

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, FEBRUARY 1, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 3 through 9 on the agenda as presented. Items 2, 10, and 11 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc.
2. **Anticipating:** Memorandum of Understanding, School Resource Officer (SRO), Wahluke School District No. 73, between Grant County, by and through the Grant County Sheriff's Office, and the Wahluke School District. Term is from date of final signature to the end of the 2019 school year. **(Not ready for signature)**
3. Revision #160104 to Washington State Department of Social & Health Services (DSHS) Contract No. 1563-43364, administered by Grant County, by and through Grant County Integrated Services' Developmental Disabilities Department (DD Residential). This is an administration revision which changes the funding source that Client #20 has been funded under, with no rate change. **(Approved)**
4. **Resolution No. 16-011-CC** in Re: Strategic Infrastructure Committee Recommendation for Funding on Strategic Infrastructure Program (SIP) numbers 2015-05, Port of Quincy, *13th Avenue NW Infrastructure Improvements* as a \$150,000 grant and a \$75,000 loan; and 2015-06, City of George, *Industrial Park No. 5 Street & Infrastructure Improvements* as a \$100,000 grant. **(Approved)**
5. 2016-2017 Health Services Agreement (Grant County Jail) between Grant County, by and through the Sheriff's Office, and Correctional Medical Associates (CMA) for the provision of reasonable and necessary basic medical care to the inmates of the Grant County Jail and/or satellite Work Release Facility. **(Approved)**
6. **Anticipating:** 2016-2017 Health Services Agreement (Grant County Youth Services) between Grant County, by and through the Grant County Youth Services, and Correctional Medical Associates (CMA) for the provision of reasonable and necessary basic medical care to the detainees of Grant County Youth Services. **(Approved)**
7. GovQA FOIA/Public Records Service Proposal for Grant County, Washington for software license and other optional services/items and WEBQA Master Service(s) Agreement for GovQA FOIA Applications. Term is from date of signature with automatic annual renewal. **(Approved)**
8. Contract between Grant County and Rob Witheridge, d/b/a A-Central Asbestos, for asbestos engineering/site work at the Grant County Courthouse, 37 C Street NW, Ephrata, Washington. Term is January 24, 2016 through April 1, 2016 in the amount of \$91,630.39 (less retainage). **(Approved)**

**Grant County Commissioners Minutes
Week of February 1, 2016**

9. **Resolution No. 16-010-CC** Authorizing Execution of Amended Intergovernmental Agreement between Chelan County, Douglas County, and Grant County Re: North Central Washington Behavioral Health, which creates a joint operation of the Counties to provide for integrated mental health treatment and chemical dependency treatment services. The resolution and amended agreement (signed January 25, 2016) supersedes the versions signed on December 14, 2015 under ASC Action Item Nos. 16 & 17. **(Approved)**
10. **Anticipating:** Washington State Department of Social & Health Services DSHS and BHO Agreement on General Terms and Conditions, DSHS Contract No. 1684-56871, between Grant County, d/b/a North Central Washington Behavioral Health. Term is February 1, 2016 through December 31, 2020. **(Not ready for signature)**
11. **Anticipating:** Washington State Department of Social & Health Services Interlocal Agreement, BHO Program Agreement - Transition, DSHS Contract No. 1669-56702, between Grant County, d/b/a North Central Washington Behavioral Health. Term is February 1, 2016 through April 30, 2016. **(Not ready for signature)**

9:15 a.m. – 9:25 a.m.

J Mitchell during ASC Update, Potential Litigation

Pursuant to RCW 42.30.110(1)(i) Commissioner Carter called an Executive Session to order at 9:15 a.m. to go until 9:20 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Jim Mitchell, Civil Deputy Prosecuting Attorney, and June Strickler, Administrative Services Coordinator. The session was continued to 9:25 a.m. Commissioner Carter closed the session at 9:25 a.m.

9:30 a.m. – 10:20 a.m.

K Eslinger, Human Resources Update

Items discussed were: Association (Courthouse/Youth Services/Public Works) 2016; Deputy Sheriffs 2015; Corrections 2016; Sheriff Support 2016; Therapy Letter Response; Recommendation (Sick Leave Donation) – Requestor 16-01; Accountant Recruitment; Comp Review – Clerk of the Board; 2016 Compensation Adjustments; Healthcare Reserves; Emergency Management; and Youth Services.

10:30 a.m. – 10:45 a.m.

Citizen Public Comment Period

Bonnie Holt Morehouse came to discuss Soap Lake and its healing waters. She is also a member of the Soap Lake Conservancy. She stated there was a study performed in 2005 by the Space Program gave \$800,000 to Central Washington University, Western Montana University and the University of Missouri, scientist from those programs came here and gave a presentation on their study findings. She does not have a copy of the study.

Commissioner Swartz asked about the report from 2005. Ms. Morehouse says she has been unable to obtain a copy of this report from John Glasgo, Soap Lake.

She showed copies of newspaper articles she has been saving (attached). Discussion ensued on the minerals in the lake.

**Grant County Commissioners Minutes
Week of February 1, 2016**

Her concern is when every time water is pumped out of the lake and the minerals are being removed as well. The mineral level is becoming less and less each year. Surface water is being used by local businesses/hotels and pumped into those businesses. Department of Ecology wrote a letter to the Soap Lake City officials regarding Hydroplane and Jet-Ski races on the lake (attached). They have been receiving phone calls from residents who are concerned with this type of activity on Soap Lake. They stated their Shoreline Master Program does not mention any type of water-craft competition taking place on Soap Lake, therefore needs to be reviewed for their Shoreline Conditional Use Permit. The microphones stopped working appropriately and the final moments of the meeting couldn't be heard.

11:00 a.m. – 11:50 a.m. K&L Gates – **Resolution No. 16-009-CC** Approving the Limited Tax General Obligation Bonds to Finance Certain Courthouse Upgrades, Historical Preservation, and Juvenile Facility Improvements (Conference Call)

The Commissioners held an Open Public Meeting to adopt Resolution No. 16-009-CC authorizing the issuance and sale of Limited Tax General Obligation of the County in the aggregate principal amount of not to exceed \$7,200,000.00 to finance certain courthouse upgrades, modernization and historical preservation and improvements to the Juvenile Detention facility of the county; providing for the annual levy of taxes to pay the principal of and interest on the bonds; and delegating certain authority to the county Treasurer in connection with the sale.

Cynthia Weed discussed the terms of the bond.

Commissioner Swartz moved to approve Resolution No. 16-009-CC as presented. Commissioner Stevens seconded and the motion passed unanimously. The meeting adjourned. **(Approved)**

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Monthly Luncheon

1:15 p.m. – 1:55 p.m. L Allison, Grant Integrated Services Update

Pursuant to RCW 42.30.140(4)(a) Commissioner Carter called an Executive Session to order at 1:17 p.m. to go until 1:30 p.m. to discuss collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement. In attendance were Commissioners Stevens, Carter, Swartz, Kirk Eslinger, Human Resources; and Lisa Cordova, Bernie Warren and LeRoy Allison, Grant Integrated Services. The session was continued to 1:45 p.m. Commissioner Carter closed the session at 1:45 p.m.

3:00 p.m. – 3:20 p.m. D Hooper, Planning Department Update

Item discussed: Voluntary Stewardship Program (VSP)

3:00 p.m. – 4:30 p.m. C Carter at Chelan/Douglas Regional Support Network Meeting (Columbia Station, Wenatchee)

**Grant County Commissioners Minutes
Week of February 1, 2016**

TUESDAY, FEBRUARY 2, 2016

The session was continued at 10:00 a.m. with all Commissioners in attendance.

- | | |
|-------------------------|---|
| 10:00 a.m. – 10:20 a.m. | D Nelson, Building Department – Crescent Bar Island Discussion |
| 10:30 a.m. – 10:50 a.m. | L Stoltman, Conservation District Update |
| 11:30 a.m. – 12:00 p.m. | G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization |
| 1:30 p.m. – 2:20 p.m. | J Tincher, Public Works Update |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 3 through 5 on the agenda as presented. Items 1 and 2 were not ready for signature. The motion passed unanimously.

1. Execution of Contracts for the Herbicide Materials 2016 as follows: **(None were ready for signature)**
 - Items 6, 1/3 of 9, 11, ½ of 12, 19, – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Crop Production Services Inc. to furnish and deliver the listed items in the amount of \$49,559.80 not including sales tax.
 - Items 2, 3, 5, 7B, 1/3 of 9, 15, 21A, 22A, 23A –Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Helena Chemical Company to furnish and deliver the listed items in the amount of \$217,594.44 not including sales tax.
 - Items 1, 1/3 of 9, ½ of 12, 14B, 16, 17, 20 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Wilbur-Ellis Company to furnish and deliver the listed item in the amount of \$27,676.75 not including sales tax.
 - Items 4, 8, 10, 13, 18 – Furnish and deliver Herbicide Materials F.O.B. Grant County WA to Wilbur-Ellis Company through a Washington State Department of Enterprise Services Contract to furnish and deliver the listed items in the amount of \$3,035.62 not including sales tax.
2. Execution of Contracts for the Miscellaneous Equipment 1-2016 as follows: **(None were ready for signature)**
 - Item No. 16-01 – Furnish and deliver one (1) 3,600 Gallon Skid Tank for Water F.O.B. Grant County WA to Superior Steel Products, Inc. to furnish and deliver one (1) 3,600 Gallon Skid Tank for Water in the amount of \$21,602.66 including sales tax. The unit price bid was \$20,021.00.
 - Item No. 16-02 – Furnish and deliver two (2) Roller Packer Motor Grader Attachment F.O.B. Grant County WA to Rowand Machinery Company to furnish and deliver two (2) Roller Packer Motor Grader Attachments in the amount of \$49,903.75 including sales tax. The unit price bid was \$23,125.00.
 - Item No. 16-03 – Furnish and deliver Telescoping Square Tubing F.O.B. Grant County WA to National Barricade and Sign to furnish and deliver one (1) lot of 2,500 Telescoping Square Tubing in the amount of \$41,647.50 including sales tax. The unit price bid was \$38,562.50.

**Grant County Commissioners Minutes
Week of February 1, 2016**

3. Request to purchase 4 Ice Machines in the amount of \$9,060.00 from Smith and Greene Company through a Washington State Department of Enterprise Services Contract No. 03809. **(Approved)**
4. Request to purchase 2 Portable Reader Boards in the amount of \$36,246.00 from the Traffic Safety Supply Co, through a Washington State Department of Enterprise Services Contract No. 06212. **(Approved)**
5. Request to purchase 10 Automatic Traffic Counters from JAMAR Technologies, Inc. in the amount of \$13,950.00. **(Approved)**

1:30 p.m. – 1:40 p.m. Bid Opening, Asphalt Crack Sealant 2016

The following bids were received:

- | | |
|------------------------------|---|
| 1. Arrow Construction Supply | \$139,255.74 |
| 2. Crafc, Inc. | \$115,745.41 |
| 3. Special Asphalt Inc. | \$138,090.42 |
| 4. Macon Supply | \$134,011.80 |
| 5. QPR | \$175,500.00 |
| 6. Phoenix Asphalt | \$116,532.00 (alt #1 -\$121,775.94; alt #2 -\$129,059.19) |

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

1:45 p.m. – 1:55 p.m. Bid Opening, Sheriff Motorcycles – 2016

The following bids were received:

- | | |
|---------------------------|-------------|
| 1. Experience Powersports | \$57,346.00 |
|---------------------------|-------------|

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to turn over the bids to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 13)

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 13 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense vouchers for approval. **(Approved)**
2. Commissioners January 18, 2016 Minutes for approval. **(Approved)**

**Grant County Commissioners Minutes
Week of February 1, 2016**

3. Budget extension request from the Administrative Services Coordinator for the following Strategic Infrastructure Program projects: **(Approved for hearing, scheduled for March 7, 2016 at 2:00 p.m.)**
 - a. #2015-05 Port of Quincy, 13th Avenue NW Infrastructure Improvements, \$150,000.00 Grant and \$75,000.00 loan
 - b. #2015-06 City of George, Industrial Park No. 5 Street and Infrastructure Improvements, \$100,000.00 Grant
4. Request from the Public Records Officer to purchase GovQA FOIA/Public Records Software/Service in the amount of \$10,940.00. **(Approved)**
5. Request from Grant County Mosquito Control District #1 to operate within the Grant County Boarders (not just Mosquito Control District #1 Boarders) to conduct field surveillance along with ground and aerial applications of mosquito control products. **(Approved)**
6. Request for letter of non-objection for a Special Occasion Liquor License for the 2016 Ephrata High School Senior Class Parent for their Peace, Love and Chocolate Auction to be held February 27, 2016 from 6:30 p.m. – 10:30 p.m. at the Ephrata Recreation Center Building. **(Approved)**
7. Letter of reappointment for Craig Cleveringa to the Grant County Horticultural Pest and Disease Board, for a 2 year term. **(Approved)**

CENTRAL SERVICES

8. Request to begin the Request for Qualification (RFQ) process for Architectural and Engineering (A&E) Services on the Storage Facility project #CSD1609. **(Approved)**
9. Request to begin the Request for Qualification (RFQ) process for Architectural and Engineering (A&E) Services on the Multi-Use Building project #CSD1608. **(Approved)**
10. Request for payment to the City of Moses Lake in the amount of \$205,273.05 for the Fairgrounds to attach to the city's sewer system (sewer reimbursement calculations); and request to sign City of Moses Lake Utility Service request. **(Approved)**
11. Washington State Department of Enterprise Services (Agreement No. 2016-994 H (1-1)) Invoice No. 1 payable to McKinstry Essention in the amount of \$454,886.50 for the Campus Renovation project investment grade audit, design fees, and construction management. **(Approved)**

HUMAN RESOURCES

12. Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for a District Court employee, Recipient 16-01, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

13. Out of state travel request for Juan Padilla and Heather West to attend the Middle Management Academy by the National Council for Behavioral Health from March 2-5, 2016 in Las Vegas, NV. **(Approved)**
14. Out of state travel request for Wendy Hanover to attend the National Council for Behavioral Health Annual Conference from March 6-9, 2016 in Las Vegas, NV. **(Approved)**

3:30 p.m. – 4:20 p.m.

R Moen, Grant County Jail Discussion

**Grant County Commissioners Minutes
Week of February 1, 2016**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$806,847.29, as recorded on a listing and made available to the Board.

WEDNESDAY, FEBRUARY 3, 2016

C Carter, Out

2:00 p.m. – 5:00 p.m.	C Swartz at Washington State Association of Counties (WSAC) Board of Directors Meeting (WA Counties Building, Olympia)
5:00 p.m. – 8:00 p.m.	C Swartz at Legislative Steering Committee Roundtable Meeting (WA State Association of Counties Office, Olympia)

THURSDAY, FEBRUARY 4, 2016

C Carter, Out

7:30 a.m. – 8:00 a.m.	C Swartz at Meeting with Warnick/Dent/Manweller (Olympia)
8:00 a.m. – 1:30 p.m.	C Swartz at Legislative Steering Committee Roundtable Meeting (JAQ Building, Capitol Campus, Olympia)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$188,816.41, as recorded on a listing and made available to the Board.

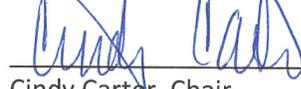
FRIDAY, FEBRUARY 5, 2016

No meetings scheduled

**Grant County Commissioners Minutes
Week of February 1, 2016**

Signed this 14 day of March, 2016.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair



Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board