

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, JUNE 16, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

8:30 a.m. – 9:00 a.m. Elected Official Roundtable Meeting

9:00 a.m. – 9:20 a.m. J Strickler, ASC Update and Misc. BOCC Action

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 9 on the ASC Agenda as presented. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Request for release of funds on Strategic Infrastructure Project (SIP) #2013-05, Port of Grand Coulee, 2013 Airport Improvement, Snow Plow Equipment Shelter Building, including Engineering, in the amount of: (1) \$6,671.00 to the Port; and (2) \$166.78 to the Grant County Economic Development Council for its 2.5% Administrative Fee on the project. **(Approved)**
3. Contract between Grant County and the Department of Social and Health Services, #1463-15964 for FY15 Emergency Domestic Violence Shelter and Supportive Services, to provide ongoing emergency shelter and support services to victims of domestic violence in Grant and Adams County, in the amount of \$278,623.00 [*Note for the Record: State budgets are not finalized so there may be some variation in the dollar amount before the contract is finalized from the state; should there be a significant change contract amendments will be issued.*] Term is July 1, 2014 through June 30, 2015. **(Approved)**
4. Contract between Grant County and the Washington State Department of Commerce, Community Services and Housing Division, Office of Crime Victims Advocacy, No. S15-31119-057, in the amount of \$83,574.00. Purpose is to provide services including crisis intervention, information and referral, advocacy, legal advocacy, medical advocacy, and outreach and awareness to victims of crimes such as assault, robbery, child abuse, vehicular assault and homicide, property crime, trafficking, hate crimes, kidnapping, identity theft, burglary, drunk and drugged driving, and attempted homicide. [*Note for the Record: State budgets are not finalized so there may be some variation in the dollar amount before the contract is finalized from the state; should there be a significant change contract amendments will be issued.*] Term is July 1, 2014 through June 30, 2015. **(Approved)**
5. Amended Boat Use Permit agreement (Contract #430-2722) between Grant County, by and through the Grant County Sheriff's Office (GCSO), Kittitas County Sheriff's Office (KCSO), and Public Utility District No. 2 of Grant County, for the GCSO and KCSO's use of the District's 21'6" Northwest Jet Boats and SeaDoo Jet Skis located at the Wanapum Maintenance Center and at Priest Rapids Dam for search and rescue and patrol of the Priest Rapids and Wanapum Reservoirs. Term is date of final signature until terminated by any party upon 10 days' prior, written notice. **(Approved)**

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6. Contract Amendment, Mental Health Services, Contract No. 13MHBG1567(2) for the Mental Health Block Grant program. The amendment extends the term of the agreement through June 30, 2015 and modifies portions of Section 5, and replaces Exhibit B (Scope of Work). Effective July 1, 2014. **(Approved)**
7. County Program Agreement, DDD County Services, Washington State Department of Social & Health Services (DSHS) Agreement No. 1463-15592 with Grant County, by and through Grant Integrated Services' Developmental Disabilities. Funding is in the amount of \$678,213.00 with a term of July 1, 2014 through June 30, 2015. **(Approved)**
8. 2014 Agreement Regarding Use of County Property for Public Purpose between Grant County and the Ephrata Chamber of Commerce, Inc. for BASIN SUMMER SOUNDS Music Festival, July 18 – 20, 2014 (setup through tear down). **(Approved)**
9. Release and Settlement Agreement between Integrus Architecture, P.S., and Grant County, Washington, by and through its County Commissioners, as pertaining to AIA Document B151-1997 *Agreement Between Owner and Architect* for architectural services related to the replacement and expansion of the Grant Mental Healthcare Boarding Home (Cityview Residential Assisted Living Facility). **(Approved)**

9:30 a.m. – 9:50 p.m. B Hill and W Swanson, Implementation of Senate Bill 6126

10:00 a.m. – 10:15 a.m. Commissioners Office Safety Meeting

10:30 a.m. – 10:45 a.m. Public Comment Period

Ken Aalbers came to discuss dust control on road B.5 NE. Mr. Aalbers also came in June 9 to discuss this issue. The Board stated they spoke with Public Works to look into this and are waiting for a response back.

Bill Pelham, Royal City, came to discuss the roads in his area. He took a picture with his phone and showed it to the Commissioners; how the roads are washboard like. Mr. Pelham is requesting a "traffic counter" for the road to see how much traffic runs on his road. Varied discussion ensued.

11:00 a.m. – 11:50 a.m. D Nelson, Building Department Update

1:00 p.m. – 1:30 p.m. K Eslinger, Human Resources Update

3:00 p.m. – 4:30 p.m. Commissioners at Open Government and Transparency Training Session
(Wenatchee City Hall)

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TUESDAY, JUNE 17, 2014

The session was continued at 9:00 a.m. with all the Commissioners in attendance.

9:00 a.m. – 9:50 a.m. J Gingrich, Fairgrounds Tree Concerns

10:00 a.m. – 10:50 a.m. J Gingrich, Lifecycle Asset Engineering Inc. Septic/Sewage Presentation

11:00 p.m. – 11:50 p.m. G Kofoed, Juvenile Court and Youth Services – Building Update

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Execution of Contracts: Hartline Shop Replacement awarded to Halme Builders, Inc. of Davenport, Washington for the bid amount of \$2,050,000.00. **(Not ready for signature)**
2. Authorization to Call for Bids: Fairgrounds Path, Phase 1 (CRP 14-04) with a bid opening date of July 8, 2014 at 1:50 pm. **(Approved)**
3. Request permission for Jeff Tincher, Public Works Director, to be the signature authority for the North Pacific Insurance Release of All Property Damage Claim form, Claim Number Y0929338 for damage to County Bridge located at the intersection of roads 9-NW and S-NW near Quincy, WA caused by Flanagan and Jones, Inc. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

Pursuant to RCW 42.30.110(1)(i) Commissioner Swartz called an Executive Session to order at 2:50 p.m. to go until 2:55 p.m. to discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation. In attendance were Commissioners Stevens, Carter, Swartz, Lee Pence, Civil Deputy Attorney, and Damien Hooper, Planning Director. The session was continued to 2:57 p.m. Commissioner Swartz closed the session at 2:57 p.m.

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 9)

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1 through 9 on the Consent Agenda as presented. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Request from the Moses Lake Irrigation and Rehabilitation District for permission to access and treat County property (Parcel No. 070962001 in Moses Lake) for invasive and noxious weeds. **(Approved)**
3. Public Disclosure Commission form L-5 in the amount of \$1,050.00 for Lobbying by State and Local Government Agencies between Grant County and Jim Potts for legislative analysis, and lobbying regarding legislative issues affecting rural counties. **(Approved)**

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4. Marijuana license applications for Greencrest Gardens (Karen and Gary Chekan) 9777 F Rd NW, Ste B, Ephrata, WA 98823 (Producer Tier 3 and Processor); and Acme Medicinals M (Myer Grashin Gold) 7019 Road 9 NW, Ste A, Ephrata, WA 98823 (Producer Tier 3 and Processor). **(Approved)**
5. Special occasion liquor license applications for Parents Advocating for Warden Schools – PAWS, 23447 Rd 8 SW, Warden, WA 98857; and Columbia Basin Rodeo Association, 1036 W Broadway, Moses Lake, WA 98837. **(Approved)**

FACILITIES AND MAINTENANCE

6. Investment Grade Audit Proposal for a performance-based energy savings contract between McKinstry, Department of Enterprise Services, and Grant County. This proposal targets the Courthouse/Annex and Law and Justice Building and focus their efforts on developing a mix of historical/energy measures in preparation for a grant application to the Department of Archaeology and Historic Preservation. **(Approved)**

GRANT INTEGRATED SERVICES

7. Request to purchase 2 automobiles to replace older/out of service vehicles using the Washington State Contract for the purchase, each with a base price of less than \$17,000.00. This was approved in their 2014 budget. **(Approved)**

HUMAN RESOURCES

8. Personnel Action Request Recommendation regarding a request from the Prosecuting Attorney's Office for an exception to the hiring freeze to hire 1-Legal Secretary, due to a recent resignation. **(Approved)**
9. Personnel Action Request Recommendation regarding a request from the Sheriff's Office for an exception to the hiring freeze to hire 1-Records Specialist due to a recent resignation. **(Approved)**

MISCELLANEOUS ITEMS

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the June 13, 2014 payroll.

The Chair of the Board was authorized to sign the Health District Voucher listing in the amount of \$2,818.77.

The Commissioners approved and signed the Grant County Payroll Authorization form for the June 13, 2014 payroll.

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As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$1,010,417.27, \$180,868.50, and \$762,460.24, as recorded on a listing and made available to the Board.

The Chair of the Board was authorized to sign a Response to Notice and Order to Withhold and Deliver from the Washington State Department of Revenue in the matter of tax judgment against Rell Fire Protection Inc.

WEDNESDAY, JUNE 18, 2014

C Swartz at MRSC Board Meetings (Spokane Convention Center)

7:00 a.m. – 8:00 a.m.	C Swartz at Grant County Economic Development Council Meeting (ATEC, BBCC)
9:00 a.m. – 9:30 a.m.	R Stevens, WRCIP Fiscal Committee Conference Call
9:30 a.m. – 12:00 p.m.	TOURISM BOARD
1:30 p.m. – 3:30 p.m.	C Swartz at Girls State (Shawsmeiser Hall, Central WA University Campus, Ellensburg)
6:00 p.m. – 8:00 p.m.	R Stevens at Columbia Basin Development League Meeting (Simplot, Moses Lake)

THURSDAY, JUNE 19, 2014

C Swartz at MRSC Board Meetings (Spokane Convention Center)

8:00 a.m. – 4:00 p.m.	R Stevens and C Carter, Department of Energy Annual Exercise
8:30 a.m. – 9:30 a.m.	CENTRAL SAFETY COMMITTEE MEETING (3 rd Floor Conference Room) (Cancelled)
12:00 p.m. – 1:00 p.m.	C Carter at Columbia Basin Domestic Violence and Sexual Assault Consortium Meeting (Samaritan Hospital, Moses Lake) (Did not attend)

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- 3:00 p.m. – 3:30 p.m. R Stevens at Health District State Audit Meeting (Health District Office, Ephrata)
- 7:00 p.m. – 8:00 p.m. SHERIFF’S OFFICE TOWN HALL MEETING (Quincy High School, Performing Arts Center)

MISCELLANEOUS ITEMS

Commissioners Stevens and Carter signed the Richard Cole (R & V Cole Short Plat) File #14-5892-01 Final Plat Submission and Review.

FRIDAY, JUNE 20, 2014

- C Swartz at MRSC Board Meetings (Spokane Convention Center)
- 9:00 a.m. – 10:30 a.m. BOARD OF EQUALIZATION HEARINGS
- 9:30 a.m. – 12:00 p.m. C Carter at SkillSource Meeting (Douglas County Courthouse)
- 10:00 a.m. – 12:00 p.m. C Carter at QUADCO Meeting (Public Works Meeting Room) **(Did not attend)**
- 12:00 p.m. – 1:00 p.m. R Stevens and C Carter at Grant Integrated Services Employee Recognition Potluck Lunch (Moses Lake Office) **(Did not attend)**

Signed this 15th day of July, 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Carolann Swartz
Carolann Swartz, Chair

Richard Stevens
Richard Stevens

Cindy Carter
Cindy Carter

Attest:

Barbara J. Vasquez
Barbara J. Vasquez
Clerk of the Board