

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, NOVEMBER 30, 2015

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out at an International Association of Fairs and Expositions Convention and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1, 15, and 16 on the agenda as presented. Items 2 through 14 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. **Anticipating:** Resolution Authorizing Execution of Intergovernmental Agreement between Grant County and the Town of Wilson Creek regarding State Building Code administration and enforcement (see ASC Action Item #3, below). **(Not ready for signature)**
3. **Anticipating:** Interlocal Agreement Regarding State Building Code Administration and Enforcement between Grant County, by and through the Grant County Building Department/Fire Marshal Office, and the Town of Wilson Creek for furnishing the administration and enforcement services required to carry out the purposes of the State Building Code Act. Term is from date of last signature to July 31, 2019. **(Not ready for signature)**
4. **Anticipating:** APS Healthcare Fifth Amendment to Employee Assistance Program Agreement between APS Healthcare Bethesda, Inc. and Grant County. This modifies the rate (Exhibit B, Scope of Coverage, Rates and Payments). **(Not ready for signature)**
5. **Anticipating:** Grant County Equal Opportunity Employment Plan, 2015-2017.
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Full Time Contractor, between Grant County and Robert Kentner. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
7. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and Michael Felice. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
8. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County Superior Court (Adult Felony Only), Conflicts/Overflow Contractor, between Grant County and N. Smith Hagopian. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
9. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only) between Grant County and Devra Sigle Hermosilla. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**

**Grant County Commissioners Minutes
Week of November 30, 2015**

10. **Anticipating:** 2016-2017 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Mac Doney, dba Citadel Investigations. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
11. **Anticipating:** 2016-2017 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Jeff Wade, dba Wade Investigation Services. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
12. **Anticipating:** 2016-2017 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl Calhoun, dba Calhoun Investigative Services. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
13. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court for Appeals between Grant County and Jeff Goldstein. Term is January 1, 2016 to December 31, 2017. **(Not ready for signature)**
14. **Anticipating:** 2016 Professional Services Agreement, Interpreter, between Grant County and Saúl Castillo, dba The Interpreter. Term is January 1, 2016 to December 31, 2016. **(Not ready for signature)**
15. Grant County Request for Reimbursement No. 1 on CDBG Public Services Grant No. 15-62210-005 for the period July 1 to October 31, 2015, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$3,629.17. **(Approved)**
16. Services Agreement between Grant County and MJ Takisaki, Inc., for consultation and repair of tenant improvements to the Grant County Juvenile Facility. Term is November 30, 2015 through project completion or August 31, 2016, whichever is sooner. **(Approved)**
17. Amendment 02 to Washington State Department of Social and Health Services (DSHS) Contract #1563-43725, for CD Treatment and changing some of the contract language. This is administered through Grant Integrated Services, Prevention and Recovery Center (PARC). **(Approved)**

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| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period (No public in attendance) |
| 12:00 p.m. – 1:00 p.m. | C Carter at Sen Warnick/Representative Dent District Office to discuss Composting (Michael's on the Lake, Moses Lake) |
| 1:30 p.m. – 2:20 p.m. | K Eslinger, Human Resources Update |

Items discussed were: Corrections Negotiations; Sheriff Support Negotiations; Vacation; Exception to Annual Leave Maximum – Mindi Finke; Director – Clinical Services; Bargaining Authority – 2016 Agreements; Labor relations for 2016: Association/Corrections/ Sheriff Support/Solid Waste/Teamster GrIS and Reopeners; Deputy Sheriff's – 2016; Evaluations/PARs for Direct reports; EO Wage Comps Update; Self-Insurance Reserves; and Unemployment Hearing Update.

**Grant County Commissioners Minutes
Week of November 30, 2015**

2:30 p.m. – 2:50 p.m.

Certification of Tax Levies to the County Assessor

Pursuant to the provisions of RCW 84.52.070 the Board of County Commissioners hereby acknowledges receipt of the 2016 budgets and estimates as submitted by various taxing districts within Grant County certifying the amounts to be raised by taxation on the assessed valuation of the property within each taxing district for the purpose of levying taxes.

We further acknowledge that the County Assessor has been provided with a copy of the budget and estimate's as certified and filed by the respective taxing districts as listed on the attachment.

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant County Payroll Authorization form for the November 25, 2015 payroll.

Authorization of Canvassing Board Representatives - Auditor's Staff, to act under authority given in RCW 29A.60 for Laurie Buchanan, Dedra Osborn and Trisha Gibb to act as representatives for the County General Election Recount held on December 2, 2015 at 9:00 a.m.

TUESDAY, DECEMBER 1, 2015

The session was continued at 9:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out at an International Association of Fairs and Expositions Convention and excused.

9:30 a.m. – 9:50 a.m.

Open Record Public Hearing, Veterans Assistance Fund Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request for the Veteran's Assistance fund, in the amount of \$30,000.00 to fund housing assistance, supplies, and utilities for Veterans in Grant County. Funding will come from Veteran's Assistance reserve funds. Jacob Taylor, Chief Accountant, discussed the proposed budget extension.

Darryl Pheasant, Treasurer, discussed the current fund balance and it's currently around \$300,000.00. He stated it should be decided to either spend more or reduce the amount of taxes that fund this account.

**Grant County Commissioners Minutes
Week of November 30, 2015**

A motion was made by Commissioner Swartz, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve the budget extension as presented. The motion passed with 2 Commissioners in attendance. **(Resolution No. 15-075-CC)**

- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update **(Did not attend)**
- 11:00 a.m. – 11:20 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call
- 12:00 p.m. – 1:00 p.m. C Carter at North Central Workforce Development Council Meeting for Grant/Adams Counties (SkillSource Building, Moses Lake)
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve item 1 the agenda as presented. The motion passed with 2 Commissioners in attendance.

1. InterLocal Agreement between Grant County and Town of Wilson Creek to award Wilson Creek a sub-grant of their Coordinated Prevention Grant from the Washington State Department of Ecology towards their continuing effort to operate and maintain a yard waste collection program for town residents in order to divert yard waste from the Ephrata Landfill. **(Approved)**

Items discussed were: Wilson Creek Truck Bi-pass Route funded through Transportation Improvement Board (TIB).

- 2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Hyer Farms Franchise Application

The Commissioners held an Open Record Public Hearing to consider a franchise application from Hyer Farms to construct, operate and maintain a water pipeline along Road S-NE from half mile south of Road 7-NE running north just across Road 8 and Road 9-NE, within portions of S 18, 19, 20, 30, and 32 of T 20 N, R 30 E, WM

Jeff Tincher, Public Works Director, described the project and stated he recommends approval.

A motion was made by Commissioner Swartz, seconded by Commissioner Carter to close the public comment portion of the hearing. The motion passed with 2 Commissioners in attendance. A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve the franchise application as presented. The motion passed with 2 Commissioners in attendance.

- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update **(Cancelled)**

**Grant County Commissioners Minutes
Week of November 30, 2015**

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 6)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners November 9, 2015 Minutes for approval. **(Approved)**
3. Special occasion liquor license application for Columbia Basin Allied Arts, 7662 Chanute St NE, Moses Lake, WA 98837, for an event on January 29, 2016 at the Grant County Fairgrounds, from the Washington State Liquor and Cannabis Board. **(Approved)**

HUMAN RESOURCES

4. Recommendation Memorandum regarding a request from Superior Court for an exception to the annual leave maximum carryover of 27.12 hours, for Mindi Finke. **(Approved)**
5. **Held from the November 23, 2015 Consent Agenda:** Personnel Action Request for the salary, wage and/or position change for LeRoy Allison, Grant Integrated Services. **(Denied)**

JUVENILE COURT AND YOUTH SERVICES

6. **Held from the November 23, 2015 Consent Agenda:** Request to purchase two photocopiers that were budgeted in their 2015 Capital Outlay budget, from Business Interiors in the amount of \$19,740.00. Their current budget for these item are \$12,000.00 so they request to move \$6,000.00 of their unused Capital Outlay funds to the purchase of the copiers and the balance they will be able to cover within their current operating budget. **(Item held again for further review)**

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Jacob E. Weyns (Weyns Farm Unit 84 Short Plat) File #15-6057 Final Plat Submission and Review.

WEDNESDAY, DECEMBER 2, 2015

R Stevens at International Association of Fairs and Expositions Convention (Las Vegas, NV)

7:00 p.m. – 8:30 p.m.

PLANNING COMMISSION

**Grant County Commissioners Minutes
Week of November 30, 2015**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$184,053.08 and \$68,652.60, as recorded on a listing and made available to the Board.

THURSDAY, DECEMBER 3, 2015

R Stevens, Out

7:00 a.m. – 8:00 a.m.	C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) (Rescheduled)
10:30 a.m. – 3:30 p.m.	BOARD OF EQUALIZATION HEARINGS
11:00 a.m. – 12:00 p.m.	C Carter and C Swartz at Behavioral Health Organization (BHO) meeting with Douglas/Chelan/Grant Counties (Douglas County Services Building, E Wenatchee)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
6:30 p.m. – 8:00 p.m.	C Swartz at Grant Transit Authority (GTA) Special Meeting (Moses Lake Facility)

FRIDAY, DECEMBER 4, 2015

R Stevens, Out

9:00 a.m. – 2:00 p.m.	BOARD OF EQUALIZATION HEARINGS (Cancelled)
10:00 a.m. – 2:00 p.m.	C Swartz at Municipal Research and Services Center (MRSC) Board of Directors Meeting (Seattle Office)

**Grant County Commissioners Minutes
Week of November 30, 2015**

Signed this 22nd day of December 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair



Cindy Carter, Vice-Chair



Carolann Swartz, Member

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board