

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 1, 2015

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Swartz in attendance. Commissioner Carter was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approved items 1 through 5 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
2. Grant County Request for Reimbursement No. 10 on CDBG Public Services Grant No. 14-65400-005 for the month of April, 2015, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$12,641.84. **(Approved)**
3. Amendment A to Washington State Military Department Grant Agreement No. E15-001 with Grant County, by and through its department of Emergency Management. The amendment increases the award amount by \$2,280 for a new contract dollar amount of \$30,302. **(Approved)**
4. Letter Agreement (granting additional software licenses) dated 05/27/15 between Esri (Environmental Systems Research Institute, Inc.) and Grant County, by and through its Planning Department, for laptops currently used by appraisers in the Assessor's office. The Letter Agreement follows a previous purchase agreement; term is June 1, 2015 through May 31, 2016. **(Approved)**
5. Appointment and Oath of Office of Special Deputy Prosecuting Attorney between Grant County, by and through its Prosecuting Attorney (Garth Dano), and Stephen Lamberson, Esq., of Etter, McMahon, Lamberson, Van Wert and Oreskovich, PC to perform and render legal assistance pursuant to RCW 7.21.040(2)(c) in Grant County Cause No. 14-3-00618-7. Term is June 1, 2015 through July 31, 2015 or unless otherwise terminated by the parties. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(None)**

11:00 a.m. – 11:20 a.m. V Heimark, Realtor's Update

Discussion was held by Title Company and Realtor employees expressing concerns and lack of communication from the Treasurer's Office.

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1:15 p.m. – 1:55 p.m. L Allison, Grant Integrated Services Update

Items discussed were: Personnel; Regional Service Areas/Accountable Communities of Health; Travel.

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

Items discussed were: Wage increase requests for District Court and Grant Integrated Services; Temporary Rehire Request and Interim Assignment Request from Technology Services; 2015 COLA; Central Services Department; Agenda Format; Process for HR Recommendations; HR Reporting; and Department Technology.

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the May 29, 2015 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the May 29, 2015 payroll.

TUESDAY, JUNE 2, 2015

The session was continued at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:20 a.m. D Hooper, Planning Department Update

Items discussed were: Port planned action; Vantage to Pomona Heights 230 kV SEIS; and SmartGov Implementation.

10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update **(Cancelled)**

11:00 a.m. – 11:50 a.m. J Taylor, 2013 State Auditor's Exit Conference

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approved items 1 through 4 on the Public Works Agenda as presented. The motion passed unanimously.

1. Quote Award Recommendation Letter to award a 220 gallon High Molecular Weight Methacrylate with 6,500 pounds Sealer Friction Sand to be awarded to Kwik Bond Polymers of Benicia, CA in the amount of \$12,052.41 including self-administered sales tax of \$964.19 to be paid to the Department of Revenue. **(Approved)**

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2. Execution of Contracts: Martin Road NW Reconstruction project (CRP 13-17) awarded to Advantage Dirt Contractors of Ellensburg, WA. **(Approved)**
3. Agreement for Final Design, Development and Implementation for Cost Accounting System between Grant County and Cascade Software Systems, Inc. of Eugene, OR, for the contract amount not to exceed \$81,190.00. **(Approved)**
4. Authorization to Call for Bids: U-SE Road Overlay Project (CRP 15-08) with a bid opening date of June 30, 2015 at 1:30 p.m. **(Approved)**

Items discussed were: District No. 1 Starts Sealcoating; Moses Lake House Hold Waste Event Results.

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

Items discussed were: Real Estate meeting with Commissioners re: Treasurer's Office; NJP meeting with Judges set for June 3, 2015, Commissioners outside counsel protocol/contracts; and campus security concerns.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 11)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approved items 1 through 10 on the Consent Agenda as presented. Item 11 is being withdrawn by the Chief Accountant and not acted upon. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers for approval. **(Approved)**
2. Commissioners May 18, 2015 Minutes for approval. **(Approved)**
3. New marijuana license application for Tumble Weed (Blaine Hirai) 1424 NW Road H, Quincy, WA 98848 (Producer Tier 3 and Processor) from the Washington State Liquor Control Board. **(Approved)**
4. Special occasion liquor license application for the Mattawa Areas Chamber of Commerce, 31383 Highway 243 S, Mattawa, WA 99349, from the Washington State Liquor Control Board. **(Approved)**
5. Letter of appointment for Josh Roberts to the Grant County Mosquito Control District #1 for a 2 year term. **(Approved)**

HUMAN RESOURCES

6. Personnel Action Request (PAR) for the salary, wage, and/or position change for Kevin Davis, Facilities and Maintenance; and Tom Gaines, Central Services. **(Approved)**

FACILITIES AND MAINTENANCE

7. Recommendation to award the Request for Bids on the demolition of interior walls in the old downstairs Appraisers area to A-Central Asbestos in the amount of \$8,204.00. They were the only company that submitted a bid. **(Approved)**

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8. Request to surplus the following non-working/non-usable items and take them to the Landfill for disposal: **(Approved, Resolution No. 15-040-CC)**
 - a. Old metal counter and cabinets
 - b. 4'x6'x2' old shelving
 - c. 15'x7' conserve-a-file rolling wall mounted file storage
 - d. 1997 Xerox Copy Machine

GRANT INTEGRATED SERVICES

9. Recommendation to award the Request for Bids for 24 Cubicle Installation and Set Up to Business Interiors and Equipment in the amount of \$53,304.00. **(Approved)**

SHERIFF'S OFFICE

10. Request to purchase the following items approved in their Capital Expenditures budget: **(Approved)**
 - a. Ballistic Vests in the amount not to exceed \$38,154.00
 - b. Taxer X2 and associated equipment in the amount not to exceed \$14,184.00
 - c. Body-Worn cameras in the amount not to exceed 8,639.00

AUDITORS OFFICE – ACCOUNTING DEPARTMENT

11. Budget transfer request in the amount of \$64,200.00 from Technology Services fund #179 in the amount of \$55,550.00 and the Facilities and Maintenance fund #112 in the amount of \$8,650.00 the newly formed Central Services Department, to cover salary, benefits, and other items. **(This item is being withdrawn by the Chief Accountant and not acted on)**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$2,022.88, \$309,594.88, \$414,220.90, and \$98,680.58, as recorded on a listing and made available to the Board.

WEDNESDAY, JUNE 3, 2015

No meetings scheduled

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THURSDAY, JUNE 4, 2015

- 1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)
- 4:00 p.m. – 5:00 p.m. VETERANS ADVISORY BOARD

FRIDAY, JUNE 5, 2015

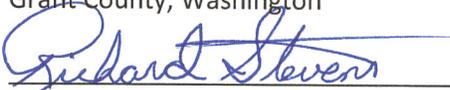
No meetings scheduled

SATURDAY, JUNE 6, 2015

- 10:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board – Soap Lake, Main Avenue and Division Street Ribbon Cutting Ceremony (Soap Lake)

Signed this 16th day of June, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

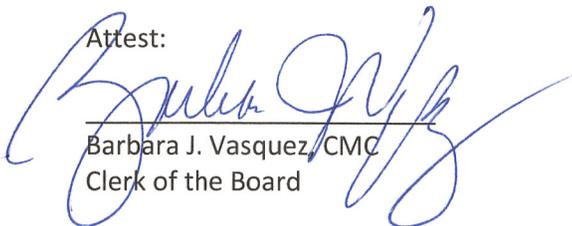


Cindy Carter, Vice-Chair

Excused

Carolann Swartz

Attest:



Barbara J. Vasquez/CMC
Clerk of the Board