

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, APRIL 22, 2013

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:50 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Swartz, seconded by Commissioner Stevens, to approve items 1 through 4 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Agreement Regarding Use of County Property between Grant County and Elegy West, LLC for property situated within Grant County's parcel numbers 170082000 and 170082001, the same commonly known as Grant County's Portion of the Moses Lake Sand Dunes. **(Approved)**
3. Addendum to Services Agreement between Grant County and GSI Water Solutions, Inc., which changes the Scope of Work's duration to December 31, 2013, or upon completion of necessary well-sites, whichever should come first. **(Approved)**
4. Grant County Request for Reimbursement No. 11 on CDBG Public Services Grant No. 12-65400-002 with the Department of Commerce and administered through the OIC of Washington in the amount of \$15,739.02. **(Approved)**
5. Small Works Roster Improvement – Request for Grant County to Join MRSC Rosters; this has an annual membership fee of \$120.00. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting **(Cancelled)**

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Budget and Finance Update

1:30 p.m. – 1:50 p.m. S Kozer, Public Defense Update

2:00 p.m. – 2:50 p.m. T Hechler, Human Resources Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Swartz, to approve items 1 through 8, and 10 on the Consent Agenda as presented. Item 9 is being held for further review. The motion passed unanimously.

**Grant County Commissioners Minutes
Week of April 22, 2013**

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners March 25 and April 1, 2013 Minutes for approval. **(Approved)**
3. Appointment of Jerry Gingrich to the Veterans Advisory Board to a 4 year term beginning April 23, 2013 through April 22, 2017, replacing Gail Sorlein. **(Approved)**
4. New license application for Tumbleweeds Bar and Grill, 124 Frontier Way W, Mattawa, WA 99349, from the Washington State Liquor Control Board. **(Approved)**

EMERGENCY MANAGEMENT

5. Request for proclamation to proclaim April 21-27, 2013 as Volunteer Appreciation Week in Grant County. **(Approved)**

HUMAN RESOURCES

6. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services to make an Emergency Hire for an Hourly "other" classification employee for a limited time until an empty position can be filled. The Director recommends approval. **(Approved, noting that this position will be hired at an hourly rate of \$15.00 per hour)**
7. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to hire 2 Regular Full Time Legal Secretaries due to a promotion and resignation. The Director recommends approval. **(Approved)**
8. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office for an exception to the hiring freeze to hire 1-Deputy Prosecuting Attorney I, II, or III due to a recent resignation. The Director recommends approval. **(Approved)**

GRANT INTEGRATED SERVICES

9. Request to expend \$4,531.80 to install a commercial door in their Moses Lake office hiring Walz Construction. **(This item is being held until the April 30, 2013 Consent Agenda for further review.)**

PROSECUTING ATTORNEY'S OFFICE

10. Request to amend their Advance Witness Fees Revolving Fund #001, Department #109 from \$10,000.00 back to \$5,000.00 as the State v. David Nickels trial has concluded and the extra \$5,000.00 is no longer needed. **(Approved, Resolution No. 13-024-CC)**

3:30 p.m. – 3:50 p.m. D Firebaugh, Auditor's Office Update

4:00 p.m. – 4:20 p.m. J Gingrich, Sheriff's Building at Fairgrounds Discussion

**Grant County Commissioners Minutes
Week of April 22, 2013**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$637,272.17, \$174,847.48 and \$120.00, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$10,900.79.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for April 19, 2013.

Request from Grant Integrated Services for approval of a possible emergency purchase of a 120 gallon water heater for their Moses Lake office. **(It was determined that no purchase was necessary)**

TUESDAY, APRIL 23, 2013

Commissioners at Lane v. Grant County Trial (Spokane)

4:05 p.m. – 4:10 p.m. Office Building Renovation Architectural/Engineering Design Services
Request for Qualifications (RFQ) Submittal Opening

The following RFQ's were received:

1. Driftmier Architects Inc.
2. The DOH Associates
3. Loofburrow Wetch Architects
4. Cal Jordan Associates
5. Forte Architects, Inc.

All RFQ's were turned over to the Facilities and Maintenance Director for review and recommendation.

WEDNESDAY, APRIL 24, 2013

Commissioners at Lane v. Grant County Trial (Spokane)

**Grant County Commissioners Minutes
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THURSDAY, APRIL 25, 2013

- 8:00 a.m. – 9:30 A.m. ASSESSOR’S OFFICE STAFF MEETING
- 9:30 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 10:00 a.m. – 12:00 p.m. C Swartz and R Stevens at Commissioners Columbia River PAG Meeting (Best Western Lake Front Inn, Moses Lake)
- 12:30 p.m. – 3:00 p.m. C Carter at Bureau of Land Management - Vantage to Pomona Transmission Line Meeting (Yakima USBR Office)
- 4:00 p.m. – 6:00 p.m. C Swartz at New Hope Sexual Assault Balloon Community Event (Moses Lake Police Department)
- 6:00 p.m. – 8:00 p.m. R Stevens at GWMA Administrative Board Meeting (Othello City Hall)

FRIDAY, APRIL 26, 2013

- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS

Signed this 7th day of May, 2013.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Cindy Carter
Cindy Carter, Chair

Carolann Swartz
Carolann Swartz

Richard Stevens
Richard Stevens

Attest:

[Signature]
Clerk of the Board