

# MINUTES

## GRANT COUNTY BOARD OF COMMISSIONERS

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### MONDAY, DECEMBER 8, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m.                      Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m.                      J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1, 3, 5, 7 through 13 on the ASC Agenda as presented. Items 2, 4, and 6 were not ready for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. **Anticipating:** Special Counsel Contract between Grant County and Evans, Craven & Lackie, P.S. to perform and render legal assistance and advice relative to tax valuations, trial and all related appeals involving REC Solar ASA and/or its related entities, and other matters/proceedings as directed by the Board of County Commissioners. Term is November 7, 2014 through December 31, 2016. **(Not ready for signature)**
3. 2015 Professional Services Agreement, Conflict and Overflow Investigator, between Grant County and Karl E. Calhoun of Calhoun Investigative Services, for investigative services to assist Grant County Public Defense to conduct indigent defense services. Term is January 1, 2015 through December 31, 2015. **(Approved)**
4. **Anticipating:** 2015 Professional Services Agreement for Legal Representation of Indigent Individuals in the Juvenile Division of Grant County Superior Court (Juvenile Offenders Only), Conflicts Contractor, between Grant County and Thomas Wolfstone. **(Not ready for signature)**
5. Agreement No. ICA15295 between Grant County and the Washington State Office of Public Defense for RCW 10.101.070 funding, January 1, 2015 through December 31, 2015, in the amount of \$93,969.00. **(Approved)**
6. **Anticipating:** Professional Services Agreement for Legal Representation of Indigent Individuals in Grant County District Court, Full Time Contractor, between Grant County and Michael Glenn Earl. Term is January 1, 2015 through December 31, 2016. **(Not ready for signature)**
7. Related to New Mailroom Equipment: Agreement between Grant County and Great America Financial Services Corporation for commitment of monthly rental payment of \$359.34 for 63 months (for FP Mailing Solutions) with Governmental Addendum. **(Approved)**
8. Related to New Mailroom Equipment: Maintenance Agreement between Grant County and A.P.S., Inc. on Centormail System for 63 month term. **(Approved)**
9. Related to New Mailroom Equipment: Customer Agreement between Grant County and FP Mailing Solutions for Centormail Meter at \$40.00 per month for 63 months. **(Approved)**
10. Amendment to Appendix A of Memorandum of Agreement between Washington State University and Grant County entered into on December 13, 2010. The amendment provides for \$95,722 in funding for the period January 1, 2015 through December 31, 2015. **(Approved)**

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11. Department of Commerce's Office of Crime Victims Advocacy Community Services and Housing Division Grant Contract No. F14-31103-010 between Grant County, by and through Grant Integrated Services/New Hope Domestic Violence and Sexual Assault Services. The grant term is January 1, 2015 through December 31, 2015, and is in the amount of \$33,185.00. **(Approved)**
12. **Resolution No. 14-076-CC** Authorizing Execution of Intergovernmental/Jurisdictional Agreement with Washington State Region 7 (ASC Action Item #13, below). **(Approved)**
13. Interlocal Agreement #2014, Washington State Region 7 Emergency Management Council Interlocal Agreement, between the counties of Chelan, Douglas, Grant, Kittitas, Okanogan, and the Cities of Wenatchee and East Wenatchee, and the Confederated Tribes of the Colville Reservation for the purpose of joint participation in Homeland Security and Emergency Management "All Hazards" planning and preparedness programs contemplated by and between all eight (8) jurisdictions. **(Approved)**

10:00 a.m. – 10:15 a.m.	Commissioners Office Safety Meeting
10:30 a.m. – 10:45 a.m.	Citizen Public Comment Period <b>(No public in attendance)</b>
11:00 a.m. – 11:50 a.m.	Commissioners at Road Supervisor Meeting (Public Works)
1:30 p.m. – 1:50 p.m.	L Grammer, Assessor's Office Update <b>(Cancelled)</b>
2:00 p.m. – 2:50 p.m.	K Eslinger, Human Resources Update

**MISCELLANEOUS ITEMS**

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$768,706.17 and \$70.13, as recorded on a listing and made available to the Board.

**TUESDAY, DECEMBER 9, 2014**

The session was continued at 10:30 a.m. with all Commissioners in attendance.

6:30 a.m. – 7:30 a.m.	C Swartz at Moses Lake Morning Rotary Meeting (Bob's Café, Moses Lake)
10:30 a.m. – 10:50 a.m.	R Schneider, Emergency Management Update
11:00 a.m. – 11:20 a.m.	T Gaines, Facilities and Maintenance Update
1:30 p.m. – 2:20 p.m.	J Tincher, Public Works Update

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2:00 p.m. – 2:20 p.m. Open Record Public Hearing, Mike Brown Franchise

The Commissioners held an Open Record Public Hearing to consider a franchise application from Mike Brown to construct, operate and maintain irrigation pipeline on certain County Road Rights-of-Way for the purpose of carrying water. The site is located 1617.50 feet of Frenchman Hills Road; 877.50 feet East of and 740.00 West of the intersection of Frenchman Hills Road and Adams Road within S 12, T 17 N, R 24 E, WM.

Jeff Tincher, Public Works Director, discussed the franchise application and stated he recommends approval.

Commissioner Carter moved to close the public comment portion of the hearing. Commissioner Stevens seconded and the motion passed unanimously. Commissioner Stevens moved to approve the franchise as presented. Commissioner Carter seconded and the motion passed unanimously. The hearing adjourned. **(Approved, Order Granting Franchise signed)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:32 p.m. to go until 3:00 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, Lee Pence, Civil Deputy Attorney, Darryl Pheasant, Treasurer, and Laure Grammer, Assessor. The session was continued to 3:10 p.m. Commissioner Swartz closed the session at 3:10 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 10)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 11 on the Consent Agenda as presented. The motion passed unanimously.

**COMMISSIONERS OFFICE**

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners November 24, 2014 Minutes for approval. **(Approved)**
3. **Resolution No. 14-077-CC** in the matter of establishing the effective date of salaries and benefits for non-union and non-association personnel. **(Approved)**
4. Letter of re-appointment for Frank DeTrolgio to the Grant County Mosquito Control District #1 board. **(Approved)**
5. Grant County Mosquito Control District #1 request for permission to operate within the District #1 boundary (ground and aerial application of mosquito control products) for the purpose of mosquito abatement for the year 2015. **(Approved)**
6. Assumption liquor license application for One Stop Mart #36 (Kamaljit Singh and Sukhbans Shahi) 8034 Valley Rd NE, Moses Lake, WA 98837, from the Washington State Liquor Control Board. **(Approved)**

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**EMERGENCY MANAGEMENT**

7. Out of state travel request for Sandi Duffey to attend the National Emergency Management Leaders Academy Cohort VI to be held March 16-20, 2015 and September 20-26, 2015 in Emmitsburg, MD. **(Approved)**

**HUMAN RESOURCES**

8. Recommendation Memorandum regarding a request from Public Works to re-initiate the County sick leave donation policy for an employee, Recipient 14-01, who continues to suffer from an illness which is extraordinary in nature. The Director recommends approval of this third request. **(Approved)**
9. Recommendation Memorandum regarding a request from Juvenile Court and Youth Services to re-initiate the County sick leave donation policy for an employee, Recipient 14-02. The Director *does not* recommend approval. **(The Commissioners approved the Directors recommendation to deny this request)**
10. Personnel Action Request for the salary, wage, and/or position changes for Bernadine "Bernie" Warren, Grant Integrated Services. **(Approved)**

**AUDITOR'S OFFICE – ACCOUNTING**

11. Budget extension requests for the following Grant County funds and set for public hearing **(Approved and set for public hearing on December 30, 2014 at 11:00 a.m.):**
  - Capital Outlay – Building Department and Fire Marshal's Office / Planning Department Building in the amount of \$1,500,000.00 for their new building remodel.
  - Fairgrounds in the amount of \$100,000.00 for Professional Services and Septic Tank Services.
  - Building and Fire Marshal's Office in the amount of \$65,000.00 to cover the wages and benefits of a new employee and delay of moving expenses.
  - Grant Integrated Services – Directions in Community Living in the amount of \$145,000.00 to cover the costs of additional staffing as a result of additional funding from property taxes.
  - Grant Integrated Services – PARC in the amount of \$88,000.00 to cover the cost of added staffing as a result of additional funding from the Federal Medicaid system.
  - Grant Integrated Services – Grant Mental Healthcare and CityView Assisted Living Facility in the amount of \$414,000.00 to cover the cost of added staffing as a result of additional funding from the Federal Medicaid system.
  - Professional Services – Unemployment Compensation Insurance in the amount of \$150,000.00 to cover unexpected employment compensation expenses incurred.
  - Interfund Benefits (Health Insurance/Medical Claims) Fund in the amount of \$500,000.00 to cover unexpected increase in medical claims incurred.
  - Technology Services in the amount of \$65,000.00 to cover unexpected costs related to the purchase of a new Exchange Server and costs associated with the various moving projects that have occurred.

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4:00 p.m. – 5:00 p.m.                    C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

**MISCELLANEOUS ITEMS**

Due to time constraints, this item was not added to an agenda. The Commissioners approved and signed a Contract Agreement No. 14MH1701, Program: Becoming Employed Starts Today (BEST) between Spokane County Community Services, Housing, and Community Development Department (Spokane County Regional Support Network) and Grant Integrated Services to enable participants with significant mental illness to obtain and maintain typical community employment. Term of the agreement is September 30, 2014 through September 29, 2014.

**WEDNESDAY, DECEMBER 10, 2014**

9:30 a.m. – 11:00 a.m.                    R Stevens, Disability Board Meeting

11:30 a.m. – 2:00 p.m.                    HEARINGS EXAMINER

2:00 p.m. – 4:00 p.m.                    R Stevens at Columbia Basin Development League Meeting (Simplot, Moses Lake) **(Did not attend)**

7:00 p.m. – 9:00 p.m.                    Commissioners at Health Board Meeting (Public Works Meeting Room)

**THURSDAY, DECEMBER 11, 2014**

9:00 a.m. – 2:00 p.m.                    BOARD OF EQUALIZATION HEARINGS

9:00 a.m. – 10:30 a.m.                    C Swartz at MACC Meeting (Armory Building, Moses Lake)

10:30 a.m. – 11:30 a.m.                    C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)

4:00 p.m. – 6:00 p.m.                    R Stevens at GWMA Administrative Board Meeting (Adams County Services Building, Othello)

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**FRIDAY, DECEMBER 12 2014**

- 9:00 a.m. – 3:00 p.m. BOARD OF EQUALIZATION HEARINGS
- 9:00 a.m. – 10:00 a.m. R Stevens w/ M Hagen, Soap Lake Discussion
- 10:00 a.m. – 1:00 p.m. C Swartz at MRSC Board of Directors Meeting (MRSC Office, Seattle)
- 3:00 p.m. – 5:00 p.m. WSU Cooperative Extension Open House

Signed this 23 day of Dec, 2014.

BOARD OF COUNTY COMMISSIONERS  
Grant County, Washington

Excused  
Carolann Swartz, Chair

Richard Stevens  
Richard Stevens

Cindy Carter  
Cindy Carter

Attest:

Jul Hammond

Barbara J. Vasquez  
Clerk of the Board

*for*