

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

---

### MONDAY, DECEMBER 29, 2014

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, and 8 through 18 on the ASC Agenda as presented. Items 2 through 7 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Resolution Authorizing Execution of Intergovernmental Agreement between Grant County and Douglas County for joint utilization of purchase agreements and jointly bidding for the acquisition of goods and services (ASC Action Item #3, below). **(Not ready for signature)**
3. **Anticipating:** Intergovernmental Agreement between Grant County and Douglas County for joint utilization of purchase agreements and jointly bidding for the acquisition of goods and services. Term is from date of final signature and then open-ended until terminated by either party. **(Not ready for signature)**
4. **Anticipating:** Special Counsel Contract between Grant County and Nellerhoe Wrenn, PLLC for the provision of legal advice and representation relating to improvements to the Grant County Landfill and Superfund Site. Term is January 1, 2015 through December 31, 2016. **(Not ready for signature)**
5. Board of County Commissioners Policy Memo No. 05-02, Mileage Reimbursement Rate. This Memo increases the mileage reimbursement rate for business travel for County employees from 56.0 cents per mile to 57.5 cents per mile, to match the new IRS rates (effective January 1, 2015). **(Will not be updated at this time)**
6. **Anticipating:** Resolution Authorizing Execution of Intergovernmental Agreement between Grant County and Grant County Transit Authority regarding emergency services (ASC Action Item #7, below). **(Not ready for signature)**
7. **Anticipating:** Intergovernmental Agreement between Grant County and the Grant Transit Authority Regarding Emergency Services. Term is February 1, 2015 through January 31, 2017. **(Not ready for signature)**
8. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and DJ's Auto Wrecking. The term is January 1, 2015 through December 31, 2015. **(Approved)**
9. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and George Washington Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**

**Grant County Commissioners Minutes  
Week of December 29, 2014**

10. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Agri Fix Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
11. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Moses Lake Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
12. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Agri Fix d/b/a Beeline Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
13. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Quincy Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
14. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Randy's Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
15. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and The Royal Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
16. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Halls Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
17. 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Vista Towing. The term is January 1, 2015 through December 31, 2015. **(Approved)**
18. Grant County Request for Reimbursement No. 5 on CDBG Public Services Grant No. 14-65400-005 for the month of November, 2014, with the Department of Commerce and administered through the OIC of Washington, in the amount of \$17,867.11. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

**MISCELLANEOUS ITEMS**

The Commissioners approved and signed the Grant County Payroll Authorization form for the December 24, 2014 payroll.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$1,036.71

Commissioners Stevens and Carter approved and signed a 2015 Grant County Sheriff Towing Contract between Grant County, by and through the Grant County Sheriff's Office, and Central Towing. The term is January 1, 2015 through December 31, 2015.

**Grant County Commissioners Minutes  
Week of December 29, 2014**

**TUESDAY, DECEMBER 30, 2014**

The session was continued to 11:00 a.m. with Commissioners Stevens and Carter in attendance. Commissioner Swartz was out and excused.

11:00 a.m. – 11:20 a.m.                    Open Record Public Hearing, Year End 2014 Budget Extensions

The Commissioners held an Open Record Public Hearing to consider the following budget extension requests for the year end 2014 as presented by Jacob Taylor, Chief Accountant:

1. Capital Outlay Fund #001, Department #000– Building Department and Fire Marshal’s Office / Planning Department Building in the amount of \$1,500,000.00 for their new building remodel.
2. Fairgrounds Fund #116, Department #159 in the amount of \$100,000.00 for Professional Services and Septic Tank Services.
3. Building and Fire Marshal’s Office Fund #138, Department #116 in the amount of \$65,000.00 to cover the wages and benefits of a new employee and delay of moving expenses.
4. Grant Integrated Services – Directions in Community Living Fund #125, Department #167 in the amount of \$145,000.00 to cover the costs of additional staffing as a result of additional funding from property taxes.
5. Grant Integrated Services – PARC Fund #115, Department #157 in the amount of \$88,000.00 to cover the cost of added staffing as a result of additional funding from the Federal Medicaid system.
6. Grant Integrated Services – Grant Mental Healthcare and CityView Assisted Living Facility Fund #108, Department #150 and #250 in the amount of \$414,000.00 to cover the cost of added staffing as a result of additional funding from the Federal Medicaid system.
7. Professional Services – Unemployment Compensation Insurance Fund #506, Department #186 in the amount of \$150,000.00 to cover unexpected employment compensation expenses incurred.
8. Interfund Benefits (Health Insurance/Medical Claims) Fund #505, Department #185 in the amount of \$500,000.00 to cover unexpected increase in medical claims incurred.
9. Technology Services Fund #501, Department #179 in the amount of \$55,000.00 to cover unexpected costs related to the purchase of a new Exchange Server and costs associated with the various moving projects that have occurred.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the budget extensions as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, Resolution No. 14-082-CC)**

1:00 p.m. – 1:20 p.m.                    Swearing In of Grant County Elected Officials

**Grant County Commissioners Minutes  
Week of December 29, 2014**

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Quit Claim Deed between Grant County and the City of Quincy. Grant County held a public hearing on November 1, 2005 to declare the following property surplus and sell it to the City of Quincy (Resolution No. 05-297-CC).  
The property is located in Lots 1 – 7 of Block 2 Quincy Original Plat (Parcel #04-0008-000). On November 15, 2005, Resolution No. 05-312-CC was signed and approved transferring jurisdiction of this property to the City of Quincy. The process was never formally completed by signing a Quit Claim Deed and Real Estate Excise Tax Affidavit. Today, the Board of County Commissioners signs these 2 documents completing the sale and transfer of this property to the City of Quincy. **(Approved)**

2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Falcon Video Communications L.P. (dba Charter Communications) Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise application for Falcon Video Communications (dba Charter Communications) to construct, operate and maintain a cable system on certain County Road Rights-of-Way within the County for the purpose of providing cable service. The location is within all unincorporated areas of Grant County.

Jeff Tincher, Public Works Director discussed the application stating they are requesting a 10 year franchise and he recommends approval.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. Commissioner Carter moved to approve the franchise as presented. Commissioner Stevens seconded and the motion passed with 2 Commissioners in attendance. The hearing adjourned. **(Approved, signed the Franchise Agreement)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Stevens called an Executive Session to order at 2:47 p.m. to go until 2:57 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, and Lee Pence, Civil Deputy Attorney. Commissioner Stevens closed the session at 2:57 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 5)

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers.
2. Special occasion license application for the Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837 from the Washington State Liquor Control Board. **(Approved)**

**Grant County Commissioners Minutes  
Week of December 29, 2014**

**HUMAN RESOURCES**

3. Recommendation memorandum regarding Grant Integrated Services request for Judy Miller to carry over 12 hours of annual leave into 2015. The Director recommends approval, per Administrative Policy #02-04. **(Approved)**

**GRANT INTEGRATED SERVICES**

4. Request to purchase a Chevrolet Sonic LT in the amount of \$12,998.00 plus taxes and fees. This purchase was approved in their 2015 Capital Expenditures budget. **(Approved)**

**EMERGENCY MANAGEMENT**

5. Request for out of state travel for Sandi Duffey to attend the Basic Mediation Skills training in Emmitsburg, MD from January 26 - 30, 2015. The Emergency Management Institute has accepted Sandi to attend this training. FEMA will pay for travel and per-diem while the local department will cover the employee's time. **(Approved)**

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amount of \$298,896.51, as recorded on a listing and made available to the Board.

**WEDNESDAY, DECEMBER 31, 2014**

No meetings scheduled.

**THURSDAY, JANUARY 1, 2015**

New Year's Day Holiday, Courthouse Closed

**FRIDAY, JANUARY 2, 2015**

No meetings scheduled.

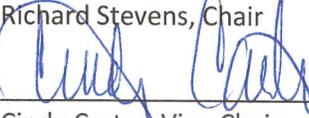
**Grant County Commissioners Minutes  
Week of December 29, 2014**

Signed this 13<sup>th</sup> day of Jan., 2015.

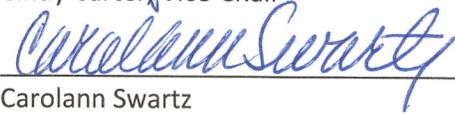
BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

  
\_\_\_\_\_

Richard Stevens, Chair

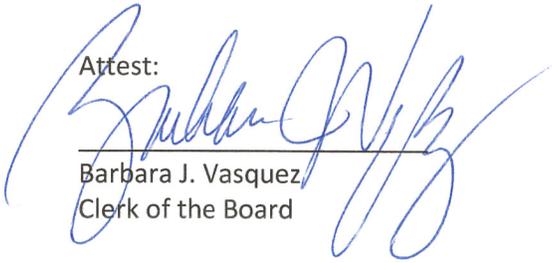
  
\_\_\_\_\_

Cindy Carter, Vice-Chair

  
\_\_\_\_\_

Carolann Swartz

Attest:

  
\_\_\_\_\_

Barbara J. Vasquez  
Clerk of the Board