

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, MARCH 9, 2015

The Grant County Commissioners session began at 8:00 a.m. with all Commissioners in attendance.

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| 8:00 a.m. – 8:30 a.m. | Senator L Parlette, Discussion on HB 1009 – Admissions Surcharge on Rural Amphitheaters (Gorge) Conference Call |
| 8:30 a.m. – 9:00 a.m. | Elected Official Roundtable Meeting   |
| 9:00 a.m. – 9:20 a.m. | ASC Update and Misc BOCC Action   |

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 4 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Services Agreement between Grant County and Mary Jane Castillo, dba Bi-Lingual Services for certified court interpreter work in Grant County Superior Court. Term is March 1, 2015 through February 29, 2016. **(Approved)**
3. Memorandum of Understanding, Proposal for Legal Assistance to Victims (LAV) Continuation Funding of Integrated Rural Legal Assistance Project (IRLAP), OVW-2015-4036, between Grant County, by and through Grant Integrated Services' New Hope division, and (1) Northwest Justice Project; (2) Safety, Advocacy, Growth, Empowerment (SAGE) of Chelan and Douglas Counties; (3) The Support Center; and (4) the Northwest Immigrant Rights Project. Term is October 2015 through October 2018. **(Approved)**
4. Grant County Payment Request #14 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$45,329.87. **(Approved)**

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| 9:30 a.m. – 9:50 a.m.   | D Hooper, Code Enforcement Update  |
| 10:00 a.m. – 10:15 a.m. | Commissioners Office Safety Meeting <b>(Cancelled)</b>                         |
| 10:30 a.m. – 10:45 a.m. | Citizen Public Comment Period <b>(No public in attendance)</b>                 |
| 11:00 a.m. – 11:50 a.m. | Commissioners at Road Supervisor Meeting (Public Works)                        |
| 1:30 p.m. – 1:50 p.m.   | M McKnight, Assessor's Office Update   |
| 2:00 p.m. – 2:50 p.m.   | K Eslinger, Human Resources Update   |
| 3:00 p.m. – 5:00 p.m.   | C Carter at Solid Waste Advisory Committee Meeting (Public Works Meeting Room) |

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**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the March 6, 2015 payroll.

**TUESDAY, MARCH 10, 2015**

The session was continued to 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.	Department Head Review
9:00 a.m. – 9:30 a.m.	J Potts, Legislative Update Conference Call
9:30 a.m. – 9:50 a.m.	D Hooper and J Smith (conference call), Community Development Block Grant (CDBG) Funding Discussion
10:30 a.m. – 10:50 a.m.	R Schneider, Emergency Management Update
11:00 a.m. – 11:20 a.m.	T Gaines, Facilities and Maintenance Update
11:45 a.m. – 1:00 p.m.	R Stevens at Grant County Realtor Association Luncheon (Quincy Library)
1:30 p.m. – 2:20 p.m.	J Tincher, Public Works Update

1. Execution of Contracts: Asphalt Crack Sealant 2015 awarded to Crafcoc, Inc. of Chandler, AZ. **(Not ready for signature)**
2. Award Recommendation Letter: Asphalt Materials 2015 awarded to **Western States Asphalt, Inc.** of Spokane, WA to furnish HFE 150 Liquid Asphalt for the total minimum bid of \$1,798,676.60 to a maximum of \$2,012,906.50; **Central Washington Asphalt, Inc.** (Prime) of Moses Lake, WA to furnish HMA Class ½" PG 64-28 for a minimum of \$323,700.00 to maximum of 431,600.00 and to furnish HMA Class 3/8" PG 64-28 for a minimum of \$336,648.00 to maximum of \$448,864.00; **Granite Construction Co.** (Alternate) of Wenatchee, WA to furnish HMA Class ½" PG 64-28 for a minimum of \$349,531.26 to maximum \$466,041.68 and to furnish HMA Class 3/8" PG 64-28 for a minimum of \$349,531.26 to maximum \$466,041.68. **(Approved)**
3. Award Recommendation Letter: (2) Motor Graders awarded to **Rowand Machinery Co.** of Pasco, WA to furnish (2) John Deere 770G Motor Graders, (2) Lycoc Walk 'n' Roll WR90 packers and (1) Henke AHW12 Snow Wing for the bid amount of \$462,738.08 including sales tax. **(Approved)**
4. Execution of Contracts: Road B-SE Reconstruction awarded to **Advanced Excavation, Inc.** of Moses Lake, WA for the bid amount of \$392,682.00. **(Approved)**
5. Authorization to Call for Bids: W-NW, Bridge #399 with a bid opening of March 31, 2015 at 1:30 p.m. and *anticipating*, recommendation to award bid. **(Not ready for signature)**

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6. Authorization to Call for Bids: Asphalt Hauling and Dispatch Services for 2015 with a bid opening date of March 31, 2013 at 1:45 p.m. and *anticipating*, recommendation to award bid. **(Approved)**
7. Recommendation to award the quote to furnish 1,120 lineal feet (various diameters) of Corrugated Metal Pipe to **Contech Engineered Solutions LLC** of Westchester, OH for the quote amount of \$13,498.29. **(Approved)**

2:30 p.m. – 2:50 p.m.                      G Dano, Prosecuting Attorney’s Office Update

3:00 p.m. – 3:15 p.m.                      Consent Agenda (Items 1 through 7)

A motion was made by Commissioner Swartz, seconded by Commissioner Carter, to approve items 1 through 7 on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners February 23, 2015 Minutes for approval. **(Approved)**
3. Recommendation from the Grant County Horticulture Pest and Disease Board to re-appoint Sean Putnam and George Smith to their board for another 2 year term, ending December 31, 2016. **(Approved)**
4. Special occasion liquor license application for the Fraternal Order of Eagles/Ladies Auxiliary 2622, 1517 W Broadway, Moses Lake, WA 98837, from the Washington State Liquor Control Board. The event will be held in Building 16 at the Grant County Fairgrounds. **(Approved)**

**FACILITIES AND MAINTENANCE**

5. Request for approval to move ahead with an additional \$14,000.00 Investment Grade Audit from McKinstry for an added project on the 3<sup>rd</sup> floor of the Courthouse Annex. **(Approved)**

**HUMAN RESOURCES**

6. Recommendation Memorandum regarding a request from Technology Services to re-band 2 positions within their department: the Technology Services Analyst position (from Band 9 to Band 10) and the Technology Services Technician position (from Band 9 to a Band 8); also to re-name the Help Desk Assistant position to the Help Desk Clerk. **(Approved)**
7. Personnel Action Request for the salary, wage, and/or position changes for Carlos Garay and Stefyni Garber, Technology Services. **(Approved)**

4:00 p.m. – 5:00 p.m.                      C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m.                      FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

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**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$736,076.71, \$1,214.74, \$175,257.74, and \$406,475.19, as recorded on a listing and made available to the Board.

**WEDNESDAY, MARCH 11, 2015**

9:30 a.m. – 11:00 a.m.	R Stevens, Disability Board Meeting
11:30 a.m. – 2:00 p.m.	HEARINGS EXAMINER
7:00 p.m. – 9:00 p.m.	Commissioners at Health Board Meeting (Public Works Meeting Room)

**THURSDAY, MARCH 12, 2015**

9:00 a.m. – 10:30 a.m.	C Swartz at Multi Agency Communications Center (MACC) Board meeting (Armory Building, Moses Lake)
9:30 a.m. – 12:00 p.m.	BOARD OF EQUALIZATION HEARINGS
10:00 a.m. – 12:00 p.m.	R Stevens at Commissioners Columbia River Policy Advisory Group (PAG) Meeting (Moses Lake)
10:30 a.m. – 11:30 a.m.	C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)
1:30 p.m. – 3:30 p.m.	C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

**FRIDAY, MARCH 13, 2015**

1:30 p.m. – 3:30 p.m.	C Swartz, Legislative Steering Committee Conference Call (Webinar)
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Signed this 7th day of April, 2015.

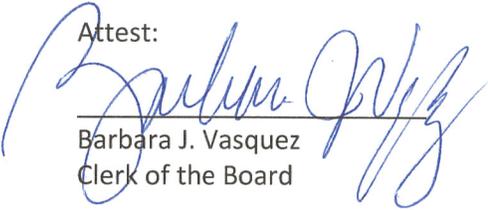
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Richard Stevens, Chair

  
Cindy Carter, Vice-Chair

  
Carolann Swartz

Attest:

  
Barbara J. Vasquez  
Clerk of the Board