

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, SEPTEMBER 2, 2013

LABOR DAY HOLIDAY, COURTHOUSE CLOSED

### TUESDAY, SEPTEMBER 3, 2013

The Grant County Commissioners session began at 9:00 a.m. with all Commissioners in attendance.

9:00 a.m. – 9:50 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1, 3, 4, and 6 through 12 on the ASC Agenda as presented. Items 2 and 5 were not available for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Addendum to Interlocal Agreement between Grant County, by and through Grant County Prevention and Recovery Center (PARC) and the Moses Lake Police Department. The Addendum serves to extend the agreement's period of performance for one year, September 1, 2013 through August 30, 2014, and amends the compensation not-to-exceed rate to an \$18,000.00 rate during the extended period of performance. **(Did not arrive for signature)**
3. Mental Health Services Program Contract Agreement No. 13MH1593 between Spokane County, by and between the Spokane Regional Support Network, a Division of Spokane County Community Services, Housing, and Community Development Department and Grant County, by and through Grant Integrated Services. Term is October 1, 2013 through September 30, 2104. **(Approved)**
4. (a) Grant County Vendor Agreement and (b) Addendum to Grant County Vendor Agreement between Grant County, by and through Grant County Developmental Disabilities (GCDD) and En Trust Community Services. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Approved)**
5. **Anticipating:** Addendum to Grant County Vendor Agreement entered into between Grant County, by and through Grant County Developmental Disabilities (GCDD) and Goodwill Industries of the Inland Northwest. The Addendum amends the rates related and specific to payment for services concerning Individual Supported Employment, Group Supported Employment, Community Access, and Child Development Services. **(Did not arrive for signature)**

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6. Grant County Vendor Agreement between Grant County, by and through Grant County Developmental Disabilities (GCDD) and Services Alternatives. Term is July 1, 2013 through June 30, 2014. **(Approved)**
7. **Resolution No. 13-059-CC** "Repealing Resolution No. 94-9-CC, and Providing an Updated and Official Statement Supporting Equal Access to Housing for All Persons". **(Approved)**
8. January 1, 2014 – December 31, 2015 Consolidated Homeless Grant (CHG) Application to the Washington State Department of Commerce. Named Sub Grantee is the Housing Authority of Grant County, which currently administers the CHG program. **(Approved)**
9. Amendment E to Washington State Department of Commerce Housing and Essential Needs (HEN) Grant No. 11-46204-511, which adds additional funds of \$28,646 for the amendment budget period September 15, 2013 through December 31, 2013. **(Approved)**
10. Department of Social and Health Services (DSHS) County Program Agreement, EUDL Pilot Project Continuation, Contract #1363-82384 (this is an off-shoot of DSHS Contract #1163-27300). Funding is for \$135,037.00 and the period of performance is July 1, 2013 through March 31, 2014. **(Approved)**
11. **Anticipating:** Terms and Agreement between Grant County, by and through the Grant County Treasurer's Office, and Invoice Cloud, for the processing of Grant County's payment instrument transactions requirements related to the County's data *via* electronic data transmission. Term is open-ended. **(Approved)**
12. **Anticipating:** Site Lease Agreement between Grant County, by and through the Grant County Technology Services Department, and Basin Networking for the property commonly known/located at 4718 Road P NW in Quincy, Washington. The term is September 1, 2013 through August 31, 2018. **(Approved)**

10:00 a.m. – 10:10 a.m. Open Record Public Meeting, Emergency Management Budget Extension

The Commissioners held an Open Record Public Hearing to consider a budget extension request from Grant County Emergency Management, in the amount of \$1,500.00, to receive increased funding from the Energy Facility Site Evaluation Council (EFSEC) for contract E14-003. The Funds will be used to cover travel expenses.

Commissioner Stevens moved to close the public comment portion of the hearing. Commissioner Swartz seconded and the motion passed unanimously. Commissioner Swartz moved approve the budget extension as presented. Commissioner Stevens seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Resolution No. 13-060-CC)**

- 10:30 a.m. – 10:50 a.m. L Stoltman, Conservation District Update
- 11:00 a.m. – 11:50 a.m. T Hechler, Human Resources Update
- 12:00 p.m. – 1:00 p.m. C Carter at SkillSource Meeting (SkillSource Building, Moses Lake)
- 1:00 p.m. – 1:20 p.m. D Hooper, Planning Department Update
- 1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

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1:30 p.m. – 1:40 p.m. Bid Opening, N-NE/SE Road and Stratford Road Overlay Project (CRP 13-09 and 12-08)

The following bids were received:

- |                               |                |
|-------------------------------|----------------|
| 1. Central Washington Asphalt | \$1,555,023.24 |
| 2. Granite Construction       | \$1,639,879.24 |

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to turn over the bids to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 12)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 12 (item 5 in part) on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 19, 2013 Minutes for approval. **(Approved)**
3. Budget Extension request from the Administrative Services Coordinator in the amount of \$50,000.00 to the Interfund Insurance Premium/Recovery Fund to cover insurance premium adjustments. **(Approved, the public hearing has been scheduled for September 24, 2013 at 9:30 a.m.)**
4. Special occasion license application for Quincy Valley Tourism, 119 F St SE, Quincy, WA 98848; and Boys and Girls Club of the Columbia Basin, 410 W Third Ave, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**

**TECHNOLOGY SERVICES**

5. Request to increase their county credit card from \$15,000.00 to \$25,000.00, and obtain an additional credit card to be used for training expenses in the amount of \$10,000.00. **(The Commissioners denied the request to increase their current credit card to \$25,000.00; but approved the request for a new credit card.)**

**HUMAN RESOURCES**

6. Personnel Action Request Recommendation regarding a request from the Assessor's Office for an exception to the hiring freeze to hire one Deputy Assessor IV. The Director recommends approval. **(Approved)**
7. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire 1-Corrections Officer due to an employee retiring. The Director recommends approval. **(Approved)**

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8. Personnel Action Request Recommendation regarding a request from Grant Integrated Services – New Hope to utilize Social Media for County business purposes, specifically, to utilize Facebook. The Director recommends approval. **(Approved)**

**AUDITOR'S OFFICE**

9. Originally denied on the August 27, 2013 Consent Agenda: request to purchase Hart Voting Software in the amended amount of \$168,260.00 (not including tax) for the tabulation of elections in Grant County. This is a single source purchase as Hart is the only certified vendor that offers a product that produces digitally scanned ballot images. **(Approved, Resolution No. 13-061-CC)**

**EMERGENCY MANAGEMENT**

10. Request for proclamation to proclaim September as National Preparedness Month in Grant County. **(Approved)**

**GRANT INTEGRATED SERVICES**

11. Request to purchase an HP Compaq Elite 8300 Desktop in the amount of \$1,020.47 to replace a broken one. **(Approved)**
12. Request to purchase 15 HP Thin Client t5550 – Nano U3500 Terminals in the amount of \$4,275.00 (not including tax and shipping); and 10 SignatureGem LCD signature pads in the amount of \$3,750.00 (not including tax and shipping). **(Approved)**

3:30 p.m. – 4:20 p.m.

J Gingrich, Fairgrounds Update

**MISCELLANEOUS ITEMS**

The Commissioners approved the recommendation of the Public Works Director to award the bid for the N-NE/SE and Stratford Road Overlay project to Central Washington Asphalt, Inc. in the amount of \$1,555,023.24.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$559,339.70 and \$67.29, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the August 25, 2013 payroll.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$32,762.57.

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The Commissioners approved the request of the American Legion Auxiliary and the American Legion, Art Semro Unit and Post 28 to use the Courthouse steps and lawn to hold a Patriot Day – Day of Remembrance Ceremony to honor those who served and perished in the September 11, 2001 attack and other wars.

**WEDNESDAY, SEPTEMBER 4, 2013**

7:00 a.m. – 8:00 a.m.                    C Swartz at Moses Lake Chamber Response Team Meeting (Moses Lake Chamber Office)

8:00 a.m. – 12:00 p.m.                CIVIL SERVICE COMMISSION MEETING (**Cancelled**)

**THURSDAY, SEPTEMBER 5, 2013**

11:45 a.m. – 1:00 p.m.                C Swartz at Moses Lake/Othello Association of Realtor’s Luncheon (Best Western LakeFront Inn, Moses Lake)

1:00 p.m. – 5:00 p.m.                C Swartz at Supervisors and Managers Retreat (Public Works)

1:30 p.m. – 3:30 p.m.                C Carter at Area Aging/Council of Governments Meeting (E Wenatchee Office)

4:00 p.m. – 5:00 p.m.                VETERANS ADVISORY BOARD MEETING

**FRIDAY, SEPTEMBER 6, 2013**

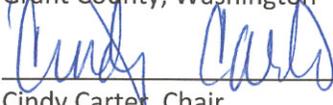
9:00 a.m. – 4:30 p.m.                C Carter and R Stevens at Elected Official/Department Head Retreat (Pillar Rock Grill, Moses Lake)

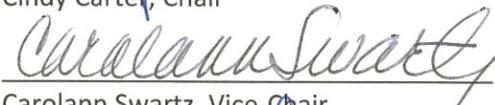
10:00 a.m. – 1:00 p.m.                C Swartz at MRSC Board of Directors Meeting (MRSC Office, Seattle)

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Signed this 16<sup>th</sup> day of Sept, 2013.

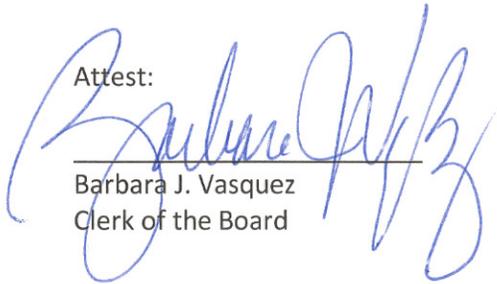
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_  
Cindy Carter, Chair

  
\_\_\_\_\_  
Carolann Swartz, Vice-Chair

  
\_\_\_\_\_  
Richard Stevens, Member

Attest:

  
\_\_\_\_\_  
Barbara J. Vasquez  
Clerk of the Board