

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, OCTOBER 5, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 6 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment E to Washington State Department of Commerce Consolidated Homeless Grant 14-46108-10, which is administered in partnership with the Grant County Housing Authority. The amendment removes unspent Housing and Essential Needs (HEN) funds from the previous funding cycle and does not lessen the available funds remaining on the grant. Amendment start date is September 1, 2015 and goes through December 31, 2015. **(Approved)**
3. Washington State Military Department Homeland Security Grant Agreement No. E16-073 with Grant County, by and through its department of Emergency Management. Funding is in the amount of \$74,438 with a term of September 1, 2015 through March 31, 2017. **(Approved)**
4. E911 County Equipment Contract FY2016/17, Agreement No. E16-057 between the Washington State Military Department and Grant County, by and through the Multi Agency Communications Center, in the amount of \$151,302 with a term of July 1, 2015 through August 15, 2017. **(Approved)**
5. Request for extension of completion deadline by the City of Soap Lake on Strategic Infrastructure Program (SIP) #2014-06, Main Avenue Improvement, from October 6, 2015 to December 31, 2015. The need for an extension stems from paperwork being processed by the Transportation Improvement Board; the project has been completed and closeout is in process. **(Approved)**
6. BOCC Action on Washington Rural Counties Insurance Pool (WRCIP) insurance proposal on repair of the Youth Services Building, WRCIP Claim #39413, with insurance coverage of approximately 65% of the costs associated with repairs for the settling of the building (or approximately \$671,000) and for the County to effect repairs of the building and contract with MJ Takisaki. **(Approved)**

9:30 a.m. – 9:40 a.m.                      Open Record Public Hearing, Grants Administration Fund Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension to the Grants Administration Fund #190 in the amount of \$128,397.00 to fund a Department of Commerce CDBG Public Services Grant No. 15-62210-005 for the OIC of Washington.

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June Strickler, Administrative Services Coordinator, discussed the request.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 15-060-CC)**

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| 9:45 a.m. – 10:00 a.m.  | G Goodwin, Behavioral Health Organization Update               |
| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting                            |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period <b>(No public in attendance)</b> |
| 11:00 a.m. – 11:20 a.m. | D Nelson, Building Department – AS400 Update                   |
| 12:00 p.m. – 1:00 p.m.  | Elected Official and Department Head Monthly Luncheon          |
| 1:15 p.m. – 1:55 p.m.   | L Allison, Grant Integrated Services Update                    |
| 2:00 p.m. – 2:50 p.m.   | K Eslinger, Human Resources Update                             |

Items discussed were: HR Assistant Interviews (10/6/15); GrIS HR Specialist; Re-banding vs. Restructure; Bargaining Authority Discussion; District Court Mediation/Training; Elected Official Compensation Review; Emergency Management; Health Insurance Committee Decisions; Wellness Program; Communications Billing Cycle; HR Training Resources; GrIS Leadership Job Descriptions; Equal Opportunity Plan Update; and ACA Reporting.

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| 3:00 p.m. – 5:00 p.m. | C Carter at Chelan/Douglas RSN Meeting (Wenatchee) |
| 3:00 p.m. – 3:20 p.m. | D Hooper, Planning Department Update               |

Items discussed were: Comprehensive Plan Update; Voluntary Stewardship Program (VSP); and Planning Commission.

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| 3:30 p.m. – 4:00 p.m. | Department Head Review |
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**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Public Works Payroll Salary Fund for the October 2, 2015 payroll.

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**TUESDAY, OCTOBER 6, 2015**

The session was continued at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 9:50 a.m.                      B Hill, Public Defense Contracts for 2016

Items discussed were: Salary/Wage increases for 2016/2017; Hourly wage increase for Investigators; Efficiencies; Liability Insurance Increases; Personal Health Insurance increases (MM indicates 11%); Clerks office diligent in billing for more services; COLA increases for County employees; Whether to publish Requests for Qualifications (RFQ); and Technology Advances.

10:00 a.m. – 10:15 a.m.                      Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 6, item 7 in part, and items 8 and 9. Item 7: parts a, c and d were approved. The Commissioners denied part b (see below).

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers for approval. **(Approval)**
2. Commissioners September 14 and 21, 2015 Minutes for Approval. **(Approval)**
3. Pursuant to RCW 87.03.130, Resolution No. 2015-07 from the Grand Coulee Project Hydroelectric Authority notifying the Grant County Commissioners that they are changing their name to Columbia Basin Hydropower. **(Received)**
4. Re-appointment letter of for Ann Mix to the Housing Authority of Grant County, with the term expiring on November 14, 2020. **(Approval)**
5. New marijuana license applications for: Seaside Holdings (Philip Taylor and Jon Park), 1215 Rd 2 NW, Ste D, Moses Lake, WA 98837 (Producer Tier 2) **(Approve the applicant; but deny the processing and production portion as there is no such address issued or pending in Grant County)**; and DID Crops (Harold and Sonja Harkness, and Ishmael Apodaca), 7835 Hwy 283, Ste B, Ephrata, WA 98823 (Producer Tier 2) **(Approved)**, from the Washington State Liquor and Cannabis Control Board.
6. Release and Settlement Agreement between Albert Lin and Grant County resolving all claims between them in litigation between the parties in Chelan County Superior Court Cause No. 12-2-01098-1. **(Approved)**
7. Recommendation from the Health Insurance Committee for the following changes:
  - a) Hold the vision and dental funding at the 2015 levels to retain the 2015 contributions rates. **(Approved)**
  - b) Increase medical funding by 6.1% and recommend that Grant County pay the increase. **(The Commissioners denied the request for the County to pay 100% of the increase. The Commissioners intend to maintain the percentage of cost share as used last year- 85%/15%)**
  - c) Restructure the plan for Retirees with Medicare (G1) medical plan to ensure members over age 65 are not considered late entrants when leaving the Grant County Plan and applying for Medicare Part D. The restructure will ensure that the retiree plan will remain Medicare Part D Creditable.

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The restructure recommendation of the plan to be as follows: move Prescription Drug Retail and Mail Order coinsurance to 25% for the employee and 75% to Grant County. All other detail of the plan will remain unchanged. **(Approved)**

- d) Offer a Health Fair early in the year, with a target date being February 11, 2016, which could include biometric screening with Health Advocate. The fair would also include Premera, American Red Cross, American Cancer Society educational booth, and local health businesses. **(Approved)**

**HUMAN RESOURCES**

- 8. *Held from the September 28, 2015 Consent Agenda:* Recommendation Memo to change the reporting of the HR Specialist at Grant Integrated Services to report directly to the Human Resources Director. This position currently reports to the GrIS Chief Operating Officer. **(Approved)**

**GRANT INTEGRATED SERVICES – NEW HOPE DOMESTIC VIOLENCE AND SEXUAL ASSAULT SERVICES**

- 9. Request for a proclamation to proclaim October as “Domestic Violence Action Month” in Grant County. **(Approved)**

- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update and Voluntary Stewardship Program Discussion
- 11:00 a.m. – 11:20 a.m. S Duffey, Emergency Management Update **(Cancelled)**
- 11:30 a.m. – 11:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, approved by Commissioner Carter, to approve items 1 and 2 on the Public Works Agenda as presented. The motion passed unanimously.

- 1. Execution of Contracts for Adams Road Overlay Project awarded to Central Washington Asphalt of Moses Lake for the bid amount of \$1,224,504.50. **(Approved)**
- 2. Request the approval for Jeff Tincher, Public Works Director/County Road Engineer to be the signature authority for the Washington State Department of Ecology, Toxic Cleanup Remedial Action Grant Program Agreement No. TCPRA-2014-GrCoPW-00056. **(Approved)**

Items discussed were: Martin Road.

- 2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

Items discussed were: Outside Counsel; INET Hearing; and WSDA Public Meeting in Yakima on 10/8/15.

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$3,722.53, \$772,334.30, \$515,200.18, \$50,724.03, and \$184,570.10, as recorded on a listing and made available to the Board.

**WEDNESDAY, OCTOBER 7, 2015**

C Swartz, Out

7:00 p.m. – 8:30 p.m.                      PLANNING COMMISSION

**THURSDAY, OCTOBER 8, 2015**

C Swartz, Out

9:00 a.m. – 4:00 p.m.                      R Stevens at Multi Agency Communications Center (MACC) Board Meeting and Retreat (ATEC, BBCC)

10:00 a.m. – 12:00 p.m.                      C Carter at Homeless Task Force – Warming Center Meeting (Moses Lake Community Health)

4:00 p.m. – 5:00 p.m.                      VETERANS ADVISORY BOARD

7:00 p.m. – 8:30 p.m.                      R Stevens and C Carter at Quincy Valley Leadership Meeting (Quincy City Hall) **(Cancelled)**

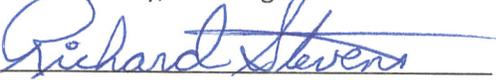
**FRIDAY, OCTOBER 9, 2015**

9:00 a.m. – 9:30 a.m.                      R Stevens at WRCIP Renewal Committee Meeting (Clear Risk Solutions, Ephrata)

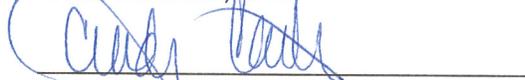
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Signed this 20th day of Oct, 2015.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
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Richard Stevens, Chair

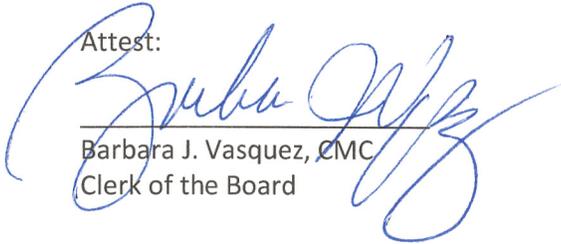
  
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Cindy Carter, Vice-Chair

  
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Carolann Swartz, Member

Attest:

  
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Barbara J. Vasquez, CMC  
Clerk of the Board