

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, DECEMBER 14, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 4, 12, and 15 through 18 on the agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Letter dated 12/14/15 from the Grant County Board of County Commissioners to Ron D. Shultz, Policy Director of the Washington State Conservation Commission and Contract between the Washington State Conservation Commission and Grant County, by and through its Planning Department, for funding to develop a work plan as required for implementation of the Voluntary Stewardship Program, consistent with RCW 36.70A.700-760 and related statutes. Term is December 14, 2015 through June 30, 2016 with funding in the amount of not more than \$150,000.00. **(Approved)**
3. Lease Agreement between Hospital District No. 3 of Grant and Grant County, Washington, by and through Grant Integrated Services, for one office and three treatment rooms located in Columbia Basin Family Medicine offices at 220 Nat Washington Way in Ephrata, Washington. Term is from date of final signature to December 31, 2016. **(Approved)**
4. Washington State Department of Commerce Grant No. F15-31103-007 for FFY 2015 Violence Against Women STOP Grant Program with Grant County, by and through Grant Integrated Services' New Hope Domestic Violence and Sexual Assault Services. Funding is in the amount of \$33,185.00 with a term of January 1, 2016 through December 31, 2016. **(Approved)**
5. **Anticipating:** Resolution Authorizing Execution of Intergovernmental Agreement between Grant County and the Town of Wilson Creek regarding State Building Code administration and enforcement (see ASC Action Item #6, below). **(Item not ready for signature)**
6. **Anticipating:** Interlocal Agreement Regarding State Building Code Administration and Enforcement between Grant County, by and through the Grant County Building Department/Fire Marshal Office, and the Town of Wilson Creek for furnishing the administration and enforcement services required to carry out the purposes of the State Building Code Act. Term is from date of last signature to July 31, 2019. **(Item not ready for signature)**
7. **Anticipating:** APS Healthcare Fifth Amendment to Employee Assistance Program Agreement between APS Healthcare Bethesda, Inc. and Grant County. The amendment modifies the rate (Exhibit B, Scope of Coverage, Rates and Payments). **(Item not ready for signature)**
8. **Anticipating:** Grant County Equal Opportunity Employment Plan, 2015-2017. **(Item not ready for signature)**

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9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Robert Kentner. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**
10. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael Felice. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**
11. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**
12. Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only) between Grant County and Devra Sigle Herмосilla. Term is January 1, 2016 to December 31, 2017. **(Approved)**
13. **Anticipating:** 2016-2017 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Marc Doney, dba Citadel Investigations. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**
14. Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court for Appeals between Grant County and Jeff Goldstein. Term is January 1, 2016 to December 31, 2017. **(Item not ready for signature)**
15. 2016 Professional Services Agreement, Interpreter, between Grant County and Saúl Castillo, dba The Interpreter. Term is January 1, 2016 to December 31, 2016. **(Approved)**
16. **Resolution No. 15-083-CC** Authorizing Execution of Intergovernmental Agreement between Chelan County, Douglas County, and Grant County Re: North Central Washington Behavioral Health, which creates a joint operation of the Counties to provide for integrated mental health treatment and chemical dependency treatment services (see ASC Action Item #17, below). **(Approved)**
17. Interlocal Cooperative Agreement Between Chelan County, Douglas County, and Grant County Re: North Central Washington Behavioral Health, which creates a joint operation of the Counties to provide for integrated mental health treatment and chemical dependency treatment services in accordance with E2SSB 6312, RCW Chapter 71.24, RCW Chapter 71.36 and RCW 70.69A, effective and commencing April 1, 2016. **(Approved)**
18. State of Washington Department of Corrections Amendment 1 to Contract No. K10517 with Grant County, by and through Grant Integrated Services' Prevention & Recovery Center. The purpose of the amendment is to move DOSA Assessment services from this contract to a different state contract (#K11005), which was awarded by competitive procurement RFQQ10916. The effective date of the amendment is January 1, 2016. **(Approved)**

9:30 a.m. – 9:50 a.m. B Vasquez, Clerk of the Board Update

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Road Supervisor Meeting (Public Works)

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1:30 p.m. – 1:50 p.m. M McKnight, Assessor's Office Update
2:00 p.m. – 2:50 p.m. D Pheasant and M McKnight, Property Tax Discussion
3:00 p.m. – 3:50 p.m. T Gaines, Central Services Update

Items discussed were:

- Technology Services: Personnel Matters; VoIP/Ednetics/RFQ?; GrIS Phones.
- Facilities/Central Services: Fairgrounds Sewer Update; Logistics for upcoming work (District Court/Elevator/TS & Accounting/Mailroom); Evidence Storage; Juvenile Status; and Facilities Assessment.
- Interfund Communications: Scan Billing/Postage Billing

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the December 11, 2015 payroll.

TUESDAY, DECEMBER 15, 2015

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. T Jones, Sheriff's Office Update
9:30 a.m. – 9:50 a.m. Hospital District #5 Financial Discussion
10:00 a.m. – 10:20 a.m. L Allison, Peer Support Specialist Position – Conference Call
10:30 a.m. – 10:50 a.m. C Pence, New Hope Update – Conference Call
11:30 a.m. – 12:00 p.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call
1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 and 2 on the agenda as presented. The motion passed unanimously.

1. Request for signature authority to the Director of Public Works for a Department of Ecology Community Litter Cleanup Program Agreement No. W2RCLCP-1517-GrCoPW-00003. **(Approved)**
2. Authorization to Call for Bids: Herbicide Materials 2016 with bid opening date of January 5, 2016 at 1:30 pm. **(Approved)**

Items discussed were: Fairgrounds Vehicle and Ephrata Trail Project.

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- 2:00 p.m. – 4:00 p.m. C Swartz at Civilian Response to Active Shooter Training (Public Works)
- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update
- 3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 8)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 8 on the agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-16) in the amount of \$9,518.55; and (Batch 01-18) in the amount of \$1,960.00. **(Approved)**
3. Request from the Homeless Taskforce of Grant County to contribute \$3,000.00 to assist them in the expenses of a warming center in Moses Lake. This is not a shelter but will provide a place for homeless to remain warm and receive a light meal. **(Approved)**
4. Proclamations recognizing Almira, Coulee, Hartline High School Warriors Football Team and their 2015 State 1B 1st Place title; and the Royal City Knights Football Team and their 2015 State 1A 1st Place title. **(Approved)**
5. Special occasion liquor license applications for Grant County Fire District #8 Volunteers Association (event to be held at the Sagebrush Senior Center); and Columbia River Basin Cancer Foundation (event to be held at the Grant County Fairgrounds), from the Washington State Liquor and Cannabis Board. **(Approved)**

HUMAN RESOURCES

6. Recommendation memorandum regarding a request from the Clerk’s Office for a compensation review for the Clerk Supervisor position. After review, the Director recommends re-banding it to band 12. **(Approved)**
7. *Held from the December 7, 2015 Consent Agenda:* Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review of their Peer Support Specialist position assigned to the BEST grant. The Director recommends that the GrIS hiring authority and the County Commissioners review available data to determine if the BOCC supports the request to permanently change the “Peer Support Specialist” to “Employment Specialist”. **(After further review, the Commissioners voted for the Peer Support Specialist to not continue to include Employment Specialist Duties beyond December 30, 2015)**

PLANNING DEPARTMENT

8. Request for reappointment of the members of the Planning Commission. Ordinance No. 15-082-CC was passed December 7, 2015 which reduced the number of members from 9 to 7. **(The Commissioners appointed the following 7 people: Bill Bailey, Carol Dawson, Terry Dorsing, Ann Drader, Jim Fleming, Blaire Fuglie, and Kevin Richards)**

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MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the December 11, 2015 payroll.

Effective January 1, 2016, New Hope Domestic Violence and Sexual Assault Services will begin the transition of withdrawing from the Grant Integrated Services umbrella and will operate as an individual entity within Grant County. The Director and staff will report directly to the County Commissioners.

WEDNESDAY, DECEMBER 16, 2015

7:00 a.m. – 8:00 a.m.	C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)
9:00 a.m. – 9:30 a.m.	R Stevens, WRCIP Conference Call
9:30 a.m. – 11:30 a.m.	TOURISM COMMISSION MEETING (Cancelled)
9:30 a.m. – 11:30 a.m.	C Swartz at Grant Coalition of Health (CHI) Meeting (Samaritan Healthcare, Moses Lake)
1:00 p.m. – 4:30 p.m.	C Swartz, Lodging Tax Advisory Committee Meeting

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Crescent Ridge Ranch Land Company LLC (Crescent Ridge Ranch PUD – Phase 2) File #06-4476-08 Final Plat Submission and Review.

THURSDAY, DECEMBER 17, 2015

9:30 a.m. – 2:30 p.m.	BOARD OF EQUALIZATION HEARINGS
10:00 a.m. – 10:30 a.m.	Commissioners at Meeting with Douglas/Chelan Counties to Discuss the Behavioral Health Organization – Tri West Contract (Douglas County Administration Building, Wenatchee)

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- 11:00 a.m. – 1:00 p.m. Commissioners at Senator Parlette Meeting with Governor’s Office and Douglas/Chelan/Okanogan/Grant Counties to discuss the Behavioral Health Organization (Douglas County Administration Building, Wenatchee)
- 6:30 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority (GTA) Board Meeting (Moses Lake Facility Office)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$534,501.49, \$190,073.08 and \$798,583.18, as recorded on a listing and made available to the Board.

Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for a Public Works employee, Recipient 15-06, who suffers from an illness, injury, impairment or physical or mental condition which is extraordinary in nature. The Director recommends approval.

FRIDAY, DECEMBER 18, 2015

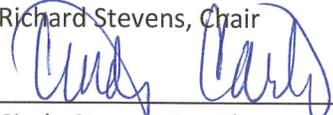
- 9:30 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS (**Cancelled**)
- 1:00 p.m. – 2:00 p.m. C Carter, Grant Integrated Services (GIS) Clinical Director Update – Conference Call

Signed this 29th day of December, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair



Cindy Carter, Vice-Chair

ERWSED

Carolann Swartz, Member

Attest:


Barbara J. Vasquez, CMC
Clerk of the Board