

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 21, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

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| 8:00 a.m. – 8:20 a.m. | T Jones, Sheriff's Office Update |
| 8:30 a.m. – 9:00 a.m. | Elected Official Roundtable Meeting |
| 9:00 a.m. – 9:20 a.m. | J Strickler, ASC Update and Misc BOCC Action |

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 8, 10 through 13, and 16 on the agenda as presented. Items 9, 14 and 15 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. **Resolution No. 15-084-CC** Authorizing Execution of Intergovernmental Agreement between Grant County and the Town of Wilson Creek regarding State Building Code administration and enforcement (see ASC Action Item #3, below). **(Approved)**
3. Interlocal Agreement Regarding State Building Code Administration and Enforcement between Grant County, by and through the Grant County Building Department/Fire Marshal Office, and the Town of Wilson Creek for furnishing the administration and enforcement services required to carry out the purposes of the State Building Code Act. Term is from date of last signature to July 31, 2019. **(Approved)**
4. APS Healthcare Fifth Amendment to Employee Assistance Program Agreement between APS Healthcare Bethesda, Inc. and Grant County. The amendment modifies the rate (Exhibit B, Scope of Coverage, Rates and Payments). **(Approved)**
5. **Anticipating:** Grant County Equal Opportunity Employment Plan, 2015-2017. **(Item not ready for signature)**
6. STOP Loss Confirmation of Terms between Mercer and Grant County for employee medical plan for January 1, 2016 through December 31, 2016. This will accompany a VOYA application for Grant County employee insurance coverage. **(Approved)**
7. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Robert Kentner. Term is January 1, 2016 to December 31, 2017. **(Approved)**
8. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael Felice. Term is January 1, 2016 to December 31, 2017. **(Approved)**
9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**

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10. **Anticipating:** 2016-2017 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marc Doney, dba Citadel Investigations. Term is January 1, 2016 to December 31, 2017. **(Approved)**
11. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court for Appeals between Grant County and Jeff Goldstein. Term is January 1, 2016 to December 31, 2017. **(Approved)**
12. Consolidated Homeless Grant Sub Recipient Agreement between Grant County and the Housing Authority of Grant County for the provision of services to individuals/households needing assistance for housing to prevent homelessness and quickly re-house households who are unsheltered. Services are provided *via* Grant County and the Washington State Department of Commerce Grant No. 16-46108-10 in the amount of \$361,591. Term is January 1, 2016 through June 30, 2017. **(Approved)**
13. Revision #160103 to Washington State Department of Social & Health Services Contract #1563-43364, County Program Agreement – Residential Services. Amendment reflects changes to hours that Grant Integrated Services’ Developmental Disabilities is required to provide to clients per their annual assessments. **(Approved)**
14. **Anticipating:** Memorandum of Understanding, School Resource Officer (SRO), Wahluke School District No. 73, between Grant County, by and through the Grant County Sheriff’s Office, and the Wahluke School District. Term is from date of final signature to the end of the 2019 school year. **(Item not ready for signature)**
15. **Anticipating:** 2016 Marketing/Development Contract between Grant County, by and through the Grant County Tourism Commission, and Burke Marketing & Promotion. Term is January 1, 2016 through December 31, 2016. **(Item not ready for signature)**
16. Grant County Request for Reimbursement No. 2 on CDBG Public Services Grant No. 15-62210-005 for the period November 1, 2015 to November 30, 2015, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$4,294.33. **(Approved)**

9:30 a.m. – 10:20 a.m. J Carter, VoIP Telephone System Demo

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Gary Mann and Stan Kauffman came to discuss the Board of Equalization and the members. They are both wanting to step down from this Board at the end of the current session and hope the Commissioners will look at finding new members.

Commissioner Swartz asked if there were any members of the public they could refer to the Board. Gary Mann stated he did not but someone who is knowledgeable about values.

Stan Kauffman stated he would like to see members who have knowledge in real estate and land developers. He would be willing to be an emergency alternate if needed. Commissioner Stevens stated they advertise but do not get much interest. Stan and Gary stated working with the Assessor’s Office has been a good experience this past year.

Jill Hammond, Clerk of the Board of Equalization, discussed the current membership and their terms. Gary Mann discussed current use and the deferment of taxes and penalties.

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TUESDAY, DECEMBER 22, 2015

1:00 p.m. – 1:15 p.m. Consent Agenda (Items 1 through 14)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 14 on the agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners November 30 and December 7, 2015 Minutes for approval. **(Approved)**
3. Letters of appointment for the following Current Use Advisory Committee members: Tim Ray, Aaron Golladay, Phil Isaak, Jim Fleming, and Richard Callahan. **(Approved)**
4. Change of Corporate Officers/Stockholders liquor application for Jake's Meats, 6726 Hwy 281 N, Quincy, WA 98848, from the Washington State Liquor and Cannabis Board. **(Approved)**
5. Special occasion license application for Moses Lake Chamber of Commerce from the Washington State Liquor and Cannabis Board. The event will be held at Big Bend Community College. **(Approved)**
6. New marijuana license application for Flying Eagle Farm (Keum Jin Kim and Seon Gab Kim) 6256 SW Frenchman Hills Rd, Royal City, WA 99357 (Producer Tier 2 and Processor) from the Washington State Liquor and Cannabis Board. **(After review, the Commissioners approved the applicant and the Production portion of the application; but denied the Processing portion as it is not allowed in that zone)**
7. Updated marijuana license application for Seaside Holdings (Philip Taylor and Philip Park) 1512 Rd 2 NW, Ste D, Moses Lake, WA 98837 (Producer Tier 2) from the Washington State Liquor and Cannabis Board (the previously listed address was denied). **(Approved)**
8. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-19) in the amount of \$206,590.74. **(Approved)**
9. Recommendation from the Lodging Tax Advisory committee to approve the following grant fund disbursements: **(All disbursements approved)**
 - \$ 6,000 Columbia Basin Allied Arts
 - \$ 6,000 Columbia Basin Youth Baseball
 - \$ 1,500 Coulee City Rodeo Association
 - \$ 2,000 Coulee Corridor Consortium
 - \$ 7,000 Ephrata Chamber of Commerce, Basin Summer Sounds
 - \$ 1,000 Ephrata Chamber of Commerce, Basin Summer Sounds Car & Toy Show
 - \$ 1,000 Ephrata Chamber of Commerce Wine Walk
 - \$ 2,500 Ephrata Moses Lake Kennel Club
 - \$ 4,000 Masquers Theater of Grant County
 - \$ 500 Mattawa Desert Aire Lions Club
 - \$ 4,500 Moses Lake Farmers Market
 - \$ 1,500 Royal City Royal Fest
 - \$ 2,000 Soap Lake Hydroplane Regatta
 - \$ 500 Strengthening the heart of Our Community (SHOC)

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HUMAN RESOURCES

10. Personnel Action Request for the salary, wage and/or position change for Renee Campbell, Clerk's Office. **(Approved)**

TECHNOLOGY SERVICES

11. Request approval to retire certain computer equipment currently listed in the County's asset inventory system. These items were previously surplus'd but were never taken out of the inventory system. **(Approved)**

TREASURER'S OFFICE

12. Applications for Resale of Tax Title Property from Hannelore R. Inman for Parcel Nos. 10-0064-001, 17-0502-000 and 14-1280-024 with starting bids at \$300.00, \$5.00, and \$20.00 respectively. The Treasurer does not recommend approving these offers. **(Approved the recommendation of the Treasurer to deny these applications)**

PUBLIC DEFENSE

13. Request to purchase office furniture from Business Interiors in the amount of \$3,949.00. **(Approved)**
14. Request to purchase 3 new telephones along with expansion modules from CDW-G in the amount of \$1,782.00. **(This item is being placed on hold for further review)**

1:30 p.m. – 1:50 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Request for authorization to purchase 1-2016 John Deere 770 G Motor Grader from Rowand Machinery in the amount of \$259,971.02 including tax. **(Approved)**
2. Local Agency A&E Professional Services Negotiation Hourly Rate Consultant Agreement in the amount of \$79,950.00 for the Adams Road Bridges project. **(Approved)**

2:00 p.m. – 2:20 p.m. J Taylor and J Strickler, EHB 2122 Discussion

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:50 p.m. K Eslinger, Human Resources Update

The following items were discussed: Labor Relations (Union Negotiations) schedule for upcoming bargaining; 2016 Steps and COLA; Stop-Loss Renewal; Clerk of the Board; Menke Jackson Contract Renewal; Infinisource Contract Renewal; Treasurer's Office; 2015 HR Budget; Comp Banding – Peer Support Specialist; and GrIS Restructure.

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4:00 p.m. – 4:20 p.m.

B Smith, District Court Update **(Cancelled)**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$269,575.69, \$181,736.45, and \$766,936.11, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the February 6, 2015 payroll.

WEDNESDAY, DECEMBER 23, 2015

No Meetings Scheduled

THURSDAY AND FRIDAY, DECEMBER 24 AND 25, 2015

Christmas Holiday, Courthouse Closed

Signed this 4th day of January, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

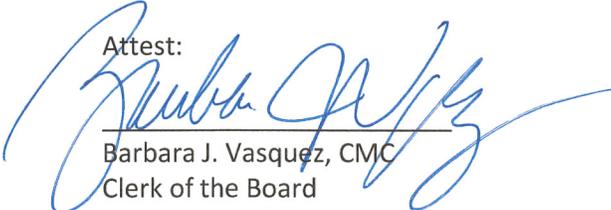


Cindy Carter, Vice-Chair

Excused

Carolann Swartz, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board