

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, FEBRUARY 16, 2015

Presidents' Day Holiday, Courthouse Closed

### TUESDAY, FEBRUARY 17, 2015

The Grant County Commissioners session began at 9:30 a.m. with all Commissioners in attendance.

9:30 a.m. – 9:50 a.m. J Strickler and K Eslinger, Grant County Policies and Procedures Update

10:00 a.m. – 10:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1, 3 and 4 on the ASC Agenda as presented. Item 2 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Addendum to Services Agreement between Grant County and Gray & Osborne, Inc. entered into on November 10, 2014. The Addendum enables implementation of the concession stands design and approval from the Grant County Health District for the installation of holding tank systems as set forth in the Agreement's Letter Exhibit and extends the duration of the Services Agreement. **(Did not arrive for signature)**
3. Amendment A to Washington State Military Department Grant Agreement No. E15-059 with Grant County, by and between the Grant County Department of Emergency Management. The amendment reallocates unexpended funds from DE-EM0001362 FFY2014 to DE-EM0001362 FFY2015; an increase of \$3,203. **(Approved)**
4. Memorandum of Understanding between the United States Department of the Interior, Bureau of Land Management, and Grant County, Washington regarding *Cooperation in the Generation of the Vantage to Pomona Heights 230 kV Transmission Line Project Environmental Impact Statement*. Term is unspecified but anticipated to be completed by the end of April 2015. **(Approved)**

10:30 a.m. – 10:50 a.m. Open Record Public Hearing, Sheriff's Office Budget Extension

The Commissioners held an Open Record Public Hearing regarding a budget extension request from the Grant County Sheriff's Office in the amount of \$27,810.00 to purchase a 2006 Dodge Charger, 16-Glock Pistols, 4-Glock training pistols, 5 – Less than Lethal 12 gauge shotgun stock conversion kits, safety glasses and hearing protection, Firearms Training storage shed, and

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1-EOTech Thermal Imager. Funding comes from the sale of 4- Ruger AC 556 .223 machine guns and 1-Ruger Min-14 .223 rifle.

Dave Ponozzo, Undersheriff, discussed the budget extension request.

Commissioner Carter moved to close the public comment portion of the hearing, Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved to approve the budget extension as presented. Commissioner Carter seconded and the motion passed with all Commissioners in attendance. The meeting adjourned.

**(Approved, Resolution No. 15-020-CC)**

11:00 a.m. – 11:50 a.m. C Carter, Follow up meeting regarding HB 1009 – Admissions Surcharge on Rural Amphitheaters (Gorge) Discussion

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts with Crafcro, Inc. for the Asphalt Crack Sealant 2015 project. **(Not ready for signature)**
2. Execution of Contracts with Cobalt Truck Equipment, Emerald Truck Equipment, Rowand Machinery, and Evergreen Implement for the Miscellaneous Equipment 2015. **(Not ready for signature)**
3. Execution of Contract with DeAtley Crushing for the Crushing and Stockpiling 2015 project. **(Not ready for signature)**
4. Execution of Contracts between Helena Chemical Company, Crop Production Services, Inc., Alligare LLC, and Wilbur-Ellis for the Herbicide Materials 2015 project. **(Not ready for signature)**
5. Local Agency Agreement with the Washington State Department of Transportation for 2015 Guardrail Safety Data Collection. **(Approved)**
6. Local Agency Agreement with the Washington State Department of Transportation for 2015 Horizontal Curve Signs Update. **(Approved)**
7. Local Agency Agreement with the Washington State Department of Transportation for Cochran and Ottmar Road Reconstruction. **(Approved)**
8. **Resolution No. 15-019-CC** modifying the Martin Road NW and Bridge #328 County Road Project (CRP 13-17). **(Approved)**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Michael Skeels Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise application from Michael Skeels.

Jeff Tincher, Public Works Director, read into the record the following:

*The Board of County Commissioners of Grant County Washington have received a franchise application from Michael Skeels for irrigation water along County Road V-NW, Road Log Number 30252, from approximately Mile Post 0.20 to Mile Post 0.35, lying in Section 17 of Township 20 North, Range 23 East W.M., all in Grant County, Washington, as highlighted on the attached map.*

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*In early January 2015 Grant County Public Works (GCPW) crews noticed 18" culvert pipe being installed in the County Road Right-of-Way at this location and contacted Michael Skeels. Public Works discussed with Mr. Skeels that this work needs to be permitted and a Franchise approved since the pipes are running parallel along the road.*

*There is currently an existing line running south, approximately 1,000 feet in length, parallel to County Road V-NW to the intersection of 9-NW and runs into a canal. The pipe appears to be 18" culvert pipe and has been in place for quite some time. GCPW has no record or franchise of this existing pipe.*

*Grant County Public Works has the following comments on this franchise:*

- *The adjacent property owner is the applicant of the franchise.*
- *GCPW standards require water lines to have 4' of minimum cover, currently the pipes that have been placed would only have 1'-2' of cover and would interfere with Road Maintenance Activities (shoulder & ditching work)*
- *The pipes were not connected per GCPW standards, no bands or collars were used.*
- *The 18" culvert pipes combined are over 800 feet in length, cleaning and debris removal would be very difficult.*

*Based on the following comments, the County Road Engineer recommends that this franchise application be denied, that the culvert pipes in this location be removed from the County Road Right-of-Way and the area cleaned-up. Mr. Skeels can install this line on his own property and tie into the existing structures.*

Discussion ensued and the Commissioners looked at the pictures provided by the Public Works Director.

Michael Skeels, applicant, discussed the history of the irrigation on his property and how its currently irrigated.

Commissioner Swartz asked if Mr. Skeels if he conferred with this with Public Works on the installation of this culvert pipe in the County Right-of-Way. He stated no, he didn't think about it. Discussion ensued.

Commissioner Swartz moved to close the public comment portion of the hearing, Commissioner Carter seconded and the motion passed unanimously. Commissioner Carter moved to approve the recommendation of the Public Works Director and deny this franchise application. Commissioner Swartz seconded and the motion passed with all Commissioners in attendance. The meeting adjourned.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 14)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 14 on the Consent Agenda as presented. The motion passed unanimously.

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**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners February 2, 2015 Minutes for approval. **(Approved)**
3. Designation of County Commissioner Richard Stevens to serve as the County Legislative Authority on the Canvassing Board for the Election to be held on February 10, 2015. **(Approved)**
4. Multi-Agency Communications Center MACC Bond Claims Payment Request (Batch 01-64) in the amount of \$56,630.22. **(Approved)**
5. Letter to the US Department of Interior/Bureau of Land Management stating the support of the Grant County Commissioners for the New Northern Route being considered for the Vantage to Pomona Heights 230kV Transmission Line Project. **(Approved)**
6. Pursuant to RCW 42.12.070, the Mayor and City Council of the City of Mattawa request that the Grant County Commissioners appoint Cheyenne Weedmark to the vacant City Council position #1, replacing Scott Hyndman who was sworn in as Mayor. **(Approved)**
7. Letter of re-appointment to the Fairgrounds Facilities Advisory Committee for the following people: Mary Harrington to a 1 year term; Ollie Click to a 2 year term; and Dick Pulis to a 3 year term. **(Approved)**

**CORONER'S OFFICE**

8. Out of state travel request for Craig Morrison to attend the International Association of Coroner's and Medical Examiner's Conference from July 24 – 31, 2015 in Las Vegas, NV. **(Approved)**

**GRANT INTEGRATED SERVICES**

9. Request to purchase accommodation equipment for an employee of PARC. Specifically a computer with voice activated typing capability software in the amount of \$926.56, from CDW-G. **(Approved)**
10. Request to purchase 2 computers and Quicken Software in the approximate amount of \$1,307.00, from CDW-G. **(Approved)**

**HUMAN RESOURCES**

11. Personnel Action Request for the salary, wage, and/or position changes for Brock Laughlin, Building/Fire Marshals Office; and for the following employees of PARC: Wendy Hanover, Angie Karlsson, Edith Medina, Angel Smith, Katherine Vertrees, Heather West, Kristine Cruz, Meaghan Blair, and Noemi Amezcua. **(Approved)**

**SHERIFF'S OFFICE**

12. Budget extension request in the amount of \$15,000.00 due to additional revenue generated in January, and request purchase a replacement boat motor for their marine unit using these funds. The motor will be purchased from Valley Marine of Yakima. **(Approved, the hearing was set for March 31, 2015 at 9:00 a.m.)**

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13. Budget extension request in the amount of \$102,320.00 for the software and hardware repair and upgrade for the operation of their touchscreen master control panels in the main office of the Sheriff and Jail. Funding is requested from current expense or Law and Justice funds.  
**(Approved, the hearing was set for March 31, 2015 at 9:00 a.m.)**
14. Budget extension request in the amount of \$7,200.00 to receive anticipated additional revenues for the month of February and for the software upgrade and associated license for the operation of their Crossmatch Live Scan Fingerprint machine in the main office of the Sheriff and Jail. **(Approved, the hearing was set for March 31, 2015 at 9:00 a.m.)**

3:30 p.m. – 3:50 p.m.                      Department Head Review

4:00 p.m. – 4:20 p.m.                      Grant County Admissions Tax Discussion

**WEDNESDAY, FEBRUARY 18, 2015**

The session was continued at 10:00 a.m. with all Commissioners in attendance at a meeting in Moses Lake with the City Council.

7:00 a.m. – 8:00 a.m.                      C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)

9:00 a.m. – 9:30 a.m.                      R Stevens, WRCIP Board of Directors Conference Call

9:30 a.m. – 12:00 p.m.                      TOURISM COMMISSION MEETING

10:00 a.m. – 12:00 p.m.                      Commissioners at Meeting with the Moses Lake City Council Meeting re: Fairgrounds Septic (City of Moses Lake -Council Chambers)

5:00 p.m. – 8:00 p.m.                      C Swartz at Legislative Steering Committee Reception (Water Street Café, Olympia)

**MISCELLANEOUS ITEMS**

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$1,720.27.

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**THURSDAY, FEBRUARY 19, 2015**

8:00 a.m. – 3:00 p.m. C Swartz at Legislative Steering Committee Meeting (WSAC Office, Olympia)

9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

10:00 a.m. – 10:30 a.m. R Stevens at Canvassing Board Meeting (Elections Office)

6:30 p.m. – 8:30 p.m. C Swartz at Grant Transit Authority (GTA) Board Meeting (Moses Lake Facility Office)

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$174,834.16, \$473,715.08, and \$718,647.07, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the February 20, 2015 payroll.

**FRIDAY, FEBRUARY 20, 2015**

9:00 a.m. – 1:30 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 3rd day of March, 2015.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
Richard Stevens, Chair

  
Cindy Carter, Vice-Chair

  
Carolann Swartz

Attest:

  
Barbara J. Vasquez, CMC  
Clerk of the Board