

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 28, 2015

The Grant County Commissioner session began at 8:30 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 9:00 a.m. – 9:20 a.m. J Gingrich, Fairgrounds Personnel Discussion (~~Executive Session~~)
- 9:30 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 and 2 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Amendment 01 to Washington State Department of Social and Health Services (DSHS) Contract #1563-43725, for CD Treatment, which reduces the grant by \$122,310.00 for a new total maximum contract amount of \$427,909.00. This is administered through Grant Integrated Services, Prevention and Recovery Center (PARC). **(Approved)**

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 9:47 a.m. to go until 10:02 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, Frank Andrus, Assistant Claims Director, June Strickler, Administrative Services Coordinator, and Mick McFarland, Legal Counsel (via conference call). Commissioner Stevens closed the session at 10:02 a.m.

- 10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting **(Cancelled)**
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:50 a.m. Budget and Finance Update
- 2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Premera Knowledge Management Meeting; Consent Items: HR Specialist for Grant Integrated Services, Sick Leave Donations Requests (15-02 and 15-03), Comp Banding for Employee Connections Coordinator and Facility and Safety Coordinator; 2016 Labor Relations; PAR's for Direct Reports; Alternate Pay Structures; 2015 Budget Direction; Health Insurance Committee Follow up; Holiday schedule for 2015-2017; and Health Insurance Committee Representative for GrlS.

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3:00 p.m. – 3:50 p.m. S Duffey, Emergency Management Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$731,077.38, as recorded on a listing and made available to the Board.

TUESDAY, SEPTEMBER 29, 2015

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. WA State Auditor’s Office – Financial Statement Exit Conference and Accountability Audit Entrance Conference

9:30 a.m. – 9:50 a.m. G Goodwin, Discussion on Chelan/Douglas/Grant County Behavioral Health Organization – Conference Call

10:00 a.m. – 12:00 p.m. K Eslinger, Premera Knowledge Management Meeting

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1:30 p.m. – 1:40 p.m. Bid Opening, Andrews St. Sidewalk Project (Patton Blvd. to 22nd Ave.) CRP 15-18

The following bids were received:

- | | |
|-------------------------------|--------------|
| 1. WM Winkler | \$191,964.99 |
| 2. Tommer Construction | \$161,078.00 |
| 3. Advanced Excavation | \$115,430.00 |
| 4. North Central Construction | \$166,666.66 |

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to turn the bids over to Public Works for their review and recommendation. The motion passed unanimously.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney’s Office Update

Items discussed were: Deputy Interviews; RSN/BHO; INET; Special Council Contract; and REC Status.

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3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 5, and 7 through 12 on the Consent Agenda as presented. Item 6 was held for further discussion. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 7, 2015 Minutes for approval. **(Approved)**
3. Special occasion liquor license applications for ~~O'Sullivan Sportsman Resort~~ Potholes Ducks Unlimited, 6965 El Camino St SE, Othello, WA; and the Fraternal Order of Eagles 2622, 1517 W Broadway, Moses Lake, WA 98837, from the Washington State Liquor and Cannabis Control Board. **(Approved)**

BUILDING AND FIRE DEPARTMENT

4. Recommendation to lift the burn ban that was instituted June 2015, and to be effective October 1, 2015. **(Approved)**

DISTRICT COURT

5. Request for second probation officer position, based on current increased caseload and additional proposed increase requested by the Prosecutor's Office. **(Approved)**

HUMAN RESOURCES

6. Recommendation Memo to change the reporting of the HR Specialist at Grant Integrated Services to report directly to the Human Resources Director. This position currently reports to the GrIS Chief Operating Officer. **(Item placed on hold)**
7. Recommendation Memorandum from the Human Resources Director to initiate the county sick leave donation policy for a Public Works employee, Recipient 15-02, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved; the recipient is Jeff Wyman who asked for his name to be released.)**
8. Recommendation Memorandum from the Human Resources Director to initiate the County sick leave donation policy for a Public Works employee, Recipient 15-03, who suffers from an illness which is extraordinary in nature. The Director recommends approval. **(Approved)**
9. Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review for their Employment Connections Coordinator, from band 12 to a band 15. The Director recommends approval to re-band the position from band 12 to a band 13. **(Approved)**

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10. Recommendation Memorandum regarding a request from Grant Integrated Services for a compensation review for their Facility and Safety Coordinator position, from band 9 to a band 15. The Director does not recommend approval but recommends, if the Board should approve this request, that they approve a 46% increase to the banding and that it be recruited competitively. **(The Board approved the recommendation to make no changes to this position, unless GrIS recruits competitively)**

CENTRAL SERVICES

11. Request for permission to pay Chandler Business Interiors the 50% required deposit for the furniture in the Commissioner's new office. The deposit amount is \$20,363.85. **(Approved)**
12. Request for approval to pay 4th and final payment to M.C. Construction for the new storage building in the amount of \$21,052.05. **(Approved)**

4:00 p.m. – 6:00 p.m. C Swartz at Eastern Washington University Presidents Regional Advisory Council Meeting (Spokane Club) **(Did not attend)**

MISCELLANEOUS ITEMS

The Commissioners directed the Clerk of the Board to initial their approval to the recommendation of the Public Works Director to award the Andrews Street Sidewalk project (CRP 15-18) to Advanced Excavation, Inc., in the amount of \$115,430.00.

WEDNESDAY, SEPTEMBER 30, 2015

11:00 a.m. – 11:30 a.m. R Stevens, Finance Committee Meeting

1:00 p.m. – 3:00 p.m. R Stevens at PCC Rail Authority Meeting (Lincoln County Courthouse, Davenport)

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$5,119.31.

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THURSDAY, OCTOBER 1, 2015

- 7:00 a.m. – 8:00 a.m. C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office) **(Cancelled)**
- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
- 5:00 p.m. – 8:00 p.m. R Stevens at WRCIP – Jim Cherf’s Retirement Dinner (ATEC, BBCC)

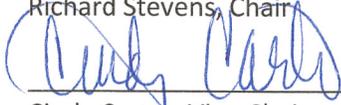
FRIDAY, OCTOBER 2, 2015

- 12:00 p.m. – 2:00 p.m. BOCC at AkzoNobel 25 Year Celebration (Moses Lake Plant)

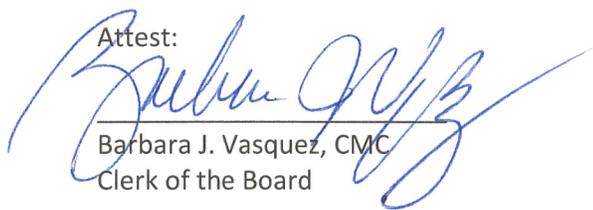
Signed this 13th day of Oct, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington


Richard Stevens, Chair


Cindy Carter, Vice-Chair


Carolann Swartz, Member

Attest:

Barbara J. Vasquez, CMC
Clerk of the Board