

MINUTES

GRANT COUNTY BOARD OF COMMISSIONERS

MONDAY, MAY 19, 2014

Commissioners will be touring the Department of Energy / Hanford Site. No meetings will be held.

TUESDAY, MAY 20, 2014

The Grant County Commissioners session began at 8:30 a.m. with all Commissioners in attendance.

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| 8:30 a.m. – 8:50 a.m. | J Antosz, Superior Court Update |
| 9:00 a.m. – 9:20 a.m. | J Reese, Grant County Security Planning Update |
| 9:30 a.m. – 9:50 a.m. | J Strickler, ASC Update and Misc BOCC Action |

A motion was made by Commissioner Carter, seconded by Commissioner Stevens, to approve items 1, 2, 4, 5, 7, and 8 on the ASC Agenda as presented. Items 3 and 6 did not arrive for signature. The motion passed unanimously.

1. Possible vouchers for Interfund Communications, insurance, and/or grant administration. **(Approved)**
2. Contract between Grant County and Mark Cummings dba MC Construction for sidewalk repair in the Grant County Courthouse complex area in Ephrata, Washington. Term is May 12 until project completion on or before June 13, 2014. Contract price is \$34,537.71. **(Approved)**
3. **Anticipating:** Agreement Regarding Use of County Property for Public Purpose between Grant County and Sage N Sun. Inc. for utilization of County property and buildings commonly known as the Courthouse and immediate surrounding area, and having a street address of 35 C Street NW, Ephrata, Washington. Dates are June 11 through June 15, 2014. **(Not ready for signature)**
4. Interlocal Agreement Between Grant County, by and through Grant County Prevention and Recovery Center (PARC) and the Moses Lake Police Department for continued participation in the Moses Lake Community Prevention Coalition and enforcement strategies as identified within the Law Enforcement Partnership Grant and the Partnership for Success strategic plan. Term is April 1, 2014 through September 5, 2014 and up to \$9,200.00 in compensation. **(Approved)**
5. **Resolution No. 14-025-CC** Authorizing Execution of Interlocal Agreement between Grant County Prevention and Recovery Center and the Moses Lake Police Department to continue to participate in the Moses Lake Community Prevention Coalition, and carry out enforcement strategies identified within the Law Enforcement Partnership Grant and the Partnership for Success strategic plan, concerning enforcement of underage drinking laws. **(Approved)**

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6. **Anticipating:** CORRECTED 2014-2016 Davis Shows NW, Inc. Agreement with Grant County for a combination of shows, amusement rides, games and concessions at the Grant County Fair. Term is May 5, 2014 through September 30, 2016. **(Did not arrive for signature)**
7. **CORRECTED** Amendment B to Washington State Department of Commerce Consolidated Homeless Grant No. 14-46108-10, which revises the budget categories and awards State Fiscal Year 2015 Housing & Essential Needs funds and specifies spending authorization levels and dates. **(Approved)**
8. Domestic Violence Legal Advocacy grant Contract #S15-31108-009 between Grant County and the Washington State Department of Commerce's Office of Crime Victims Advocacy, Community Services and Housing Division, in the amount of \$24,000 to provide support for a domestic violence legal advocacy program that ensures victims' interests are represented and rights upheld within the criminal and civil justice systems. Term is July 1, 2014 through June 30, 2015. **(Approved)**

10:00 a.m. – 10:50 a.m. T Hechler, Human Resources Update

12:00 p.m. – 1:00 p.m. C Swartz w/ B Kruse, KIRO New Radio Interview regarding Gorge Amphitheater

1:00 p.m. – 1:20 p.m. T Gaines, Energy Services Contracting Planning (ESCO)

1:30 p.m. – 2:20 p.m. J Tincher, Public Works Update

1. Local Agency Agreement Supplemental between Washington State Department of Transportation and Grant County for the South Frontage Road project. **(Approved)**
2. Execution of Contracts: Road 7-NE award to North Central Construction of Moses Lake, WA for the bid amount of \$1,544,487.75. **(Not ready for signature)**
3. **Resolution No. 14-026-CC** amending the Six-Year Transportation Improvement Program for the years 2014 to 2019. **(Approved)**

2:30 p.m. – 2:50 p.m. D Lee, Prosecuting Attorney's Office Update

3:00 p.m. – 3:15 p.m. Consent Agenda (Items 1 through 15)

A motion was made by Commissioner Stevens, seconded by Commissioner Carter, to approve items 1 through 3, 4b, and 5 through 15 on the Consent Agenda as presented. Item 4a: approved the applicant, deny the location as it is not a valid address. The motion passed unanimously.

COMMISSIONERS OFFICE

1. Commissioners Office and Public Defense Vouchers. **(Approved)**
2. Commissioners April 14 and 21, 2014 Minutes for approval. **(Approved)**
3. Special occasion liquor license application for Moses Lake Chamber of Commerce, 324 S Pioneer Way, Moses Lake, WA 98837, for serving alcohol at the Fairgrounds, from the Washington State Liquor Control Board. **(Approved)**

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4. New marijuana license applications from the Washington State Liquor Control Board for:
 - a. Calvin's Best (Cornice and Calvin McDowall), 7206 McConihe Rd NE, Moses Lake, WA 98837 (Producer Tier 3 and Processor); **(Approved the applicant but deny the location as it is not a valid address)**
 - b. Acme Medicinals S (Solomon Gold), 7019 Rd 9 NW, Ste S, Ephrata, WA 98823 (Producer Tier 3 and Processor). **(Approved)**
5. Request from the Spokane County Regional Support Network for a letter that Grant County intends to remain within its current Regional Support Network. **(Completed and submitted)**

GRANT INTEGRATED SERVICES

6. Out of state travel request for Dale Caldwell to attend a Basin WYSIWYG (What You See Is What You Get) seminar from June 11 – June 15, 2014 in Phoenix, AZ. **(Approved)**

FACILITIES AND MAINTENANCE

7. Request to release the retainage to Oxarc Inc. in the amount of \$5,089.55 for the fire alarm system. **(Approved)**
8. After going through an RFB process through MRSC Rosters for the Replacement of Parking Lot "E" project (FM14003), the Manager recommends awarding the bid to Quality Paving in the amount of \$38,358.45 including tax. **(Approved)**

FAIRGROUNDS

9. On May 14, 2014 at 4:05 pm, the following bids were received and opened at the Fairgrounds for their Lawn Service RFB:
 - a. KJ Lawn Care and Maintenance \$1,450.00/week (not including tax)
 - b. Mr. L Services Inc. \$1,848.00/week (not including tax)
 - c. Grant County Grounds Control *\$1,750.00/week (not including tax)

Not qualified, failed to meet bid standards

The Manager recommends awarding the RFB to KJ Lawn Care and Maintenance. **(Approved)**

SHERIFF'S OFFICE

10. Request to surplus their broken Manitowoc Ice Machine and Storage Bin for disposal as the cost to fix the machine exceeds the amount to replace it. **(Approved)**

HUMAN RESOURCES

11. Personnel action Request for the salary and/or wage changes for Kirk Eslinger, Human Resources. **(Approved)**
12. Personnel Action Request Recommendation regarding a request from the Sheriff's Office to re-band the Financial Specialist from a Band 6 to a Band 8. The Director recommends approval. **(Approved)**

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13. Personnel Action Request Recommendation regarding a request from Juvenile Court and Youth Services for an exception to the hiring freeze to hire 1-GAL Volunteer Coordinator, due to a vacancy as a result of a recent internal transfer which created a vacancy. **(Approved)**
14. Personnel Action Request Recommendation regarding a request from Grant Integrated Services to re-structure, re-band and re-name the Director of Finance to the Chief Operating Officer. The Director recommends approval and also to re-band the position from Band 18 to Band 20. **(Approved)**
15. Personnel Action Request Recommendation regarding a request from the Building and Fire Marshal to re-band the Chief Deputy Fire Marshal from a Band 13 Non-Exempt to a Band 15 Exempt. The Director recommends approval. **(Approved)**

3:30 p.m. – 3:50 p.m. D Nelson, Building Department Update

4:00 p.m. – 4:20 p.m. B Smith, District Court Update

MISCELLANEOUS ITEMS

As of this date, the Board, by a majority vote, does approve for payment those vouchers certified by the auditing officer as required by RCW 42.24.080, and those expense reimbursement claims certified by the auditing officer as required by RCW 42.24.090, in the amounts of \$177,672.33, \$621,789.48, and \$723,706.16, as recorded on a listing and made available to the Board.

The Commissioners approved and signed the Grant County Payroll Authorization form for the May 16, 2014 payroll.

The Commissioners approved and signed the Grant Public Works County Payroll Salary Fund for the May 16, 2014 payroll.

WEDNESDAY, MAY 21, 2014

9:30 a.m. – 12:00 p.m. TOURISM COMMISSION MEETING

10:00 a.m. – 10:30 a.m. R Stevens at WRCIP Board of Director Sit Down Meeting for Preliminary Budget (Canfield, Ephrata)

12:00 p.m. – 1:00 p.m. C Carter at Bob Skidmore Prevention Awards Ceremony (GrIS, Moses Lake)

12:00 p.m. – 1:00 p.m. Tammie Hechler Farewell Reception

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MISCELLANEOUS ITEMS

Commissioner Stevens was authorized to sign the Grant County Health District vouchers totaling \$3,921.20.

THURSDAY, MAY 22, 2014

- 9:00 a.m. – 4:00 p.m. C Swartz and C Carter at LEAN Leadership Workshop – Grant County Permitting Process
- 9:30 a.m. – 1:00 p.m. R Stevens at Columbia River Policy Advisory Group (CRPAG) (Hal Holmes Center, Ellensburg) **(Not able to attend)**
- 1:00 p.m. – 3:00 p.m. R Stevens at PCC Rail Authority Meeting (Davenport)
- 6:00 p.m. – 8:00 p.m. R Stevens at GWMA Administrative Board Meeting (Adams County Services Building)

Signed this 10th day of June, 2014.

BOARD OF COUNTY COMMISSIONERS
Grant County, Washington

Excused

Carolann Swartz, Chair

Richard Stevens

Richard Stevens

Cindy Carter

Cindy Carter

Attest:

Barbara J. Vasquez

Barbara J. Vasquez

Clerk of the Board

Barbara J. Vasquez