

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JANUARY 11, 2016

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve item 1, 4 through 7, and 9 on the agenda as presented. Items 2, 3, and 8 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Memorandum of Understanding, School Resource Officer (SRO), Wahluke School District No. 73, between Grant County, by and through the Grant County Sheriff's Office, and the Wahluke School District. Term is from date of final signature to the end of the 2019 school year. **(Not ready for signature)**
3. **Anticipating:** 2016 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2016 through December 31, 2016. **(Not ready for signature)**
4. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Conflicts/Overflow Contractor, between Grant County and Angel David Betancourt. Term is January 1, 2016 to December 31, 2016. **(Approved)**
5. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Conflicts/Overflow Contractor, between Grant County and Derek R. Johnson. Term is January 1, 2016 to December 31, 2016. **(Approved)**
6. Subrecipient Agreement between Grant County and the Royal Water District for the Washington State Department of Commerce grant, by and through the Department of Housing and Urban Development (HUD), to provide pass-through funds under Commerce contract #15-62210-022 for the Royal Water District Rehabilitation Project in the amount of \$750,000. **(Approved)**
7. United Way of Grant County 2016 Funding Application, Agency Profile, on behalf of Grant County's New Hope Domestic Violence and Sexual Assault Services. **(Approved)**
8. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the following SIP Projects: **(Not ready for signature)**
 - SIP #2015-05, Port of Quincy, 13th Avenue NW Water System Improvements for approval of the Port's request for \$225,000 grant in SIP grant funding; and
 - SIP #2015-06, City of George, Industrial Park No. 5 Street and Infrastructure Improvements for approval of the City's request for \$100,000 in SIP grant funding.
9. Grant County Payment Request #24 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$50,668.05. **(Approved)**

**Grant County Commissioners Minutes
Week of January 11, 2016**

9:30 a.m. – 9:50 a.m. D Nelson, Building Department Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Jim Bessett came to discuss a code enforcement complaint on behalf of his mother. Her neighbor's fence is considerably outside the property line, making it difficult to get in and out of her driveway. He first made the complaint in April 2014. He spoke with Nathan Poplawski, Code Enforcement Officer, and was told they will go and investigate the issue but they do not give complainants updates on their complaint. He then went back to Code Enforcement in December 2014, made a Public Records Request, and found that he had forwarded this complaint to Public Works. When they didn't get back to him within a week, the file was closed and no action was taken. In the meantime, the property owner has planted flowers and shrubs and placed boulders in the area. He then filed a second complaint in December, 2015 and went to the Planning Department to discuss it. He was told the complaint was closed because it is a Public Works issue. Mr. Bessett wasn't notified that the complaint was closed as this is not their process. Mr. Bessett told Mr. Poplawski that he will go to the Commissioners and discuss this issue. Property in question is 252 Moses Lake Ave., Soap Lake (Lakeview Park).

Commissioner Stevens stated they spoke with Public Works and the fence was not an issue.

Damien Hooper, Planning Director, stated they notified Public Works as they are the department to remedy the encroachment. Public Works investigated and they had no issue with the fence. If there are now boulders and flowers, this is a new issue. Mr. Bessett showed the Commissioners where the property was located on a map.

Commissioner Stevens said they will speak to Public Works tomorrow and get back to him.

11:00 a.m. – 11:50 a.m. Commissioners at Road Supervisor Meeting (Public Works)

1:00 p.m. – 2:00 p.m. C Carter, Central Washington Behavioral Health Organization (BHO) IT – Conference Call

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Corrections and Sheriff Support Negotiations; Teamsters' Hall; Health Insurance Committee; GrIS Leadership Organizational Structure; Corrections, Deputy Sheriff's (2015) and Sheriff Support bargaining; 2016 Steps and COLA; Emergency Management, Assessor's Office; Agreement for Health Screening; and Reserve Loans for Health Insurance Program.

**Grant County Commissioners Minutes
Week of January 11, 2016**

- 3:00 p.m. – 4:30 p.m. C Carter at Chelan County RSN Governing Board Meeting (Columbia Station, Wenatchee)
- 7:00 p.m. – 8:30 p.m. C Carter at Quincy Valley Leadership Meeting (Grant County Fire District #3 Station, Quincy)

TUESDAY, JANUARY 12, 2016

The session was continued at 10:00 a.m. with Commissioners Swartz and Stevens in attendance. Commissioner Carter was out and excused.

- 9:00 a.m. – 9:50 a.m. Quincy Hospital Update
- 10:00 a.m. – 10:30 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call
- 10:30 a.m. – 10:50 a.m. R Schneider, Emergency Management Update
- 11:00 a.m. – 11:50 a.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services – VoIP/Ednetics/RFQ?; GrIS Phones; and Terra Scan Update.
- Facilities/Central Services – Fairgrounds Sewer Update; Logistics for upcoming work; Historic Update; Evidence Storage; Juvenile Status; Facilities Assessment; Jail Coolers; and Public Hearings.
- Interfund Communication – Scan and Postage Billing.

- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 7 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Authorization to Call for Bids: Asphalt Crack Sealant 2016 with a bid opening date of February 2, 2016 at 1:30 pm. **(Approved)**
2. Authorization to Call for Bids: Sheriff Motorcycles – 2016 with a bid opening date of February 2, 2016 at 1:45 pm. **(Approved)**
3. Request to purchase 2 additional Sheriff Vehicles on the State Contract (1-ea. 2016 Ford Police Interceptor Utility/SUV AWD in the amount of \$35,092.45 including sales tax, from Columbia Ford Nissan through the DES contract and 1-ea. 2016 Ford Explorer Front-Wheel Drive in the amount of \$28,818.63 including sales tax from Columbia Ford Nissan through a DES contract). Vehicles listed above will be purchased as “Fleet Additions”. **(Approved)**

**Grant County Commissioners Minutes
Week of January 11, 2016**

4. **Resolution No. 16-002-CC** Governing Emergency Load Limitations on County Roads, the Issuance of Special Motor Vehicle Permits to use on Weight Restricted County Roads, and Fixing Penalties for Violations. **(Approved)**
5. Notice of Hearing **Resolution No. 16-003-CC** In the Matter of Vacating a Certain County Road and Rights-of-Way known as McAndrews Ave. Road Log 41615 Milepost 0.15 to 0.27 in S8 T19N R28E W.M. **(Approved)**
6. **Resolution No. 16-004-CC** Initiating County Road Project CRP No. 16-01 to be designated for project R-NE (Railroad Street Wilson Creek Truck Bypass). The project will be a joint project with the City of Wilson Creek to reconstruct the existing roadway including grading, drainage, and surface to new BST surface. The project starts at 4th Street in Wilson Creek and ends 300' east of 6th Street in Wilson Creek and is 0.25 miles long. **(Approved)**
7. **Resolution No. 16-005-CC** Initiating County Road Project numbers as follows: **(Approved)**
 - CRP No. 16-02 - Endeavor Middle School Safe Routes to School-Patton Blvd., Randolph Road and Craig Intersection
 - CRP No. 16-03 – J.5 NE/37NE Intersections (J.5 NE at SR 2/37NE at SR 2)
 - CRP No. 16-04 – Dodson Road Overlay (SR 26 to Frenchman Hills Rd.)
 - CRP No. 16-05 – 9-NW Rd Reconstruction (Quincy City Limits to Adams Rd.)
 - CRP No. 16-06 – 10-SW Rd & F-SW Rd (from G-SW to F-SW to 11-SW)
 - CRP No. 16-07 – 8-NW Rd (Dodson Rd to 1.6 miles East)
 - CRP No. 16-08 – 4-NE (N-NE to L-NE)
 - CRP No. 16-09 – 4-NE (Hiawatha Rd to Westshore Dr.)

1:30 p.m. – 1:40 p.m. Bid Opening, Herbicide Materials 2016

The following bids were received:

1. Alligare, Inc.	\$20,443.50
2. Crop Production Services	\$375,573.92
3. Helena Chemical	\$384,341.84
4. Wilbur-Ellis Company	\$798,351.09

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 9 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners December 28, 2015 Minutes for approval. **(Approved)**

**Grant County Commissioners Minutes
Week of January 11, 2016**

3. New marijuana license application for Noble Cause (Noble Cause Farms LLC: Rachael Crampton, Mark Helland, Patricia and Rory Rawlings) 30458 Highway 243 S, Lot 1, Desert Aire, WA 99349 (Producer Tier 3 and Processor), from the Washington State Liquor and Cannabis Board. **(The Commissioners approved the applicant and the production portion of the application. The processing portion was denied as it is not permitted in this location.)**
4. Change of Corporate Officers/Stockholders Liquor License application for Sage an Artisan Shoppe (Charlene and Edgar Sherman), 1099 State Route 283 N, Quincy, WA 98848, from the Washington State Liquor and Cannabis Board. **(Approved)**

FAIRGROUNDS

5. Recommendation to disband the Fairgrounds Facilities Advisory Committee (FFAC). **(Approved)**

GRANT INTEGRATED SERVICES

6. Out of state travel request for Tina Steinmetz to attend a Middle Management Academy from March 2 – 5, 2016 in Las Vegas, NV. **(Approved)**
7. Out of state travel request for LeRoy Allison, Darla Boothman, and Lisa Cordova to attend the National Council for Behavioral Health Annual Conference from March 6-9, 2016 in Las Vegas, NV. **(Approved)**
8. Request to purchase 23 computers with Windows 8.1 and Office from CDW-G in the approximate amount of \$23,970.00. **(Approved)**

HUMAN RESOURCES

9. Personnel Action Request regarding the salary, wages and/or position changes for Heather West, Grant Integrated Services. **(Approved)**

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$72,420.43, \$308,977.75, \$788,834.79, \$184,772.09, \$103.10, \$1,381,629.96 and \$100.51, as recorded on a listing and made available to the Board.

**Grant County Commissioners Minutes
Week of January 11, 2016**

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the January 8, 2016 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the December 23, 2015 payroll.

WEDNESDAY, JANUARY 13, 2016

- | | |
|------------------------|--|
| 9:30 a.m. – 11:30 a.m. | R Stevens, Disability Board Meeting |
| 11:30 a.m. – 2:00 p.m. | HEARINGS EXAMINER (Cancelled) |
| 7:00 p.m. – 8:30 p.m. | Commissioners at Health Board Meeting (Public Works) |

THURSDAY, JANUARY 14, 2016

- | | |
|-------------------------|---|
| 9:00 a.m. – 10:30 a.m. | C Swartz at Multi Agency Communications Center (MACC) Board Meeting (Armory Building, Moses Lake) |
| 11:00 a.m. – 11:30 a.m. | C Swartz at LEPC Meeting (Simplot, Moses Lake) |
| 11:00 a.m. – 12:00 p.m. | C Carter, New Hope Transition Meeting |
| 1:00 p.m. – 3:00 p.m. | Thompson-Reuters, Software Discussion |

FRIDAY, JANUARY 15, 2016

- | | |
|------------------------|--|
| 9:30 a.m. – 12:00 p.m. | BOARD OF EQUALIZATION HEARINGS |
| 1:30 p.m. – 3:30 p.m. | C Swartz, Legislative Steering Committee Conference Call/Webinar |

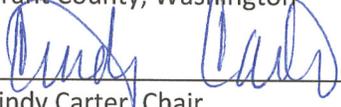
**Grant County Commissioners Minutes
Week of January 11, 2016**

SATURDAY, JANUARY 16, 2016

- 5:00 p.m. – 8:00 p.m. R Stevens at Grant County Cattlemen and Cattlewomen Annual Banquet (St. Rose of Lima School, Ephrata)
- 6:00 p.m. – 8:30 p.m. C Swartz at Moses Lake/Othello Association of Realtor Banquet (Pillar Rock Grill, Moses Lake)

Signed this 26 day of Jan, 2016.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Cindy Carter, Chair

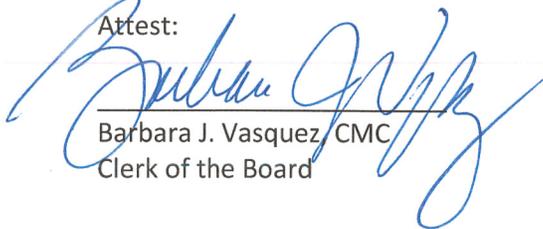


Carolann Swartz, Vice-Chair



Richard Stevens, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board