

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MARCH 23, 2015

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:30 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 9 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Request by Basin Summer Sounds to enter into an Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce, Inc. for BASIN SUMMER SOUNDS Music Festival, July 17 – 18, 2015. **(Approved)**
3. Amendment No. 2 to State of Washington Department of Corrections Contract No. K9412, which amends/memorializes the per diem rate per offender bed/per day compensation rate of \$72.10 from October 1, 2014 – December 31, 2015 and \$74.26 from January 1, 2015 – December 31, 2016. **(Approved)**
4. Memorandum of Understanding between TEC Homes, Inc. and Grant County, by and through the Planning Department, regarding the completion of certain public improvements required for the development of the Master Planned Resort known as Crescent Bay Resort. Specifically, TEC Homes, Inc. will establish a funding source for the Grant County PUD to complete a public access route from Crescent Bar Road to a point reaching the public property west of Crescent Bar Resort. **(Approved)**
5. Amendment No. 16 to Washington State Department of Social & Health Services Agreement No. 1163-27300, County Program Agreement, which modifies Section 9's Treatment Statement of Work, and replaces Section 9's Treatment, Multiple Payments for the Same Claim/Duplication (2)(c)iii, and adds Section 11, the contract DUNS number. The amendment start date is March 15, 2015. **(Approved)**
6. Contract Amendment No. 13MHBG1567(5), Mental Health Services Program, Mental Health Block Grant, between Spokane County, by and between Spokane Regional Support Network (SCRSN), a division of Spokane County Community Services, Housing, and Community Development Department, and Grant County, by and through Grant Integrated Services. The amendment modifies Section 5, Funding, and sets the available funds for the period July 1, 2014 through June 30, 2015. Total grant dollar amount of \$228,885.50 remains unchanged. **(Approved)**

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7. **Resolution No. 15-026-CC** Authorizing Execution of Intergovernmental Agreement between Grant County, Washington (County), and Public Utility District No. 2 of Grant County, Washington (PUD), for the County's use of PUD owned street light and distribution poles for the installation, maintenance, and/or removal of camera equipment (ASC Action Item #8, below). **(Approved)**
8. Interlocal Cooperation Agreement No. 140-3982 between Grant County, Washington (County), and Public Utility District No. 2 of Grant County, Washington (PUD), for the County's use of PUD owned street light and distribution poles for the installation, maintenance, and/or removal of camera equipment. Term is from date of final signature of the Agreement remains effective on a year to year basis unless otherwise terminated by the parties. **(Approved)**
9. For signature: Grant County application forms for Washington State Department of Commerce Community Development Block Grant (CDBG), 2015 Public Services Grant No. 15-68420-005 for \$128,397, which will be administered through the Opportunities Industrialization Center (OIC) of Washington: **(Approved)**
 - a) *Project Summary* form;
 - b) *Public Services Environmental Review (Determination of Exemption – NEPA, and Categorical Exemption – SEPA, with "Other Requirements" Compliance Document Checklist pursuant to 24 CFR 58.6;* and
 - c) *Title VI Certification* form.

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 9:04 a.m. to go until 9:24 a.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, June Strickler, Administrative Services Coordinator, and Jerry Mobert, Attorney. Commissioner Stevens closed the session at 9:24 a.m.

10:00 a.m. – 10:20 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period (No public in attendance)
11:00 a.m. – 11:50 a.m.	Budget and Finance Update
2:00 p.m. – 2:50 p.m.	K Eslinger, Human Resources Update
3:00 p.m. – 3:30 p.m.	M Jaderlund, Noxious Weed Board Update

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4:00 p.m. – 4:10 p.m. BID OPENING, ELEVATOR SERVICE CONTRACT

The following bids were received:

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| 1. Thyssen Krupp | \$1,935.82 |
| 2. Otis Elevator | \$1,290.00 |
| 3. Vertical Options | \$2,615.00 |

All bids were turned over to the Facilities and Maintenance Manager for review and recommendation.

MISCELLANEOUS ITEMS

The Commissioners acknowledged the dissolution of the Ephrata Medical Center and the completion of the County Inmate Medical Contract/Health Services Agreements. The County is conducting preliminary work with the insurance broker at Moloney+O-Neil to pay the three Year tail premium, which will be \$47,370.00.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$721,430.36, \$30,417.61, \$176,242.71, \$43.57, and \$479,917.41, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the March 20, 2015 payroll.

TUESDAY, MARCH 24, 2015

The session was continued to 9:00 a.m. with all Commissioners in attendance.

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| 9:00 a.m. – 9:30 a.m. | J Potts, Legislative Update Conference Call |
| 10:00 a.m. – 10:50 a.m. | PURCHASING/BIDDING POLICY PLANNING GROUP MEETING
(Rescheduled) |
| 11:00 a.m. – 11:20 a.m. | W Swanson, Juvenile Court and Youth Service Services Update |
| 12:00 p.m. – 1:00 p.m. | Commissioners at PUD Commissioner Luncheon (PUD Office, Ephrata) |

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1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts: (2) Motor Graders awarded to Rowand Machinery Company in the amount of \$462,373.08. **(Approved)**
2. Quote Award Recommendation Letters: Survey Data Collector awarded to KR, Inc. of Mountlake Terrace, WA for the quote amount of \$10,324.80; Survey Hubs and Laths awarded to NW Construction Supply of Pasco, WA for the quote amount of \$8,872.74. **(Approved)**
3. 2014 Digital Submittal Certifications to the County Road Administration Board (CRAB) for Traffic Law Enforcement, Fish Passage Barrier Removal, Annual Certification, Annual Construction Report, County Arterial Preservation Report, and Maintenance Management Certification. **(Approved)**
4. **Resolution No. 15-027-CC** in the matter of Amending the 2015 Annual Road Construction Program. **(Approved)**

2:00 p.m. – 2:25 p.m. Open Record Public Hearing, Mike Brown Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise request from Mike Brown to construct, operate and maintain an irrigation pipeline on certain County Road Rights-of-Way within Grant County for the purpose of carrying water. The location is 4048 feet of Adams Road and 710 feet of Frenchman Hills Road, lying south and west of said road intersection at the north quarter of S 12, T 17 N, R 24 E, WM.

Jeff Tincher, Public Works Director, discussed the application and stated he recommends approval.

Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the franchise as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Order Granting Franchise signed)**

2:30 p.m. – 2:50 p.m. G Dano, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 6)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 5 on the Consent Agenda as presented. Item 6 was placed on hold for further review. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioner's office and Public Defense Vouchers. **(Approved)**
2. New marijuana license application for Calvin's Best (Calvin & Corice McDowall) 4896 McChonihe Rd. NE Site A, Moses Lake, WA 98837(Producer Tier 3), from the Washington State Liquor Control Board. **(Approved)**

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FACILITIES & MAINTENANCE

3. Washington State Department of Enterprise Services Contract 2014-994 G No. (2-1) Change Order #2 with McKinstry to replace a compressor and refrigerant line in an existing Air Handling Unit (AHU) in the Community Services Building. **(Approved)**

GRANT INTEGRATED SERVICES

4. Request to hire Silver Creek Systems to replace the Grant Mental Healthcare - Grand Coulee Office HVAC system in the amount of \$9,296.29. Three companies were contacted on the Grant County Small Works Roster. The only bid received was from Silver Creek Systems. **(Approved)**
5. After receiving quotes, recommendation to hire Right Choice Painting, LLC to paint the interior of the Directions in Community Living office in Moses Lake, for the amount of \$7,088.50 plus tax. **(Approved)**

FAIRGROUNDS

6. Request for non-profit food vendor rate increase from 12.5% to 15% due to increased costs directly associated with operation of non-profit food vendors, i.e. garbage, power, and sewer. **(This item is being held for further review)**

4:00 p.m. – 4:30 p.m. Department Head Review

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$6,025.32.

WEDNESDAY, MARCH 25, 2015

The session was continued at 9:30 a.m. with all the Commissioners in attendance.

8:30 a.m. – 9:30 a.m. C Carter at Central Safety Committee Meeting (3rd Floor Meeting Room)

9:30 a.m. – 9:50 a.m. B Hill, Public Defense Update

10:00 a.m. – 10:20 a.m. G Baker, Technology Services Update

10:30 a.m. – 10:50 a.m. T Jones, Sheriff's Office Update **(Cancelled)**

11:00 a.m. – 11:20 a.m. K Allen, Clerk's Office Update

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11:30 a.m. – 12:00 p.m. R Stevens, Finance Committee Meeting

3:00 p.m. – 3:10 p.m. BID OPENING, ADA ACCESS

No bids were received.

6:00 p.m. – 7:30 p.m. FAIRGROUNDS FACILITY ADVISORY COMMITTEE MEETING

MISCELLANEOUS ITEMS

The Chair of the Board was authorized to sign the Wanda Weber (Weber FU 68 Short Plat) File #14-6019-01 Final Plat Submission and Review.

THURSDAY, MARCH 26, 2015

10:00 a.m. – 12:00 p.m. C Carter at Homeless Task Force Meeting and Point in Time Count Discussion (Moses Lake Community Health)

2:00 p.m. – 5:00 p.m. R Stevens at Transportation Improvement Board (TIB) Meeting (Holiday Inn Express, Pasco)

4:00 p.m. – 6:00 p.m. C Swartz at Ground Water Management Area (GWMA) Administrative Board Meeting (County Building, Othello) **(Rescheduled)**

FRIDAY, MARCH 27, 2015

9:00 a.m. – 11:00 a.m. R Stevens at Transportation Improvement Board (TIB) Meeting (Holiday Inn Express, Pasco)

1:00 p.m. – 4:00 p.m. SUE RAMAKER RETIREMENT CELEBRATION (Elections Office)

1:30 p.m. – 3:30 p.m. C Swartz, Legislative Steering Committee Conference Call (Webinar) **(Cancelled)**

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Signed this 14th day of April, 2015.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

EXCUSED

Richard Stevens, Chair

Cindy Carter, Vice-Chair

Carolann Swartz

Attest:

Barbara J. Vasquez, CMC
Clerk of the Board