

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 6, 2015

Due to lack of a quorum, no County business was conducted. Commissioner Carter held individual meetings and Commissioners Stevens and Carter were out and excused.

- 8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting
- 10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting
- 10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**
- 11:00 a.m. – 11:20 a.m. Grant County Paper of Record – Award

On March 30, 2015, the Commissioners held a bid opening for the Paper of Record for legal notices. The following bids were received:

- 1. Grant County Journal \$5.75 / per column inch
- 2. Columbia Basin Herald \$2.45 / per column inch

After review and discussion, a motion was made by Commissioner Swartz, seconded by Commissioner Carter, to award the paper of record from July 1, 2015 – June 30, 2016 to the Columbia Basin Herald in the amount of \$2.45 per column inch. The motion passed with 2 Commissioners in attendance.

- 12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon

TUESDAY, APRIL 7, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

- 8:30 a.m. – 8:50 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 13 on the ASC Agenda as presented. The motion passed unanimously.

- 1. Possible vouchers for Interfund Communications, insurance, legal services, grant administration, etc. **(Approved)**
- 2. 2015 Grant County Sheriff Towing Contract with Davis Towing. Term is January 1, 2015 through December 31, 2015. **(Approved)**

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3. Application for grant funds/contracting to the Washington State Department of Social and Health Services by Grant County, by and through Grant Integrated Services' New Hope division, for Domestic Violence Emergency Shelter and Supportive Services. **(Approved)**
4. BOCC action on the Strategic Infrastructure Program (SIP) Advisory Committee's recommendations on the following SIP Projects: **(Approved)**
 - a. SIP #2015-01, City of Mattawa, *Government Road Corridor Redevelopment Plan* for approval of the City's request for \$52,000 in SIP grant funding; and
 - b. SIP #2015-02, Grant County, *Moses Lake North Dam Replacement Project* for approval of the County's request for \$300,000 in SIP grant funding.
5. Grant County Payment Request #15 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of 32,100.22. **(Approved)**
6. Request from Sage-N-Sun Festival Committee to contract with Grant County regarding use of County property for the 2015 Sage N Sun Festival, which will utilize the property from June 10 through June 14th. **(Approved)**
7. Washington Public Agency Contract, Small Works and Consultant Rosters, between Municipal Research and Services Center (MRSC) of Washington and Grant County for hosting the County's Small Public Works Roster and Consultant Roster. Term is May 1, 2015 through May 1, 2016 in the amount of \$120.00. **(Approved)**
8. Grant County, Washington, Policy Number 100, *Introduction*. Effective date is April 15, 2015. **(Approved)**
9. Grant County, Washington, Policy Number 200, *General Standards for Employees*. Effective date is April 15, 2015. **(Approved)**
10. Grant County, Washington, Policy Number 300, *Recruiting & Hiring*. Effective date is April 15, 2015. **(Approved)**
11. Grant County, Washington, Policy Number 400, *Employment*. Effective date is April 15, 2015. **(Approved)**
12. Grant County, Washington, Policy Number 500, *Standards of Conduct*. Effective date is April 15, 2015. **(Approved)**
13. Grant County, Washington, Policy Number 600, *Compensation*. Effective date is April 15, 2015. **(Approved)**

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| 9:00 a.m. – 9:50 a.m. | R Schneider, Emergency Management Update |
| 10:00 a.m. – 10:20 a.m. | T Gaines, Facilities and Maintenance Update |
| 10:30 a.m. – 10:50 a.m. | L Stoltman, Conservation District Update |
| 11:00 a.m. – 11:50 a.m. | J Tincher, Public Works – Old Landfill Cell Update with possible Executive Session |

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 11:07 a.m. to go until 11:45 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation.

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In attendance were Commissioners Stevens, Carter, Swartz, Jim Mitchell, Civil Deputy Prosecuting Attorney, Jeff Tincher, Public Works Director, and Leslie Nellermeoe, Attorney. Commissioner Stevens closed the session at 11:45 a.m.

12:00 p.m. – 12:50 p.m. K Eslinger, Human Resources Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Request for Proposal: Public Works Cost Accounting System and Award Recommendation Letter to Cascade Software System, Inc. for the bid amount of \$76,940.00. **(Approved)**
2. Recommendation to award the Asphalt Hauling and Dispatch Services 2015 project to Haney Truck Line from Yakima, WA in the amount of approximately \$102,000.00 to \$123,000.00 for the 2015 season, if diesel fuel prices remain constant. **(Approved)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 10 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 9 and 16, 2015 Minutes for approval. **(Approved)**
3. Assumption liquor license application for Sage Hills Bar and Grill (Looker Investments LLC) 10400 Sagehill Rd SE, Warden, WA 98857, from the Washington State Liquor Control Board. **(Approved)**
4. Special occasion liquor license application for Sunterra T Crescent Bar Homeowners Association, 23572 Sunterra Loop NW, Ste 4, Quincy, WA 98848; and Columbia Basin Hospital Foundation, 200 Nat Washington Way, Ephrata, WA 98823, from the Washington State Liquor Control Board. **(Approved)**
5. 3 - New liquor license application for Legends Music (Daniel and Christina Smith, Mark and Cesaria Pizzariello, and Michael Bekolay and Susan Radbourne) at 3 different locations: 22920 Road 1 NW, Quincy, WA 98848; 714 Silica Rd NW, Quincy, WA 98848; and 754 Silica Rd NW, Quincy, WA 98848, from the Washington State Liquor Control Board. **(Approved)**

EMERGENCY MANAGEMENT

6. Out of state travel for Sandi Duffey to attend the National Radiological Emergency Preparedness Conference from April 25 – May 1, 2015 in Sacramento, CA. **(Approved)**

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TREASURER'S OFFICE

7. On behalf of the Treasurer's Office, the Chief Accountant requests a budget extension in the amount of \$7,200.10 for the Capital Outlay purchase of a Sharp MX-364ON Printer/Copier from Business Interiors and Equipment, Inc. Funds would come from beginning fund balance. **(Approved, the public hearing was scheduled for April 28, 2015 at 9:00 a.m.)**

FAIRGROUNDS

8. Recommendation to appoint Jon Smith to the Fairgrounds Facility Advisory Committee. **(Approved)**
9. Award recommendation letter for the Request for Bid (RFB) for the HVAC system in the Commercial Building, to McKinstry Co. Inc. in the amount of \$135,791.00. **(This request as submitted is being denied. At this meeting, the Fairgrounds Manager revised his recommendation and verbally requests the bid be awarded to Pro Mechanical Services, Inc. in the amount of \$102,290.00. This amended recommendation was approved.)**

HUMAN RESOURCES

10. Personnel Action Request for the salary, wage, and/or position change for Brenda Adame, Fairgrounds. **(Approved)**

4:00 p.m. – 5:00 p.m.

Follow up meeting regarding HB 1009 – Admissions Surcharge on Rural Amphitheaters (Gorge) Discussion

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$175,093.47, \$725,396.05, \$72.29, and \$990,660.12, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the April 3, 2015 payroll.

WEDNESDAY, APRIL 8, 2015

9:30 a.m. – 11:00 a.m.

R Stevens, Disability Board Meeting

**Grant County Commissioners Minutes
Week of April 6, 2015**

3:00 p.m. – 3:10 p.m. Bid Opening, Facilities and Maintenance – Grant County Storage Building

The following bids were received:

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|------------------------|--------------|
| 1. H&H Steel Buildings | \$148,034.48 |
| 2. MC Construction | \$67,395.00 |
| 3. Halme Builders | \$88,400.00 |

All bids were turned over to the Facilities Manager for review and recommendation.

4:30 p.m. – 6:30 p.m. C Carter at QUADCO Open House (Teaway Hall, Kittitas Valley Event Center, Ellensburg)

7:00 p.m. – 8:30 p.m. R Stevens and C Swartz at Health Board Meeting (Public Works Meeting Room)

THURSDAY, APRIL 9, 2015

9:00 a.m. – 10:30 a.m. C Swartz at Multi Agency Communications Center (MACC) Board meeting (Armory Building, Moses Lake)

10:30 a.m. – 11:30 a.m. C Swartz at LEPC Meeting (SGL Meeting Room, Moses Lake)

1:30 p.m. – 3:30 p.m. C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

7:00 p.m. – 8:00 p.m. C Swartz at Fair Non-profit Food Concessionaire Forum (Huck Fuller Building)

FRIDAY, APRIL 10, 2015

1:30 p.m. – 3:30 p.m. C Swartz, Legislative Steering Committee Conference Call (Webinar)

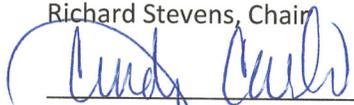
**Grant County Commissioners Minutes
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Signed this 21st day of April, 2015.

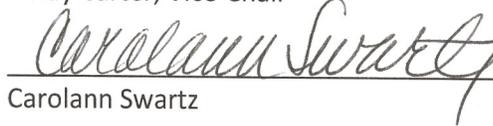
BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Richard Stevens, Chair

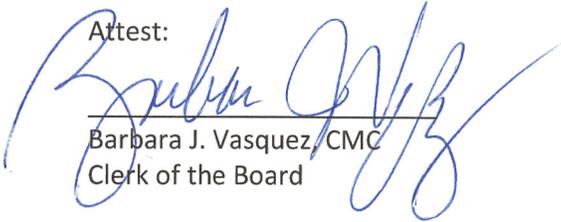


Cindy Carter, Vice-Chair



Carolann Swartz

Attest:



Barbara J. Vasquez, CMC
Clerk of the Board