

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, OCTOBER 19, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 5 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Contract Amendment #14MH1701(1) to Contract No. 14MH1701 dated December 16, 2014; this agreement is between Spokane County, by and between Spokane County Community Services, Housing, and Community Development Department, and Grant County, by and through Grant Integrated Services. The amendment modifies Sections 1, 6, 19, Exhibit B, and Exhibit B-2 with an effective date of September 30, 2015 through March 31, 2016. The grant's total funding amount is \$325,239.00. **(Approved)**
3. Use and Indemnification Agreement between Grant County, by and through North By Northwest, A Digital Studio, Inc., also known as North by Northwest Productions, a Washington State corporation, regarding the use of a portion of the Moses Lake Sand Dunes for a commercial shoot on October 21 and/or October 22, 2015. **(Approved)**
4. Equal Employment Opportunity Commission State and Local Government Information (EEO-4) form for Board of County Commissioners' Administrative Services Coordinator administration records and transmittal to the state: Department of Commerce Community Development Block Grants (CDBG): (1) Public Services Grant; and (2) the Royal Water District Rehabilitation Project General Purpose Grant. **(Approved)**
5. Selection Committee recommendation to the Board of County Commissioners for Engineering Procurement on Grant County Community Development Block Grant (CDBG) General Purpose Grant for the Royal Water District Rehabilitation Project. The Committee's recommendation will be to enter into a contract with a qualifying engineering firm for services specified in the County's Request for Qualifications/Request for Proposals by the above project name dated September 7, 2015. **(The Commissioners approved the recommendation of the Selection Committee to award the contract awarded to Century West Engineering)**

9:30 a.m. – 9:40 a.m. R Stevens w/ B Fiess, Discussion on Commissioner District 1 Topics

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

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11:00 a.m. – 11:50 a.m. D Nelson, Building Department and Fire Marshal Update

Items discussed were: Current Activity and Reports; I-502; Health District; and Grant County Code Ch. 6.04 Fireworks.

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Corrections and Support Negotiations; HR Coordinator position; Comp Banding – Secretary; ULP's for Public Works Hiring and District Court Training; Goodwin Stipend; Building and Fire Safety – Succession Planning; Request for Office Assistant for Fairgrounds; and Process for Documenting Approved Position Slots.

4:00 p.m. – 4:20 p.m. B Smith, District Court Update

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 16, 2015 payroll.

**TUESDAY, OCTOBER 20, 2015**

The session was continued to 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. Open Record Public Hearing, Ordinance creating CH. 3.80 to the Grant County Code titled "Interagency Narcotics Enforcement Team (INET) Drug Fund

The Commissioners held an Open Record Public Hearing to consider an ordinance creating and adding Ch. 3.80 to the Grant County Code authorizing and establishing a dedicated fund for the operation and administration of the Interagency Narcotics Enforcement Team (INET) Drug Fund.

Jim Mitchell, Prosecuting Attorney's Office, stated this ordinance would establish a separate and distinct fund for INET and funded by either State or Federal Grants or locally by contributions by low level drug offenders with the Prosecutors Office and their Defense Attorney. Anywhere from \$100.00 to \$10,000 depending on their ability to pay. INET is typically underfunded and this money would help in the war against drugs in Grant County. This will allow possibly amend charges for the low level offenders and keep them, hopefully, off the streets. This is not for the major career criminals. The Sheriff or designee could designate what the funds can be used for, but it has to be for drug enforcement.

Commissioner Swartz moved to close the public comment portion of the hearing. Commissioner Carter seconded and the motion passed unanimously.

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Commissioner Carter moved to approve the Ordinance and create Ch. 3.80 to the Grant County Code as presented. Commissioner Swartz seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Ordinance No. 15-061-CC)**

- 9:30 a.m. – 9:50 a.m.                    B Warren, Grant Integrated Services Budget Discussion
- 10:00 a.m. – 10:20 a.m.                S Duffey, Emergency Management Update
- 11:00 a.m. – 11:15 a.m.                Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 9 on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioner’s Office and Public Defense Vouchers. **(Approved)**
2. Commissioners October 5, 2015 Minutes; and January 26, 2009 Corrected Minutes for approval. **(Approved)**
3. Multi Agency Communications Center MACC Bond Claims Payment Request (Batch 01-54) in the amount of \$1,170.00. **(Approved)**
4. Application in Lieu of Current Privilege for The Bus Stop at Crescent Bar, 23758 Crescent Bay Dr NW, Ste 2, Quincy, WA 98848-9146, from the Washington State Liquor and Cannabis Board. **(Approved)**

**AUDITOR’S OFFICE – ELECTIONS DEPARTMENT**

5. Authorization of Canvassing Board Representatives - Auditor’s Staff, to act under authority given in RCW 29A.60 for Laurie Buchanan, Dedra Osborn and Trisha Gibb to act as representatives for the County; and for Maria Lugar to handle the ballots through the mail room process. **(Approved)**
6. Designation of County Commissioner Richard Stevens to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on November 3, 2015. **(Approved)**

**CENTRAL SERVICES**

7. Request to purchase FTR 5.6.2 Upgrade software and audio equipment from Jo Bee Company in the approximate amount of \$9,000.00 for use in the Commissioners new hearing room. This is a sole source purchase. **(Approved)**

**FAIRGROUNDS**

8. Request to begin the hiring process for the Office Assistant Position. **(Approved)**

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**TREASURER'S OFFICE**

9. Request to transfer the Trial Court Improvement monies from the Law and Justice Fund per SSB 5454. The amount is \$17,170.00. **(Approved)**

11:30 a.m. – 11:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

Items discussed were: Dodson Road Speed Limit; 12-SW and K-SW Roads; and Retirement for Sign Shop.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

2:30 p.m. – 5:00 p.m. C Swartz, Out

3:00 p.m. – 4:00 p.m. C Carter at Grant Integrated Services – Clinical Director Search Committee Follow-up Meeting (GRIS, Moses Lake)

3:30 p.m. – 4:20 p.m. J Gingrich, Fairgrounds Update **(Cancelled)**

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the October 16, 2015 payroll.

**WEDNESDAY, OCTOBER 21, 2015**

7:00 a.m. – 8:00 a.m. C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)

9:30 a.m. – 12:00 p.m. TOURISM COMMISSION MEETING

9:30 a.m. – 11:30 a.m. C Swartz at Grant Coalition of Health (CHI) Meeting (Samaritan Hospital, Moses Lake)

**THURSDAY, OCTOBER 22, 2015**

8:00 a.m. – 5:00 p.m. R Stevens at PCC Rail Authority – Rail Caucus Day (Olympia) **(Cancelled)**

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**MISCELLANEOUS ITEMS**

The Commissioners approved an out of state travel request from the WSU Grant- Adams County Extension for Lauren Hrcirik to attend the National 4-H Conference from October 26-29, 2015 in Portland, OR.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$3,994.77, \$733,524.40, \$767,902.36, \$182,234.05, and \$586,958.81, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$12,887.78.

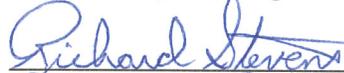
Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for an Auditor's Office employee, Recipient 15-04, who suffers from an illness which restricted them from the workplace and was life-threatening if treatment was not sought. The Director recommends approval. **(Approved)**

**FRIDAY, OCTOBER 23, 2015**

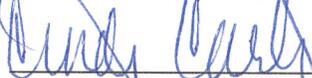
- 8:00 a.m. – 5:00 p.m.                      R Stevens at PCC Rail Authority – Rail Caucus Day (Olympia) **(Cancelled)**
- 12:00 p.m. – 3:00 p.m.                    C Carter and C Swartz at Legislative Day Luncheon at the Washington State Fair Association Convention (Red Lion Inn, Pasco)

Signed this 3rd day of November, 2015.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
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Richard Stevens, Chair

  
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Cindy Carter, Vice-Chair

  
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Carolann Swartz, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board