

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 15, 2014

The Grant County Commissioners session began at 8:30 a.m. with Commissioners Swartz and Carter in attendance. Commissioner Stevens was out and excused.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 and 2 on the ASC Agenda as presented. The motion passed with 2 Commissioners in attendance.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
(Approved)
2. Grant County Payment Request #8 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$42,824.10. **(Approved)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. D Nelson, Building Department Update

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

4:00 p.m. – 4:20 p.m. B Smith, District Court Update **(Cancelled)**

TUESDAY, SEPTEMBER 16, 2014

The session was continued at 11:00 a.m. with Commissioners Swartz and Carter in attendance. Commissioner Stevens was out and excused.

10:00 a.m. – 10:50 a.m. MRSC VENDOR ROSTER WEBINAR

11:00 a.m. – 11:20 a.m. K Allen-Holman, Department of Corrections – Grant County Jail Discussion

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12:00 p.m. – 1:30 p.m. J Schmidt, McKinstry – Courthouse Complex Campus Wide Improvement Presentation

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts: Public Works Office HVAC Replacement Project awarded to North Cascade Hearing and Air Conditioning, Inc. of Entiat, Washington for the bid amount of \$150,836.00. **(Not ready for signature)**

1:30 p.m. – 1:40 p.m. Bid Opening, Adams Road Overlay Project (CRP 14-01)

The following bids were received:

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| 1. Central Washington Asphalt | \$536,887.20 |
| 2. Granite Construction | \$612,495.20 |

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to turn the bids over to Public Works for their review and recommendation. The motion passed with 2 Commissioners in attendance.

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:37 p.m. to go until 2:47 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Carter and Swartz, and Lee Pence, Civil Deputy Attorney. The session was continued to 2:53 p.m. Commissioner Swartz closed the session at 2:53 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Swartz, to approve items 1 through 9 on the Consent Agenda as presented. The motion passed with 2 Commissioners in attendance.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners September 1, 2014 Minutes for approval. **(Approved)**
3. Request from the Port of Moses Lake for support to apply for an Advanced Planning Grant from the Washington State Department of Commerce, for a planned action analysis of the Port's aviation and industrial area. **(This item is being placed on hold for further review)**

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4. Budget extension request from the Administrative Services Coordinator in the amount of \$64,535.00 for a CDBG Public Services Grant for the next funding cycle between Grant County and the Washington State Department of Commerce Grant No. 14-65400-005, administered through the OIC of Washington. **(Approved, the public hearing was set for September 30, 2014 at 11:00 a.m.)**
5. Budget extension request from the Administrative Services Coordinator in the amount of \$209,750.00 for a Consolidated Homeless Grant to cover the next funding cycle between Grant County and the Washington State Department of Commerce Grant No. 14-46108-10, administered through the Housing Authority of Grant County. **(Approved, the public hearing was set for September 30, 2014 at 11:00 a.m.)**

SHERIFF'S OFFICE

6. Request to purchase a Jail Camera System from CDWG (through Technology Services) in the amount not to exceed \$92,000.00 using funds from their Jail Concession budget. This purchase was previously approved in their 2014 Capital Budget. **(Approved)**

FACILITIES AND MAINTENANCE

7. Recommendation to reject the 2 bids received on the WSU Extension (Moses Lake) Interior Painting Project (FM14014) based on: the lowest bid received was deemed non-responsive because they failed to provide references and the higher bid received was much higher than anticipated for the project. **(Approved)**
8. Recommendation to award the bid for the WSU Extension (Moses Lake) Carpet Installation Project (FM14012) to Cost Less Carpet in the amount of \$15,699.94. This was the only bid received. **(Approved)**
9. Out of state travel request for Tom Gaines and Kevin Davis to attend a Facility Dude Conference from March 13-18, 2015 in Myrtle Beach, SC. **(Approved)**

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$722,693.99 and \$380.00, as recorded on a listing and made available to the Board.

WEDNESDAY, SEPTEMBER 17, 2014

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| 7:00 a.m. – 8:00 a.m. | C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC) |
| 9:00 a.m. – 9:30 a.m. | R Stevens, WRCIP Fiscal Conference Call |

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- 10:00 a.m. – 10:30 a.m. R Stevens w/ Kevin Lakoduk
- 6:00 p.m. – 8:00 p.m. R Stevens at Columbia Basin Development League Meeting (Simplot, Moses Lake)

MISCELLANEOUS ITEMS

Recommendation from the Public Works Director to award the bid for the Adams Road Overlay Project (CRP 14-01) to Central Washington Asphalt in the amount of \$536,887.20. **(Approved)**

THURSDAY, SEPTEMBER 18, 2014

- 12:00 p.m. – 1:00 p.m. C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake)
- 1:00 p.m. – 4:00 p.m. C Swartz at Legislative Steering Committee Meeting (Kittitas County Event Center, Ellensburg)
- 6:30 p.m. – 8:00 p.m. C Swartz at Grant Transit Authority Board Meeting (Moses Lake Facility)

MISCELLANEOUS ITEMS

The Commissioners authorized McKinstry to go forward with the submission of the Department of Commerce Grant in the amount of \$500,000.00 and approve moving forward with the Courthouse Complex campus wide improvement plan in the amount of \$5,583,336.00.

FRIDAY, SEPTEMBER 19, 2014

- 10:30 a.m. – 2:30 p.m. C Swartz at WSAC Board of Directors Meeting (Hal Holmes Center, Ellensburg)

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Signed this 30th day of Sept., 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Excused
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara J. Vasquez
Barbara J. Vasquez
Clerk of the Board