

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 8, 2016

Commissioners Carter and Stevens were out and excused. As there was no quorum of the Board of County Commissioners, all meetings were cancelled. Commission Swartz attended the one meeting below.

- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:50 a.m. C Swartz at Road Supervisor Meeting (Public Works)

TUESDAY, FEBRUARY 9, 2016

The session was continued at 9:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

- 9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 3 and 4 on the agenda as presented. Item 2 was not ready for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** Memorandum of Understanding, School Resource Officer (SRO), Wahluke School District No. 73, between Grant County, by and through the Grant County Sheriff's Office, and the Wahluke School District. Term is from date of final signature to the end of the 2019 school year. **(Not ready for signature)**
3. Westlaw legal research (aka Thomson Reuters') contract renewal with Grant County, by and through its Department of Public Defense in the amount of \$999.50. Term is for three years (36 months) beginning March 1, 2016. **(Approved)**
4. Grant County Payment Request #1 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 16-46108-10, administered through the Grant County Housing Authority, in the amount of \$20,702.53. **(Approved)**

- 9:45 a.m. – 9:55 a.m. Z Kennedy, Legislative Session Update – Conference Call
- 10:00 a.m. – 10:30 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

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10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update

11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: GrIS Billing, VOIP Phones; Terra Scan Update; Treasurers Update; Facility Dude Module Early Adopter Program.
- Facilities/Central Services: Fairgrounds Sewer Update; Historic Update; Evidence Storage; Juvenile Status; Facilities Assessment; Jail Coolers; Wheeler Facility; Personnel Pay.
- Interfund Communications: Scan Billing/Postage Billing.

1:00 a.m. – 1:20 a.m. B Adame, Fairgrounds/Roundup Rodeo Combo Ticket Discussion

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 3 through 5 on the agenda as presented, as well as certain items within 1 and 2. The motion passed with 2 Commissioners in attendance.

1. Execution of Contract(s): Herbicide Materials 2016
 - Items 6, 1/3 of 9, 11, ½ of 12, 19, – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Crop Production Services Inc. to furnish and deliver the listed items in the amount of \$49,559.80 not including sales tax. **(Not ready for signature)**
 - Items 2, 3, 5, 7B, 1/3 of 9, 15, 21A, 22A, 23A –Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Helena Chemical Company to furnish and deliver the listed items in the amount of \$217,594.44 not including sales tax. **(Approved)**
 - Items 1, 1/3 of 9, ½ of 12, 14B, 16, 17, 20 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Wilbur-Ellis Company to furnish and deliver the listed item in the amount of \$27,676.75 not including sales tax. **(Approved)**
 - Items 4, 8, 10, 13, 18 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Wilbur-Ellis Company through a Washington State Department of Enterprise Services Contract to furnish and deliver the listed items in the amount of \$3,035.62 not including sales tax. **(Not ready for signature)**
2. Execution of Contracts: Misc. Equipment 1-2016
 - Item No. 16-01 – Furnish and deliver one (1) 3,600 Gallon Skid Tank for Water F.O.B. Grant County WA to Superior Steel Products, Inc. to furnish and deliver one (1) 3,600 Gallon Skid Tank for Water in the amount of \$21,602.66 including sales tax. The unit price bid was \$20,021.00. **(Not ready for signature)**
 - Item No. 16-02 – Furnish and deliver two (2) Roller Packer Motor Grader Attachment F.O.B. Grant County WA to Rowand Machinery Company to furnish and deliver two (2) Roller Packer Motor Grader Attachments in the amount of \$49,903.75 including sales tax. The unit price bid was \$23,125.00. **(Approved)**

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- Item No. 16-03 – Furnish and deliver Telescoping Square Tubing F.O.B. Grant County WA to National Barricade and Sign to furnish and deliver one (1) lot of 2,500 Telescoping Square Tubing in the amount of \$41,647.50 including sales tax. The unit price bid was \$38,562.50. **(Approved)**
- 3. Recommendation to award the Asphalt Crack Sealant (*no contract*) to Crafcoc Inc. in the amount of \$115,745.41. **(Approved)**
- 4. Recommendation to award qty. two (2) Sheriff Motorcycles bids to XPR LLC, dba Experience Powersports in the amount of \$57,346.00. **(Approved)**
- 5. Request to purchase three (3) sets of Carbide Grader Bits from Rebuilding and Hardfacing, Inc. through a quote extended purchase option, in the amount of \$10,946.88. **(Approved)**

2:00 p.m. – 2:10 p.m. Open Record Public Hearing, Ordinance Amending Grant County Code Chapter 11.04 titled “Maximum Speed Limits”

The Commissioners held an Open Record Public Hearing to consider changes to the Grant County Code Chapter 11.04 titled “Maximum Speed Limits”. Jeff Tincher, Public Works Director, discussed the proposed changes:

The following changes are being proposed (~~striketrough~~ = delete; underline = addition):
Section 11.04.020 of Grant County Code is amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>Q.5 NW</u>	<u>Sr281</u>	<u>31282</u>	<u>20</u>	<u>0.0</u>	<u>Q.5 NW 31280</u>	<u>.082</u>	<u>END CO RD</u>	<u>.082</u>

Section 11.04.025 of Grant County Code is amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
<u>BOYLSO ST</u>	<u>CASTLEWOOD</u>	<u>21626</u>	<u>25</u>	<u>0.0</u>	<u>CASTLEWOOD</u>	<u>.221</u>	<u>VIEWCREST DR</u>	<u>.221</u>
<u>DANDERO ST</u>	<u>CASTLEWOOD</u>	<u>21627</u>	<u>25</u>	<u>0.0</u>	<u>CASTLEWOOD</u>	<u>.161</u>	<u>VIEWCREST DR</u>	<u>.161</u>
<u>LARCHMONT RD</u>	<u>CASTLEWOOD</u>	<u>21628</u>	<u>25</u>	<u>0.0</u>	<u>CASTLEWOOD</u>	<u>.12</u>	<u>VIEWCREST DR</u>	<u>.12</u>
<u>COPLEY DR</u>	<u>CASTLEWOOD</u>	<u>21629</u>	<u>25</u>	<u>0.0</u>	<u>CASTLEWOOD</u>	<u>.067</u>	<u>VIEWCREST DR</u>	<u>.067</u>
<u>VIEWCREST DR</u>	<u>CASTLEWOOD</u>	<u>21619</u>	<u>25</u>	<u>0.0</u>	<u>SCENIC DR</u>	<u>.331</u>	<u>VIEWMONT DR</u>	<u>.331</u>
<u>WIDL GOOSE RD</u>	<u>WILD GOOSE</u>	<u>41511</u>	<u>25</u>	<u>0</u>	<u>WILD GOOSE (END)</u>	<u>.113</u>	<u>END LADANYI PLAT</u>	<u>.113</u>

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Section 11.04.035 of Grant County Code is amended with the following:

Road Name	Vicinity	Road Log	Speed Limit	MP	From	MP	To	Mile Length
LARCHMONT RD	CASTLEWOOD	21628	35	0.0	CASTLEWOOD	.12	VIEWCREST DR	.12
COPLEY DR	CASTLEWOOD	21629	35	0.0	CASTLEWOOD	.067	VIEWCREST DR	.067
VIEWCREST DR	CASTLEWOOD	21619	35	0.0	SCENIC DR	.331	VIEWMONT DR	.331

Commissioner Stevens moved to close the public comment portion of this hearing. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. Commissioner Stevens moved to approve the amendments as presented. Commissioner Swartz seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Ordinance No. 16-013-CC)**

2:15 p.m. – 2:25 p.m.

Open Record Public Hearing, McAndrews Ave Road/Right of Way Vacation

The Commissioners held an Open Record Public Hearing to consider a road vacation for McAndrews Avenue. Jeff Tincher, Public Works Director, read into the record his Engineers Report:

The Board of County Commissioners of Grant County Washington has received a petition to vacate that portion of County Road being all that portion of County Road McAndrews Av., Road Log Number 41615, from Mile Post 0.15 to Mile Post 0.27, lying in Section 8 of Township 19 North, Range 28 East W.M., all in Grant County, Washington, as highlighted on the attached Exhibit A.

The Board of County Commissioners determined that consideration should be given to the petition and directed the County Road Engineer to prepare a report on the proposed vacation and abandonment for a public hearing to be held at 2:15 PM, February 9, 2016. The Notice of Hearing was published in the County Official Newspaper and the Notice of Hearing was posted at each termini in compliance with RCW 36.87.050.

The proponents of the petition own the majority of the frontage along the petitioned County Road. McAndrews Ave has a prescriptive Right-of-Way and is on the active County Road System. All affected parcels are either owned by the proponents or have frontage on other currently maintained public roads. Exhibits B – D are site photos from Google Earth. Image

I find that, this section of County Road is not necessary and useful to the public and the public would be benefitted by its vacation and abandonment.

Commissioner Swartz read into the record a letter from Larry and Iva Vander Giessen, stating their opposition of the road vacation.

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Michael Harris, lives on McAndrews Ave, and stated that he and his wife have personal healthcare issues and if this road is abandoned, neither a firetruck nor ambulance would be able to get into the area. He spoke in opposition of this road vacation.

John Doonan discussed his opposition of the vacation. Commissioner Stevens stated the road is a prescriptive right of way and the County doesn't own the property. It's something that people drove on for a while and the county came in and suddenly there was a road. He believes the road may be all on Mr. Jones's property.

Commissioner Swartz asked Mr. Tincher to describe a "prescriptive right of way". Mr. Tincher said if there is a road that has been maintained by the County for a period of time, and there is no actual right of way documented, you have 30 feet on the center of the road, the county has done some maintenance or it's in the road log system, a prescriptive right of way gives the County the right to have the road there.

Michael Harris understood there was a temporary easement granted to the county when the property was platted. This road has been maintained by the County.

Mr. Tincher stated Public Works did records research and they couldn't find any documented public right of way for this road. He also clarified this is in Road District #2.

Rich Royston, discussed his opposition to the road vacation.

Paul Jones with Valley Estates and is the proponent of this road vacation. He discussed his petition stating one of the property owners decided to put up a fence and the other property owners in the area were upset. That is when he decided to petition to have this road vacated. He states there is adequate area for ingress and egress, the others don't want to drive the extra time to use the other road.

Commissioner Stevens asked about a letter reference by Mr. Jones stating property in question would be granted back to the subdivision.

Mr. Tincher stated he found a letter to Knudsen Land Surveying dated 2/10/2002 from the previous Public Works Director, Derek Pohle, about Montaney Addition #3 which states "road vacations will be dealt with after approved plat and road design is submitted". Mr. Tincher stated road vacations must be dealt with via the public process.

Discussion ensued between Jeff Tincher and Paul Jones. Mr. Jones stated he believes there's and additional letter from Derek Pohle to Vic Jansen about this road vacation issue.

Commissioner Stevens noted that the entire road falls totally on Mr. Jones property. He asked if the property was surveyed and Mr. Jones stated the stakes are there now. Mr. Tincher stated he could recommend continuing this hearing until further information is received.

Commissioner Stevens moved to continue this hearing. Commissioner Swartz seconded and recommended the hearing be continued to March 1, 2016 at 2:00 p.m.

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Kendra Oneill, granddaughter of the Harris', stated her concerns for her grandparent's health care and the ability for emergency services to get to the area. She also asked about the readdressing of their homes, what is the process? Commissioner Stevens stated the process is not difficult and they would need to go through the Planning Department.

Commissioner Swartz called for the question and the motion passed unanimously to continue the hearing to March 1, 2016 at 2:00 pm.

Mr. Doonan asked about public notice process, he was not notified by anyone. Mr. Tincher stated the RCW requires they post the advertisement in the official paper of record and they mark the area. They do not notify the homeowners in the immediate area.

Commissioner Swartz asked Mr. Tincher to send out a reminder letter to those in attendance today, of the continued hearing.

Yuriy Sorechek (?) stated the access to Mr. Harris' home can be accessed from Caroline Street. He bought the property 2 years ago and has had his property staked out. The easement wasn't an issue until he started putting up a fence.

Commissioner Swartz closed and continued the hearing until March 1, 2016 at 2:00 pm.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 13)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. New marijuana license applications for: Paul's Pot Farm (Paul Kelly) 13055 Rd 2 NE, Unit 2, Moses Lake, WA 98837 (Producer Tier 3); and Mt Greenier Farms (Michael Hill and Sarah Klages) 1920 Rd N-NE, Unit 2, Moses Lake, WA 98837 (Producer Tier 3), from the Washington State Liquor and Cannabis Board. **(Approved)**

GRANT INTEGRATED SERVICES

3. Out of state travel request for Dawn Miller to attend a BEST Grantee Mandatory Meeting from March 28 – 31, 2016 in Washington D.C. **(Approved)**

HUMAN RESOURCES

4. Personnel Action Request (PAR) for the salary, wage, and/or position change for Lisa Cordova, Grant Integrated Services; and Barbara Vasquez, Commissioners Office. **(Approved)**

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5. Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review for the following positions:
 - a. Director of Clinical Services – move from a Band 18 to a Band 20 (*The HR Director does not recommend approval but to allow an exception to the maximum of the current scale*) **(Approved)**
 - b. Admin & Quality Services Director – move from a Band 18 to a Band 15 (*The HR Director recommends approval*) **(Approved)**
 - c. Facility and Safety Coordinator – move from a Band 9 to a Band 13 (*The HR Director recommends a review of the complete facilities/maintenance family prior to making a final recommendation*) **(Approved)**
6. Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for 3 Employees: Facilities and Maintenance, Recipient 16-02; Public Works, Recipient 16-03; and Public Works, Recipient 16-04, all who suffer from an illness which is extraordinary in nature. The Director recommends approval of these 3 requests. **(Approved)**

SHERIFF'S OFFICE

7. Out of state travel request for Leslie Gonzales to attend Analytical Academy from February 29-March 2, 2016 in Sacramento, CA. **(Approved)**
8. Request to surplus five (5) Truck Vaults (Serial Nos: 416363GC, 416389GC, 416390GC, 416392GC, and 416394GC) valued at \$200.00 each, as they are no longer used by the Sheriff's Office and do not fit any of their current vehicles. They intend to donate these vaults to the Washington State Patrol. **(Approved)**

FACILITIES AND MAINTENANCE

9. Request to purchase a new minivan in the amount of \$26,492.43 (including tax) from Dwayne Lane's Chrysler Jeep Dodge of Everett using the Washington State Department of Enterprise Services Contract No. 03613. **(Approved)**

TECHNOLOGY SERVICES

10. Travel request for Joseph Carter and Brittany Motzkus attend BARS Code Training on March 17, 2016 in Kennewick, WA. **(Approved)**
11. Travel request for John Martin to attend the Light Brigade Training from April 5-8, 2016 in Seattle, WA. **(Approved)**
12. Travel request for Ricardo Gutierrez to attend the Light Brigade Training from May 23-26, 2016 in Spokane, WA. **(Approved)**
13. Travel request for Carlos Garay to attend the Ocularis Certification Training from March 17-19, 2016 in Kirkland, WA. **(Approved)**

3:30 p.m. – 4:20 p.m.

K Eslinger, Human Resources Update

The following items were discussed: Work from home; Sheriff Support Comp Review Workgroup; Deputy Sheriff Mediation; Teamster Follow-up Meeting; Memo (PAR) Non-routine-Lisa Cordova; Memo (Comp Banding) Clerk of the Board; Memo (Comp Banding) GrIS positions;

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Memos for Sick Leave Donations for Requestors 16-02,16-03,16-04; Labor Relations with the Association 2016, Corrections 2016 (filed for mediation); Deputy Sheriff's 2015; Sheriff Support 2016 (Comp Workgroup); Solid Waste 2016 (Comp Adjustments); Teamster GrIS 2016; Teamster Dues for Part-time employees; 2016 Compensation Adjustments; Step increases for Union-Represented Employees; Recruiting and Hiring; Leave and Holidays (Sick Leave Donation); Youth Services; PARC; Clerk's Office; and Performance Evaluation Process for Direct Reports.

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| 4:00 p.m. – 5:00 p.m. | C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall) |
| 6:00 p.m. – 7:30 p.m. | FAIR ADVISORY COMMITTEE MEETING (Fairgrounds) |
| 6:30 p.m. – 7:30 p.m. | R Stevens at Friends of the Lower Grand Coulee Meeting (Ephrata City Hall) |

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the February 5, 2016 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$12,247.33, \$6,654.46, and \$925,713.86, as recorded on a listing and made available to the Board.

WEDNESDAY, FEBRUARY 10, 2016

C Carter, Out

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| 9:30 a.m. – 11:00 a.m. | R Stevens, Disability Board Meeting |
| 11:30 a.m. – 2:00 p.m. | HEARINGS EXAMINER |
| 3:00 p.m. – 4:00 p.m. | Grant County Limited Tax General Obligation Bonds – Rating Rehearsal Conference Call (Rescheduled to February 12, 2016 at 9:30 a.m.) |
| 7:00 p.m. – 8:30 p.m. | C Swartz at Health Board Meeting (Public Works) |

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MISCELLANEOUS ITEMS

Commissioner Swartz and Commissioner Stevens approved and signed an *amended* Current Expense Levy Certification and **Ordinance/Resolution No. 16-012-CC** which is proposed 2016 property tax levy for collection in 2016: \$16,681,345.00 levied in 2014 for collection in 2015 plus an increase of 5.05747588% on the maximum tax rate allowed by law which is an estimated increase of \$843,655.00. The original approved certification and ordinance/resolution 15-069-CC were signed November 24, 2015.

THURSDAY, FEBRUARY 11, 2016

9:00 a.m. – 10:30 a.m.	C Swartz at Multi Agency Communications Center (MACC) Board Meeting (Armory Building, Moses Lake)
9:30 a.m. – 2:30 p.m.	BOARD OF EQUALIZATION HEARINGS
9:30 a.m. – 1:00 p.m.	R Stevens at Columbia River Policy Advisory Group Meeting (Washington State Farm Bureau Office, Lacey)
10:30 a.m. – 12:30 p.m.	C Carter, Domestic Violence Housing First Regional Funding Assessment Conference Call
10:30 a.m. – 11:30 a.m.	C Swartz at LEPC Meeting (Simplot, Moses Lake)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
6:00 p.m. – 7:00 p.m.	R Stevens at McKay Healthcare and Rehabilitation Center (Hospital District #4) Board Meeting (Soap Lake)

FRIDAY, FEBRUARY 12, 2016

9:30 a.m. – 2:30 p.m.	BOARD OF EQUALIZATION HEARINGS
9:30 a.m. – 11:00 a.m.	Grant County Limited Tax General Obligation Bonds – Rating Rehearsal Conference Call (R Stevens Office)
11:00 a.m. – 12:30 p.m.	C Carter w/ W Johnson, Teamsters Local 760 Discussion (3 rd Floor Meeting Room)

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1:30 p.m. – 3:30 p.m.

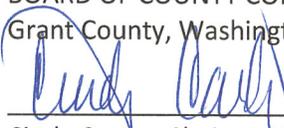
C Swartz, Legislative Steering Committee Conference Call/Webinar

MISCELLANEOUS ITEMS

Commissioners Carter and Stevens authorized the Deputy Clerk of the Board to stamp their signatures of approval to those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$296,933.71, as recorded on a listing and made available to the Board.

Signed this 14th day of March, 2016.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

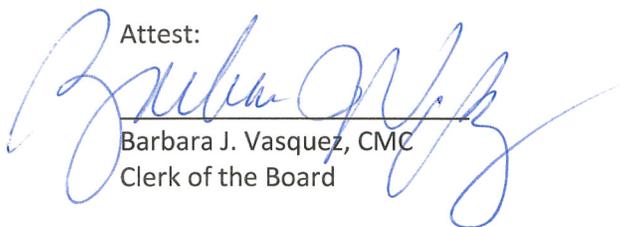


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board