

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, SEPTEMBER 8, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 and 2 on the ASC Agenda as presented. Item 3 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration.
(Approved)
2. Revisions 2 and 3 to Washington State Department of Social and Health Services (DSHS) Contract #1363-80163, Exhibit C. Rev. 2 adds a new client and Rev. 3 amends the start date.
(Approved)
3. Grant County Payment Request #8 to Washington State Department of Commerce on Consolidated Homeless Grant (CHG) No. 14-46108-10, administered through the Grant County Housing Authority, in the amount of \$42,824.10. **(Not ready for signature)**

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Citizen Public Comment Period **(No public in attendance)**

11:00 a.m. – 11:50 a.m. Commissioners at Road Supervisor Meeting (Public Works)

12:00 p.m. – 1:00 p.m. Elected Official and Department Head Luncheon

1:15 p.m. – 1:55 p.m. L Allison, Grant Integrated Services Update

2:00 p.m. – 2:50 p.m. K Eslinger, Human Resources Update

3:00 p.m. – 3:20 p.m. L Grammer, Assessor's Office Update

3:30 p.m. – 4:30 p.m. P Jones, Proposal for Planned Action Land Use Study for the Port of Moses Lake Aviation/Industrial Area

MISCELLANEOUS ITEMS

The Commissioners approved the recommendation of the Fire Marshal to lift the County-wide burn ban, and made it effective today.

**Grant County Commissioners Minutes
Week of September 8, 2014**

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the September 5, 2014 payroll.

The Commissioners approved and signed the Grant County Payroll Authorization form for the September 5, 2014 payroll.

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,309,572.60, \$59.17, \$181,321.57, and \$747,636.21, as recorded on a listing and made available to the Board.

TUESDAY, SEPTEMBER 9, 2014

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

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| 9:00 a.m. – 9:20 a.m. | J Antosz, Superior Court Commissioner Salary Discussion |
| 9:30 a.m. – 10:00 a.m. | Washington State Auditor’s Office Entrance Meeting for Accountability Audit |
| 10:00 a.m. – 10:30 a.m. | Washington State Auditor’s Office Exit Meeting for Financial Audit
(Cancelled) |
| 10:30 a.m. – 10:50 a.m. | R Schneider, Emergency Management Update |
| 11:00 a.m. – 11:20 a.m. | T Gaines, Facilities and Maintenance Update |
| 1:30 p.m. – 2:20 p.m. | J Tincher, Public Works Update |

1. Execution of Contracts: Public Works Office HVAC Replacement Project awarded to North Cascade Hearing and Air Conditioning, Inc. of Entiat, Washington for the bid amount of \$150,836.00. **(Not ready for signature)**
2. **Resolution No. 14-049-CC** in the matter of a Jurisdictional Transfer of 11-NW Road and Right of Way (Roadlog 32780, MP 3.01 to 3.076) from Grant County Public Works to the City of Quincy. **(Approved)**
3. Recommendation to amend the county’s vehicle replacement schedule, beginning with the 2015 purchased vehicles. **(Approved)**
4. Impact and Mitigation Fee Agreement between Grant County, by and between Grant County Public Works, and Cory Woodiwiss, for property located within that portion of the northwest quarter of S 27, T 20 N, R 27 E, WM (Parcel No. 16-1682-039). **(Approved)**

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2:30 p.m. – 2:50 p.m.

D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:40 p.m. to go until 2:50 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, and Lee Pence, Civil Deputy Attorney. The session was continued to 2:55 p.m. Commissioner Swartz closed the session at 2:55 p.m.

3:00 p.m. – 3:15 p.m.

Consent Agenda (Items 1 through 9)

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners August 25, 2014 Minutes for approval. **(Approved)**
3. Public Disclosure Commission form L-5 in the amount of \$1,050.00 for Lobbying by State and Local Government Agencies between Grant County and Jim Potts for legislative analysis, and lobbying regarding legislative issues affecting rural counties. **(Approved)**

SHERIFF'S OFFICE

4. Budget extension request in the amount of \$1,000.00 to receive a Traffic Safety Equipment reimbursement grant from the Washington Association of Sheriffs and Police Chiefs and purchase 2 Portable Breath Test Units. **(Approved, the public hearing was set for September 30, 2014 at 11:00 am)**

FAIRGROUNDS

5. Out of state travel request for Jerry Gingrich, Brenda Adame, and Brittany Motzkus to attend the International Fairs and Expositions (IAFE) National Convention from December 6-12, 2014 in Las Vegas, NV. **(Approved)**

HUMAN RESOURCES

6. Personnel Action Requests for the salary and/or wage changes for Brian Barlow, Richard Fitterer, Tyson Hill, and Janis Whitener-Moberg, District Court. **(Approved)**
7. Recommendation Memorandum regarding a request from the Building Department to create a new position titled Plans Examiner Technician and Band it at a Band 11. **(Approved)**
8. Personnel Action Requests for the salary and/or wage changes for John Antosz, John Knodell, and Evan Sperline, Superior Court. **(Approved)**

**Grant County Commissioners Minutes
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FACILITIES AND MAINTENANCE

9. Request to procure Architectural and Engineering services to create the construction documents required for the bidding and permitting of the new Maintenance building (previously approved earlier this year.) **(Approved) (Note: At the Commissioners September 16, 2014 Consent Agenda Meeting, they voted to amend this request to add "Design Build" along with the A&E Services)**

3:35 p.m. – 3:40 p.m. Bid Opening, WSU Extension (Moses Lake) Carpet Installation Project (FM14012)

The following bid was received:

1. Cost Less Carpet \$15,699.94

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to the Facilities and Maintenance Manager for his review and recommendation. The motion passed unanimously.

3:40 p.m. – 3:50 p.m. Bid Opening, WSU Extension (Moses Lake) Interior Painting Project (FM14014)

The following bids were received:

1. Just Right Carpet Cleaning and Construction \$12,826.17
2. Sabelhaus West \$19,953.73

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to turn the bids over to the Facilities and Maintenance Manager for his review and recommendation. The motion passed unanimously.

4:00 p.m. – 5:00 p.m. C Swartz at Moses Lake Trail Planning Team Meeting (Moses Lake City Hall)

6:00 p.m. – 7:30 p.m. FAIR ADVISORY COMMITTEE MEETING (Fairgrounds)

8:00 p.m. – 9:30 p.m. C Carter at Moses Lake Roundup Rodeo Meeting (Rodeo Office, Fairgrounds)

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WEDNESDAY, SEPTEMBER 10, 2014

9:30 a.m. – 11:00 a.m. R Stevens, Disability Board Meeting

9:30 a.m. – 10:00 a.m. C Swartz and C Carter at Fairgrounds Shavings Meeting with Grant Conservation District (Fairgrounds)

11:30 a.m. – 2:00 p.m. HEARINGS EXAMINER

7:00 p.m. – 8:30 p.m. Commissioners at Health Board Meeting (Public Works Meeting Room)

THURSDAY, SEPTEMBER 11, 2014

R Stevens, Out

8:30 a.m. – 10:30 a.m. CENTRAL SAFETY COMMITTEE – 9/11 THANK YOU MEMORIAL BREAKFAST (Multi-Purpose Room)

9:00 a.m. – 10:30 a.m. C Swartz at MACC Meeting (Armory Building, Moses Lake)

9:00 a.m. – 11:00 a.m. C Carter at Royal Slope Railroad Open House (Royal City)

10:00 a.m. – 10:30 a.m. C Swartz at MACC Finance Committee Meeting (Armory Building, Moses Lake)

10:30 a.m. – 11:30 a.m. C Swartz at LEPC Meeting (Grant County Fire District #5 Training Center, Moses Lake)

5:00 p.m. – 5:30 p.m. C Swartz at Patriot Day Ceremony – American Legion Auxiliary and American Legion, Art Semro Unit and Post 28 (Courthouse Front Steps)

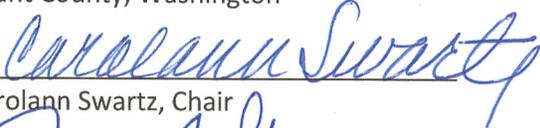
FRIDAY, SEPTEMBER 12, 2014

10:00 a.m. – 10:30 a.m. C Swartz at Grand Coulee Dam School District Ribbon Cutting Ceremony for new Facility (Coulee Dam)

**Grant County Commissioners Minutes
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Signed this 23rd day of Sept., 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington



Carolann Swartz, Chair

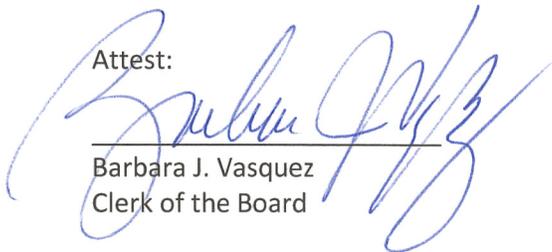


Richard Stevens



Cindy Carter

Attest:



Barbara J. Vasquez
Clerk of the Board