
5. **Resolution No. 16-017-CC** Notice of Hearing In the Matter of Declaring Certain County Owned Property Surplus and Ordering the Sale thereof: **(Approved, the public hearing was set for March 22, 2016 at 2:00 p.m.)**
  - a. Vehicle No. 7044, 2006 Ford Crown Vic
  - b. Vehicle No. 7019, 2010 Ford Crown Vic
  - c. Vehicle No. 7033, 2011 Ford Crown Vic
  - d. Vehicle No. 7036, 2011 Ford Crown Vic
6. Recommendation to approve the request of the Grant County Sheriff's Office to purchase the following Public Works Vehicles: Vehicle Nos. 7035 and 7037, for the amount of \$2,499.00 each. **(Approved)**

2:00 p.m. – 2:20 p.m.

Open Record Public Hearing, McAndrews Road Vacation (*continued from February 9, 2016*)

The Commissioners held an Open Record Public Hearing to consider vacating a certain county road and right of way known as McAndrews Ave, Roadlog 41615 from Mileposts 0.15 to .27 in S 8, T 19 N, R 28 E, WM. This hearing is being continued from February 9, 2015.

Jeff Tincher, Public Works Director, read into the record the following Engineers Report:

*The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road being all that portion of County Road McAndrews Ave., Road Log Number 41615, from Mile Post 0.15 to Mile Post 0.27, lying in Section 8 of Township 19 North, Range 28 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.*

*The first public hearing was held at 2:15 PM, February 9, 2016 and is continued today, March 1, 2016 at 2:00 PM. A Notice of Continuation of Hearing was sent out to all signed in attendees of the first public hearing or who contacted the Board of County Commissioners.*

*At the first public hearing the proponents were tasked with staking their property boundary to verify that the entire petition to vacate a portion of McAndrews Ave. was on their property. On Tuesday, February 23, 2016 I visited the site and observed that the entire petition to vacate portion of McAndrews Ave was on the proponents' property. Exhibit E, attached, pictures taken on February 23, 2016 that show the staking in relation to the road.*

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*The proponents of the petition own the majority of the frontage along the petitioned County Road. McAndrews Ave has a prescriptive Right-of-Way and is on the active County Road System.*

*All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads.*

*I find that, this section of County Road is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.*

Mr. Tincher went through the pictures he provided and put on the screen.

Yuriy Sorochuk asked Mr. Tincher if the road actually exists and recorded like McAndrews? He understood that it was not.

Jeff Tincher stated there is not an established right of way for this section of road, it is a prescriptive right-of-way. The County has done some maintenance and it has a roadlog and a milepost number. If the vacation is approved, there is not easement documents because this doesn't exist based upon recorded documents. It's just in the roadlog system and maintained it. It would be removed from the active road log.

Mr. Sorochuk stated this all started when he decided to put up a fence on his property, he was not going to put it on the right-of-way.

Sterling Knudson, Knudson Land Surveying, clarified that when the plat was filed and through the review/title report, there is no given record of this road being in place, it's by prescriptive right only.

Commissioner Swartz moved to close the public comment portion of this hearing.

Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the recommendation of the Public Works Director and vacate this portion of McAndrews Ave., as presented. Commissioner Swartz seconded and the motion unanimously. The hearing adjourned. **(Approved, Resolution No. 16-016-CC)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m.                      Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners February 1 and 8, 2016 Minutes for approval. **(Approved)**

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3. Proclamations of achievement for the Warden High School Cougars Boys Wrestling Team and their 2016 State 1A 1<sup>st</sup> Place Title; and the Moses Lake High School Chiefs Boys Wrestling Team and their 2016 State 4A 2<sup>nd</sup> Place Title. **(Approved)**
4. New marijuana license application for Plenus (Danielle and Jason Poll) 1209 Hwy 281 Spur, Unit E, Quincy, WA 98848 (Producer Tier 2 and Processor) from the Washington State Liquor and Cannabis Board. **(Approved)**

**EMERGENCY MANAGEMENT**

5. Request for out of state travel for Sandi Duffey to attend the National Radiological Emergency Preparedness Conference from May 1-6, 2016 in North Charleston, SC. **(Approved)**

**GRANT INTEGRATED SERVICES**

6. Request for out of state travel for Carrie Redding to attend Moral Reconation Training from March 21-24, 2-16 in Kingman, AZ. **(Approved)**

**TREASURER'S OFFICE**

7. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$16,720.00. **(Approved)**

**HUMAN RESOURCES**

8. Recommendation Memorandum regarding a request from the Building Department for a compensation review of their Secretary position. They request the position be renamed to "Building Permit Technician I" and be re-banded from a Band 4 to a Band 6. The HR Director recommends approval. **(Approved)**
9. Recommendation Memorandum regarding a request from the Clerk's Office for a compensation review of their Accounting Deputy position. They request the position be re-banded from Band 8 to a Band 10. The HR Director does not have a recommendation on this request. **(Approved)**
10. Recommendation Memorandum regarding a 2<sup>nd</sup> Sick Leave Donation Request (Recipient 16-02) for an employee of the Facilities and Maintenance Department. The HR Director recommends approval. **(Approved, John Raap)**
11. Recommendation Memorandum regarding a Sick Leave Donation Request (Recipient 16-05) for an employee of the Sheriff's Office – Corrections Department. The HR Director recommends approval. **(Approved)**
12. Recommendation Memorandum regarding a Sick Leave Donation Request (Recipient 16-06) for an employee of the Sheriff's Office. The HR Director recommends approval. **(Approved, Allan Sleeper)**

**FAIRGROUNDS**

13. Request to purchase a prefabricated restroom/bathroom from CXT, Inc. through the Department of Enterprise Services state purchases contract, in the approximate amount of \$202,000.00. **(Approved)**

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**MISCELLANEOUS ITEMS**

Business Associate Confidentiality Agreement between North Central Washington Behavioral Health and Grant Integrated Services for the purpose of setting forth terms and conditions under which Protected Health Information may be used or otherwise disclosed.

Business Associate Confidentiality Agreement between Chelan Douglas Regional Support Network and Grant Integrated Services for the purpose of setting forth terms and conditions under which Protected Health Information may be used or otherwise disclose.

**WEDNESDAY, MARCH 2, 2016**

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|------------------------|--|
| 9:00 a.m. – 10:00 a.m. | C Carter, Telecare- Parkside Workgroup Conference Call   |
| 5:00 p.m. – 8:00 p.m.  | C Swartz at Legislative Steering Committee Roundtable Meeting (WA State Association of Counties Office, Olympia) |

**THURSDAY, MARCH 3, 2016**

- |                       |   |
|-----------------------|---|
| 8:00 a.m. – 1:30 p.m. | C Swartz at Legislative Steering Committee Meeting (JAQ Building, Capitol Campus, Olympia)                        |
| 1:30 p.m. – 3:30 p.m. | C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office) <b>(Rescheduled to March 10, 2016)</b> |
| 4:00 p.m. – 5:00 p.m. | VETERANS ADVISORY BOARD MEETING   |

**FRIDAY, MARCH 4, 2016**

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|-----------------------|---|
| 5:30 p.m. – 8:30 p.m. | C Swartz and R Stevens at 2016 Grant County Economic Development Council Annual Banquet (Masto Conference Center, BBCC) |
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Signed this 15<sup>th</sup> day of Mar., 2016.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

ERWSED  
Cindy Carter, Chair

Carolann Swartz  
Carolann Swartz, Vice-Chair

Richard Stevens  
Richard Stevens, Member

Attest:

Barbara J. Vasquez  
Barbara J. Vasquez, CMC  
Clerk of the Board