

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 22, 2015

The Grant County Commissioners session began at 8:30 a.m. with Commissioner Carter and Swartz in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 8, 10 and 11 on the ASC Agenda as presented. Item 9 did not arrive for signature. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County, Washington, Policy Number 700, *Hours and Attendance*. Effective date is June 30, 2015. **(Approved)**
3. Grant County, Washington, Policy Number 800, *Leave & Holidays*. Effective date is June 30, 2015. **(Approved)**
4. Grant County, Washington, Policy Number 900, *Benefits*. Effective date is June 30, 2015. **(Approved)**
5. Grant County, Washington, Policy Number 1000, *Leaving Grant County (Separations)*. Effective date is June 30, 2015. **(Approved)**
6. Request for release of remaining funds on Strategic Infrastructure Project (SIP) #2014-02, Airport District #1 (Desert Aire), Widening of Airport Runway, in the amount of \$150,616.14 to the District as well as the 2.5% Administrative Fee in the amount of \$3,765.40 to the Grant County Economic Development Council. **(Approved)**
7. Addendum #2 Re: Contract/Agreement Extension to the Vendor Agreement between Grant County, by and between Grant Integrated Services' Developmental Disabilities and En Trust, signed on September 24, 2014. The Addendum extends the duration of the Agreement from June 30, 2015 to July 31, 2015. **(Approved)**
8. Addendum #2 Re: Contract/Agreement Extension to the Vendor Agreement between Grant County, by and between Grant Integrated Services' Developmental Disabilities and Moses Lake Community Health, signed on September 24, 2014. The Addendum extends the duration of the Agreement from June 30, 2015 to July 31, 2015. **(Approved)**
9. **Anticipating:** Addendum #2 Re: Contract/Agreement Extension to the Vendor Agreement between Grant County, by and between Grant Integrated Services' Developmental Disabilities and Goodwill Industries of the Inland Northwest, signed on September 24, 2014. The Addendum extends the duration of the Agreement from June 30, 2015 to July 31, 2015. **(Did not arrive for signature)**

**Grant County Commissioners Minutes
Week of June 22, 2015**

10. Addendum #2 Re: Contract/Agreement Extension to the Vendor Agreement between Grant County, by and between Grant Integrated Services' Developmental Disabilities and Service Alternatives, signed on September 24, 2014. The Addendum extends the duration of the Agreement from June 30, 2015 to July 31, 2015. **(Approved)**
11. Addendum #2 Re: Contract/Agreement Extension to the Vendor Agreement between Grant County, by and between Grant Integrated Services' Developmental Disabilities and First Choice Services, signed on September 24, 2014. The Addendum extends the duration of the Agreement from June 30, 2015 to July 31, 2015. **(Approved)**

10:00 a.m. – 10:20 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period

Patrick and Jeri Amstutz came to discuss the gravel pit located south of Ephrata. Mr. Amstutz stated his understanding is that it is agriculture grounds but states it's not being used in that capacity. It is being used by Tommer Construction as a gravel pit.

He read into the record from a letter from 2014 where they oppose Mr. Tommer's request to rezone the property (see attached). Mr. Amstutz says there is constant noise 24 hours a day. He believes they have a limited use permit and says it states there will be a green belt between them and the houses but there is not.

Damien Hooper, Planning Director, discussed their Conditional Use Permit saying he will have to look into the specifics of it.

Mr. Hooper asked if anyone has talked to Nick Tommer about their issues. The Amstutz said yes they have but they are not getting correct information from him.

The Commissioners and Mr. Hooper will look into this and get back to Mr. Amstutz.

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:00 p.m. – 1:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Recruitment Report; Labor Relations/Union Negotiations; Hours of Work; and Review of 2015 Human Resources Budget.

2:00 p.m. – 5:00 p.m. C Carter and C Swartz at Crescent Bar Island Fire Safety Tour (Crescent Bar)

**Grant County Commissioners Minutes
Week of June 22, 2015**

TUESDAY, JUNE 23, 2015

The session was continued at 9:00 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

9:00 a.m. – 9:50 a.m. L Allison, Regional Support Area / Accountable Communities of Health Discussion

10:00 a.m. – 10:20 a.m. T Gaines, Central Services Update

Items discussed were: Technology Services: Quadrennial Purchases; Departmental Issues; and Public Works Memo of Understanding. Facilities and Maintenance: Electrical Malfunctions; McKinstry closeout meeting; and Juvenile update.

10:30 a.m. – 10:50 a.m. G Stockwell and Commissioner Marshall, Columbia Basin Project Discussion

12:00 p.m. – 1:00 p.m. Commissioners at PUD Commissioner Luncheon (Tequilas Restaurant, Ephrata)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 and 2 on the Public Works Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Execution of Contracts: Road 3-NE and T-NE Intersection Project awarded to North Central Construction of Moses Lake, WA for the bid amount of \$389,082.90. **(Approved)**
2. Local Agency Agreement between Grant County and Washington State Department of Transportation for the Adams Road NW Overlay 2015 project. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

Items discussed were: Ovenell Farms/PacificClean; Biosolids regulation; Walkup Show Cause; District Court relocation; and Trial Status.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 Through 10 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioner's Office and Public Defense Vouchers. **(Approved)**

**Grant County Commissioners Minutes
Week of June 22, 2015**

2. Commissioners June 8, 2015 Minutes for approval; and CORRECTED January 12 and 19, 2015 for approval. **(Approved)**
3. New marijuana license application for MC2 Supply (Steven McCombs) 15642 Road 2 SW, Ste B, Quincy, WA 98848 (Producer Tier 2 and Processor) from the Washington State Liquor Control Board. **(Approved)**
4. Letter of reappointment for Hank Wiebe to the Grant County Mosquito Control District #2, for another 2 year term. **(Approved)**

FAIRGROUNDS

5. Recommendation to award the Fairgrounds Request for Qualifications (RFQ) Sewer System Engineering Design Services to Gray and Osborn, for the connection of the Fairgrounds to the City of Moses Lake sewer system. **(Approved)**
6. Recommendation to approve a \$100.00 credit to Gloria Cardenas for their Quinceanera event that was double booked in error. **(Approved)**

GRANT INTEGRATED SERVICES

7. Request to hire Segalini Electric to install a new electrical circuit and wiring to their new cubicle system, for the quoted amount of \$4,484.32. **(Approved)**
8. Request to hire Wenatchee Protective Coating to paint the exterior of their Quincy office, for the quoted amount of \$4,229.98. **(Approved)**

HUMAN RESOURCES

9. Recommendation for the following 2015 Compensation Adjustments: **(Approved)**

Recommendation on Main Wage Scale Table Structure

Standard spread between steps: Step 1 to 2 = 3.0% Step 2 to 3 = 2.9% Step 3 to 4 = 2.8% Step 4 to 5 = 2.7% Step 5 to 6 = 2.6% Step 6 to 7 = 2.5%	Standard calculation of comp rates: Annual Rate = Hourly Rate x 2080 Monthly Rate = Annual Rate / 12 Pay Period Rate = Annual Rate / 26
--	--

**Grant County Commissioners Minutes
Week of June 22, 2015**

Recommendation on Compensation Adjustments by Employee Group

Employee Group	Recommendation on COLA (Cost of Living Adjustment)	Recommendation on Increases
Non-Exempt	2.5% COLA applied to all wage scales retroactive to 01/01/15. Standard calculation process applied to existing wage scales calculated from the hourly rate of Step 1.	Apply available step increases, effective on the 1st day of the pay period following the anniversary of the position date. Probationary increases available for those hired at step 1.
Exempt		
Public Defenders		
Prosecuting Attorneys		
Unique Scales		
Manager – Supervisor		
Department Head		
Solid Waste	Unit pending representation determination & will follow increases provided to non-bargained groups.	
Elected Official	Will follow COLA increase provided to non-bargained groups (no step increases), excluding Commissioners & Judges. COLA applied only to the County contribution to Prosecuting Attorney compensation.	
Hourly	Processed on a case-by-case basis recommended by the Elected Official or Department Head, with the concurrence of the County Commissioners.	
Corrections	2015 compensation is directed in the current collective bargaining agreements for each unit.	
Sheriff's Support		
Courthouse	2015 compensation is directed in the pending collective bargaining agreements for each unit.	
District Court		
Juvenile		
Public Works		
Deputy Sheriffs		
CSS		
Initial Services		
Therapy Services		

**Grant County Commissioners Minutes
Week of June 22, 2015**

FACILITIES AND MAINTENANCE

10. After receiving no responses from the MRSC Rosters to furnish and install a suspended ceiling tile in the new Commissioners Office and Hearing room, the manager contacted local companies for bids. The only response received was from Dani'Z Building Concepts LLC. He recommends awarding the Request for Bids RFB to Dani'Z Building Concepts LLC in the amount of \$12,463.42.
(Approved)

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$719,476.67, as recorded on a listing and made available to the Board.

WEDNESDAY, JUNE 24, 2015

The session was continued at 9:30 a.m. with Commissioners Carter and Swartz in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:30 a.m.	C Carter at Central Safety Committee Meeting (3 rd Floor Meeting Room)
9:30 a.m. – 9:50 a.m.	B Hill, Public Defense Update
10:30 a.m. – 10:50 a.m.	T Jones, Sheriff's Office Update
11:00 a.m. – 11:20 a.m.	K Allen, Clerk's Office Update
1:45 p.m. – 9:45 p.m.	C Swartz at MRSC Board Meeting and Dinner (Wenatchee)

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation from the Grant County Fire Marshal to immediately implement a county wide burn ban.

**Grant County Commissioners Minutes
Week of June 22, 2015**

THURSDAY, JUNE 25, 2015

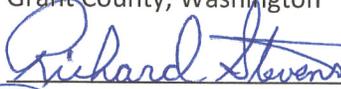
No meetings scheduled

FRIDAY, JUNE 26, 2015

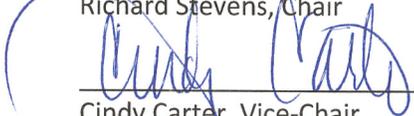
No meetings scheduled

Signed this 21st day of July, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

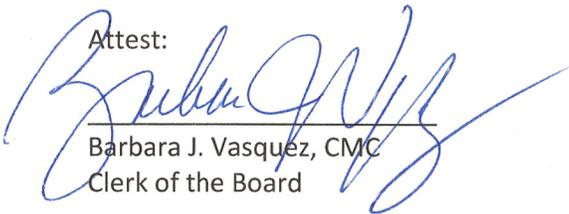


Cindy Carter, Vice-Chair



Carolann Swartz

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board